

Cafeteria General Support
2 - Permanent Positions
Business Services
CUPE Local 4400 Unit C - Grade D (9-11 Months)
\$22.43 – \$26.33 per hour

The Toronto District School Board adheres to equitable hiring, employment and promotion practices.

Reporting to the District Supervisor, under the direction of a Cafeteria Coordinator, the Cafeteria General Support staff will perform food preparation and related services.

Summary of Duties:

- Prepare and handle food for cafeteria style meals;
- Prepare menu items in accordance with the Total Quality Assurance Manual;
- Maintain quality and portion control of all menu items;
- Operate a cash register;
- Provide customer service;
- Serve food to students and staff;
- Operate and care for kitchen equipment;
- Maintain sanitation levels in all areas of the kitchen;
- Make bank deposits if requested;
- Assist student help; and
- Other related duties as assigned.

Qualifications:

- Completion of Grade 10 and four months related experience in large volume food production, or an equivalent combination of education and experience;
- Experience using kitchen equipment;
- Understanding of portion control;
- Good communication skills both verbal and written;
- Demonstrated customer service focus dealing with students and staff;
- Experience operating a cash register; and
- W.H.M.I.S./H.A.C.C.P. knowledge.

Special Requirements:

- Ability to stand/walk for extended periods; and
- Ability to lift boxes cooking equipment (e.g. pots and pans) and supplies etc (up to 50 pounds); and
- Be available for additional hours to assist with catering functions.

Assets:

- Current First Aid and CPR certification.

Locations: Region NE (Earl Haig Secondary School)
Region SW (Western Technical Commercial School)

Hours: 2-7 Hours per day (hours based on operational demands and revenue)

Work Year: 9-11 Months

Please note:

Applications **must** be submitted:

1. In résumé form with a covering letter as one single document to Application.Submission@tdsb.on.ca
2. With competition # **CUPE C-23-0298UE** in the subject line
3. Apply no later than 4:30 p.m. on **December 13, 2023**

Only applicants selected for an interview will be contacted. Applications will not be acknowledged in writing.

We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the hiring process.