



# Charles H. Best MS - Wilmington ES PART Meeting

November 1<sup>st</sup>, 2017

6:00 – 8:00 p.m.

Meeting Location: Charles H. Best MS

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In attendance:

School	Principal (and/or rep)	School Council Rep(s)
Elizabeth Addo	Superintendent Education LN08	
Alexandra Lulka	Trustee Ward 5	
Peter Naperstkow	Educational Planning Officer, Planning	
Linda Curtis	Superintendent Education LN12	
Louie Papathanasakis	Superintendent Education LN14	
Katia Palumbo	Principal Charles H Best MS	
Cathy Trajkovski	Principal Wilmington ES	
Lara Schneider	Principal Pleasant PS	
Kathy Gaziuk	Principal Willowdale MS	
Teresa Tenassi	Wilmington Child Care	
Lynn Greenwald	Daycare	
Susan Moulton	Special Education	
Stacea Campbell		C.H Best and Wilmington ES
Giulia Stanizzo		Willowdale MS
Kelly MacDougall	Administrative Liaison LN12	
Luis Tencio	Administrative Liaison LN08	
Melissa Mehl		Pleasant PS
Stephen David		Wilmington
Paul Chang	Architectural Coordinator Mjr Capital Projects	

Regrets: Nancy Lerner, Angela Caccamo, Ruthy Sischy, Louise Humpreys, Karen Machtinger, Carrie Mazzei, Amy Charette.

Item / Presenter	Discussion	Attachments / Actions / Results
Welcoming and Introductions	<p>Peter Naperstkw welcomed all attendees and introduced Elizabeth Addo, School Superintendent and Chair of this PART.</p> <p>Superintendent Elizabeth Addo welcomed and asked all attendees to introduce themselves.</p> <p>Trustee Alexandra Lulka greeted all and indicated that her role is to hear the options and represent the community.</p>	
Program Area Review Team (PART) background information	<p>The following are highlights of a Power Point Presentation given by Peter Naperstkw. The Presentation was printed for the attendees, and is attached here.</p> <p><b>A brief history of the Charles H. Best &amp; Wilmington ES:</b></p> <ul style="list-style-type: none"> <li>• 1979: amalgamation of three former North York Schools (Wilmington Elementary, Cedar Grove and Dufferin Heights) into two schools with one principal. <ul style="list-style-type: none"> <li>○ Charles H. Best West ES (JK to Grade 5).</li> <li>○ Charles H. Best East MS (Grades 6 to 8).</li> </ul> </li> <li>• 2002: the two schools were again separated and became two distinct entities, each with its own principal and school council. There was a grade change.</li> <li>• 2004: the schools changed their names.</li> </ul> <p><b>Program Area Review Team.</b></p> <ul style="list-style-type: none"> <li>• Role of the Team <ul style="list-style-type: none"> <li>○ The PART is an advisory one.</li> </ul> </li> <li>• Work of the PART <ul style="list-style-type: none"> <li>○ The PART holds working meetings to review the data, discuss the impacts, and makes a recommendation(s) to proceed or not to proceed with any change.</li> <li>○ Once the PART has developed its recommendation(s), the Superintendent of Education prepares a report with the recommendation and brings it to the Central Accommodation Team (CAT) for review; and that starts an approval process the ends with a final decision made by the Trustees.</li> </ul> </li> <li>• Determining Consensus and Voting <ul style="list-style-type: none"> <li>○ The PART functions by reaching consensus among members. If consensus cannot be reached, a vote occurs.</li> <li>○ After discussion it was determined by show of hands that should a consensus not be reached, each school will have two (2) votes. One (1) vote will be the Principal and one (1) vote for the Parent Rep (who will also bring the day care's interest should the voting school have a day care).</li> </ul> </li> </ul>	

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	<p><b>The Reason for the PART, Setting the Context</b></p> <ul style="list-style-type: none"> <li>• LTPAS (Long Term Program and Accommodation Strategy); <ul style="list-style-type: none"> <li>○ It is a 10 year rolling plan that is updated annually.</li> <li>○ It includes a review of Program and Accommodation Drivers to ensure they are still relevant. <ul style="list-style-type: none"> <li>○ <b>Program Drivers:</b> <ul style="list-style-type: none"> <li>• Program Choice</li> <li>• Equity Fair Access to Specialized Programs and Schools</li> <li>• Achieve a fair and equal distribution of specialized programs and specialized schools.</li> <li>• Viability</li> </ul> </li> <li>○ <b>Accommodation Drivers:</b> <ul style="list-style-type: none"> <li>• Good Distribution of Schools</li> <li>• Minimal Transitions</li> <li>• Minimal Use of Portables</li> <li>• Service Integration</li> <li>• Good Utilization</li> <li>• Distinct Attendance Areas</li> <li>• Efficient Use of Space</li> </ul> </li> </ul> </li> <li>○ The review of the drivers also includes meetings and conversations that results in a list of all planned program and accommodation studies to be done in the future.</li> </ul> </li> <li>• Local Feasibility Study <ul style="list-style-type: none"> <li>○ A preliminary analysis of accommodation or program concept to determine viability. It is done by Staff and includes the Trustee.</li> </ul> </li> <li>• A Program Area Review Team (PART) can be the outcome of a Local Feasibility Study <ul style="list-style-type: none"> <li>○ The PART considers options within the framework provided. <ul style="list-style-type: none"> <li>○ This is the work to be done by this Team here.</li> </ul> </li> <li>○ After holding a Public Meeting to inform and obtain feedback from the community, the PART will make a recommendation.</li> <li>○ Depending up on the recommendation, the Board of Trustees will decide to implement the recommendation or not.</li> </ul> </li> <li>• Ministry Requirements around Capital Funding <ul style="list-style-type: none"> <li>○ All school boards in Ontario apply for capital funding (i.e. additions, new schools) from the Ministry of Education.</li> </ul> </li> <li>• Charles H. Best – Wilmington and the LTPAS <ul style="list-style-type: none"> <li>○ These two schools were identified in the LTPAS as a study because they did not fit perfectly within the following system program and accommodation drivers; <ul style="list-style-type: none"> <li>○ Good Utilization. Both schools are currently and in the future above the target utilization rates of 80% to 90% (review schools at 65% or less and schools over 100% utilization rate).</li> </ul> </li> </ul> </li> </ul> <p>At this point, Peter illustrated a table of enrolments, capacities, utilization rates, surplus space, and portable counts for the schools involved, for the past two years and projected into the future, under a Status Quo option. Peter described how these values, specifically utilization rate, surplus space, and</p>	

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	<p>portables, help describe how well a school building is being used or not being used. There was a brief description on the projected enrolment values and how the Planning Department creates projections using actual enrolments from years past, and then adds information from others sources. The information from other sources includes information on births, new residential developments, and school Principals comments. Peter explained that projections are rarely perfectly precise, especially projections in the long term. Projections are the strongest in the near future, and grow weaker as time goes out. He described the scenario of weather forecasting for tomorrow, for next weekend, and then 10 years out. He suggested that everyone feels confident with weather forecasts for tomorrow because we know what the weather is today, and has been for the past few days. We are somewhat less confident for next weekend. As for the long term future, we can agree that the month of July in 2027 will be hot based on our personal knowledge that July is a typically hot month. School enrolment projections are similar. He can project a school's enrolment to be high or low in 2027, but there will be some uncertainty in the actual enrolment number. Still, he is confident that he has sufficient information that the projected enrolment in 2027 will be strong enough to indicate the number of available student places, utilization rate, and the number of portables.</p> <p>The same table used for the Status Quo Option will be used to help describe the merits of the other options.</p> <p>Peter went back to describe the other System Program and Accommodation Drivers in use for this Charles H. Best MS and Wilmington ES PART.</p> <ul style="list-style-type: none"> <li>b) Efficient use of space. <i>The current and future need for portables at Wilmington ES, 1 currently and 2 projected in 2027. Also there is a large amount of surplus pupil places at Charles H. Best MS from 167 currently and 117 projected for 2027</i></li> <li>c) Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are almost across the street from each other.</li> <li>d) District attendance areas. A portion of the Dublin Hts junior school attendance area is part of Charles H Best MS attendance area.</li> <li>e) Fair access to specialized programs and schools. Students from these two schools attend schools out the community for specialized programming.</li> </ul> <p><b>Consider Options</b></p> <p>The Local Feasibility Team (LFT) explored eight (8) options. These options were shown to the PART.</p> <ul style="list-style-type: none"> <li>a) Status Quo</li> <li>b) Introduce French Immersion</li> <li>c) Grade Changes: JK-3 and Gr. 4-8</li> <li>d) Grade Changes and Introduce Extended French Programming</li> <li>e) Consolidate Wilmington ES at Charles H. Best MS</li> <li>f) Consolidate Charles H. Best MS at Wilmington ES</li> <li>g) Consolidate Wilmington ES at Charles H. Best MS with a boundary change with Yorkview PS</li> </ul>	

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	<p>h) Grade Changes and Introduce Extended French Programming with boundary change with Dublin Hts. E&amp;MS</p> <p>Peter explained that the PART, by Board Policy, cannot consider and recommend school consolidation. The consolidation options are mentioned here in this PART because they were discussed by the LFT. Should the PART wish to continue exploring a consolidation option it needs to report back to Central Accommodation Team asking so. If the request to further explore school consolidation is approved, this PART ceases and a Pupil Accommodation Review Committee (PARC) is established</p> <p>The Local Feasibility Team recommends Option H (Grade Changes and Introduce Extended French Programming with boundary change with Dublin Hts. E&amp;MS). The boundary change between Charles H. Best MS and Dublin Hts. E&amp;MS does not add any more students to Dublin Hts. E&amp;MS because all the students from the one street identified for the boundary change already attend Dublin Hts. E&amp;MS. For this reason, the enrolment values shown in Option H are the same as Option D.</p> <p>Peter illustrated a table that showed historical and projected enrolments, utilization rates, available student places, and portables for Options D&amp;H. He again quickly explained that no students are moved under the proposed boundary change because they already attend Dublin Hts E&amp;MS. The LFT recommended Option D&amp;H over the others because it provided the best overall improvements to the System Program and Accommodation Drivers;</p> <ul style="list-style-type: none"> <li>○ Utilization</li> <li>○ Space efficiency</li> <li>○ Access to specialized program</li> <li>○ Distinct attendance areas</li> </ul>	
Comments/Questions:	<p>Q: On the Options Summary Page (slide 16) why LD and Behavior classes are not included at Willowdale? A: Was a typo and he will look after that.</p> <p>Q: Looking at Dublin Heights' projection is the plan to keep them at CH Best? A: No, we are not looking at keeping them at Best. We want them to move as a cohort. It is 1.6 km to walk to other elementary schools so that is why they are going to Dublin Heights (K-8).</p> <p>Q: Has any concept around sports programs been considered since we are so close to the new Downsview facility? A: St. Andrews JHS satisfies this need for the area. This item had been discussed previously.</p> <p>Q: In 2027 if you look at the utilization rate for Dublin Heights, Willowdale MS and Rockford PS it will be very high. A: Unfortunately this will not be discussed because it doesn't affect this PART. We are considering looking at these schools as a separate project(s).</p> <p>Q: Will we have to come back to a meeting like this again based on the projections?</p>	

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	<p>A: The Toronto District School Board cannot guarantee that right now because it is too far ahead to project.</p> <p>Q: What is the formula that is used for new buildings?</p> <p>A: The Planning department uses 3 years of historical informational and then moves forward. They look at residential development, optional attendance and seek Principal input. This area has many private/Jewish schools and the 20 students that have been projected to come here may not choose to do so.</p>	
Next Steps:	<p>After taking questions; Peter described the next steps for everyone</p> <ul style="list-style-type: none"> <li>○ Review the data before the next meeting</li> <li>○ Share information with other parent council members to gain opinions</li> <li>○ Bring suggestions, opinions, and questions to the next meeting.</li> </ul> <p>Peter also mentioned that the target date for implementation is September 2018 with Board approval at the March 2018 Board Meeting.</p> <p>He mentioned that the Public Meeting can take place 21 days after the meeting that the PART agrees it is ready with a preferred option and or preliminary recommendation.</p>	
Next Meeting:	<p>The next meeting is tentatively set for two weeks. An e-mail will be sent out.</p> <p>Elizabeth Addo thanked everyone for attending.</p>	
Adjournment:	7:30pm	