



Charles H. Best MS - Wilmington ES PART Meeting #2

November 20th, 2017

6:00 – 8:00 p.m.

Meeting Location: Charles H. Best MS

1

In attendance:

School	Principal (and/or rep)	School Council Rep(s)
Elizabeth Addo	Superintendent Education LN08	
Alexandra Lulka	Trustee Ward 5	
Peter Naperstkow	Educational Planning Officer, Planning	
Louie Papathanasakis	Superintendent Education LN14	
Katia Palumbo	Principal Charles H. Best MS	
Cathy Trajkovski	Principal Wilmington ES	
Lara Schneider	Principal Pleasant PS	
Kathy Gaziuk	Principal Willowdale MS	
Lynn Greenwald	Daycare	
Susan Moulton	Special Education	
Stacea Campbell		C.H Best and Wilmington ES
Giulia Stanizzo		Willowdale MS
Luis Tencio	Administrative Liaison LN08	
Elizabeth Nadel		Wilmington
Nancy Lerner	Principal Dublin PS	
Paul Chang	Architectural Coordinator Mjr Capital Projects	

Regrets: Angela Caccamo, Ruth Sischy, Louise Humprheys, William Wallace, Karen Machtinger, Stephen David, Carrie Mazzei, Melissa Mehl, Amy Charette, Linda Curtis, Teresa Tenassi

Item	Discussion	Attachments / Actions / Results
Welcoming and Introductions	<p>Elizabeth Addo, School Superintendent LN08 and Chair of this Program Area Review Team (PART), welcomed all attendees.</p> <p>Trustee Alexandra Lulka greeted all attendees and expressed thanked everyone for their attendance and effort working on this very important issue.</p>	
Meeting Agenda and Objective	<p>Peter Naperstkow introduced the two main parts of the agenda:</p> <ol style="list-style-type: none"> 1- Reviewing information from last meeting, and 2- Introducing the details for the options presented in Meeting #1 <p>The objective of the meeting is to have everyone informed enough so that there is general agreement within the PART for a preferred option and with moving forward to present the preferred option at a Community Meeting.</p> <p>Documents distributed and to be referenced during the meeting are :</p> <ul style="list-style-type: none"> • Data package • Notes from last meeting • Companion package that illustrates grade by grade enrolments for each option 	
Review Mandate of the Program Area Review Team (PART)	<p>Peter asked the attendees to read the notes from Meeting #1. No comments or questions arising from the meeting notes were made.</p> <p>Peter started the presentation that includes reviewing material from the last meeting:</p> <p>Program Area Review Team.</p> <ul style="list-style-type: none"> • Role of the Team <ul style="list-style-type: none"> ○ The PART is an advisory one. ○ It considers a full range of options within the framework provided and makes recommendations. ○ The Board may support the PART's recommendations or staff's recommendations by the Trustees. ○ Participants are to share information with their communities – school councils, teachers, and others. • Work of the PART <ul style="list-style-type: none"> ○ The PART holds at least one public meeting to inform a broader audience and get feedback. Planned for December 11, 2017. • Determining Consensus and Voting <ul style="list-style-type: none"> ○ The PART functions by reaching consensus among members. ○ If consensus cannot be reached, a vote occurs. 	

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	<ul style="list-style-type: none"> ▪ Should consensus not be reached each school will have two (2) votes. One (1) vote will be the Administrator and one 1 vote will a Parent Rep (who will also bring the day care's interest should the voting school have a day care)" <p>A conversation took place about the event of a tie vote. The group considered and accepted that a tie vote would cause the question to go back to the group. A conversation will take place so that issue within the question causing the tie vote can be isolated, and discussed. The objective of returning the question to conversation is to find a remedy and then to create a revised question so that a decision through consensus, or another vote, is achieved.</p> <p>Review of The Reason for the PART, Setting the Context</p> <ul style="list-style-type: none"> • LTPAS (Long Term Program and Accommodation Strategy); <ul style="list-style-type: none"> ○ It is a 10 year rolling plan that is updated annually. ○ It includes a review of Program and Accommodation Drivers to ensure they are still relevant. <ul style="list-style-type: none"> ○ Program Drivers: <ul style="list-style-type: none"> • Program Choice • Equity • Fair Access to Specialized Programs Schools • Viability ○ Accommodation Drivers: <ul style="list-style-type: none"> • Good Distribution of Schools • Minimal Transitions • Minimal Use of Portables • Service Integration – Integrate services in schools (wherever possible) • Good Utilization • Distinct Attendance Areas • Efficient Use of Space <p>At this point Peter asked if there are questions and no questions were asked.</p> <p>Peter spoke about the table on page 4 of the data package (slide 11). He explained that the table illustrates historical and projected enrolments for the schools involved in the PART. He also explained how the table illustrates how well a school is being used through statistics on utilization, available pupil places and count of portables. This table is for the Status Quo situation.</p> <p>For the Status Quo situation, the following System Drivers (pages 4 to 8) were identified as not "fitting" perfectly, and these not "perfect fits" are the reasons why the study of Charles H. Best MS and Wilmington ES was established.;</p> <ul style="list-style-type: none"> a) Good utilization – Target utilization rates of 80% to 90% (review schools at 65% or less and schools over 100% utilization rate). Charles H. Best MS has had a utilization rate at 65% for 	

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	<p>the past two years. Wilmington ES has projected utilization rates above 100%.</p> <ul style="list-style-type: none"> b) Efficient use of space – The large amount of surplus pupil places at Charles H. Best MS from 167 currently and 117 projected for 2027 c) Good distribution of schools (i.e. redundancy of schools in close proximity) – the two schools are nearly across the street from each other. d) Distinct attendance areas. <ul style="list-style-type: none"> a. The Yorkview PS attendance area is split between Willowdale MS and Charles H. Best MS. b. The Dublin Hts junior attendance area is split between itself and Charles H. Best MS. e) Fair access to specialized programs and schools. <ul style="list-style-type: none"> a. Students seeking specialized programs such as the popular French Immersion and Extended French Programs are required to attend schools outside the community. b. Some specialized programs, such as the Gifted Program require admission through qualification. <p>Peter reviewed a summary of the Options Considered (page 9) by the Local Feasibility Team (LFT). He reiterated the inability of the PART to recommend Options E, F, and G because they involve school consolidation. Should the PART wish to explore these Options further, the PART must seek permission so that a different process is started.</p>	
Detailed Description of the LFT Options and Recommendations	<p>Peter described the Status Quo situation and Options considered by the LFT that are available to the PART in greater detail (pages 10-14).</p> <p>Often, he referenced the Companion Document to speak about specific grades, specific programs, and enrolments.</p> <p>The following illustrates Pros and Cons for the Options.</p> <p>A. Status Quo</p> <p>Cons:</p> <ul style="list-style-type: none"> a) System Driver: Good utilization - Target utilization rates of 80% to 90% (review schools at 65% or less and schools over 100% utilization rate). Charles H. Best MS has had a utilization rate at 65% for the past two years. Wilmington ES has projected utilization rates above 100%. b) System Driver: Efficient use of space - The large amount of surplus pupil places at Charles H. Best MS from 167 currently, 143 projected for 2022, and 117 for 2027. c) System Driver: Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are nearly across the street from each other. d) System Driver: Distinct attendance areas - Yorkview PS attendance area overlaps between Charles H. Best MS, and Willowdale MS. As well, Dublin Hts E & MS has a junior attendance area (Wild Gingerway) that overlaps between itself and Charles H. Best MS. 	

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	<p>e) System Driver: Fair access to specialized programs and schools. Students need to leave the community to attend programs.</p> <p>f) Junior grades (4 and 5) are split between two buildings. The split of junior grades is problematic for scheduling teacher preparation time. Also, the split of junior grade teachers hinders the formation of collaborative peer teaching practices.</p> <p>Pros:</p> <p>g) Campus setting between the buildings - much synergy exists.</p> <p>h) Students, parents, and staff are already accustomed to the Grade 4 to 5 transition between school buildings.</p> <p>Peter asked if there are questions at this point. No questions asked.</p> <p>B. Grades remain the same. JK to Grade 4 at Wilmington ES, and Grades 5 to 8 at Charles H. Best MS. French Immersion Program introduced at Wilmington ES for SK to Grade 4, and then continues at Charles H. Best MS for Grades 5 to 8. Existing Special Education Programs Remain.</p> <p>Cons:</p> <p>a) System Driver: Good utilization - Target utilization rates of 80% to 90% (review schools at 65% or less and schools over 100% utilization rate). Although, there is some improvement in the utilization rates at Charles H. Best and Wilmington ES.</p> <p>b) System Driver: Efficient use of space - Continues the large amount of surplus pupil places at Charles H. Best MS from 167 currently, 143 projected for 2022. There is no enrolment improvement until 2023 because of the delay in time before the French Immersion students first arrive at Charles H. Best MS.</p> <p>c) System Driver: Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are nearly across the street from each other.</p> <p>d) System Driver: Distinct attendance areas - Yorkview PS attendance area overlaps between Charles H. Best MS, and Willowdale MS. As well, Dublin Hts E & MS has a junior attendance area (Wild Gingerway) that overlaps between itself and Charles H. Best MS.</p> <p>Pros:</p> <p>b) System Driver: Efficient use of space. Improves the use of space at sending schools as it reduces 1 portable at Rockford PS in 2022, and 1 portable at Willowdale MS in 2027.</p> <p>e) System Driver: Fair access to specialized programs and schools. French Immersion is introduced to the community.</p> <p>i) Campus setting between the buildings - much synergy exists.</p> <p>j) Students, parents, and staff are already accustomed to the Grade 4 to 5 transition between school buildings.</p> <p>Peter asked if there are questions at this point. No questions asked.</p>	

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	<p>C. Grades change between Wilmington ES and Charles H. Best MS. Wilmington ES becomes a JK to Grade 3 School, and Charles H. Best MS becomes a Grade 4 to 8 school. Existing Special Education Programs Remain.</p> <p>Cons:</p> <p>d) System Driver: Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are nearly across the street from each other.</p> <p>e) System Driver: Distinct attendance areas - Yorkview PS attendance area overlaps between Charles H. Best MS, and Willowdale MS. As well, Dublin Hts E & MS has a junior attendance area (Wild Gingerway) that overlaps between itself and Charles H. Best MS.</p> <p>f) System Driver: Fair access to specialized programs and schools. Students need to leave the community to attend programs.</p> <p>g) Grade 3 to 4 transition between two buildings. Already exists an anxiety of parents that the transition from Gr. 4 to Gr. 5 causes their children to grow up faster. Do not expect that the anxiety of transition from Gr. 3 to Gr. 4 will be greater than the existing transition.</p> <p>h) Will require improved tarmac markings for recess.</p> <p>Pros:</p> <p>a) System Driver: Good utilization - Better utilization for Wilmington ES (reduces to 92% in 2022) and Charles H. Best MS (increases to 81% in 2022).</p> <p>b) System Driver: Efficient use of space - Large amount of surplus pupil places at Charles H. Best MS are reduced in this Option to 93 from 143 (Status Quo) in 2022</p> <p>c) System Driver: Minimal use of Portables - This option removes portables from Wilmington ES.</p> <p>g) Grade 3 to 4 transition between two buildings. Students, parents, and staff are already accustomed to the transition. No additional coordination required between schools for various issues, i.e. the pickup times for families with children at both schools. Expect minimal impact on the child care before and after program as satellite program already exists at CH Best MS.</p> <p>i) Junior grades are no longer split between two buildings. All Junior teachers are together. Solves the scheduling teacher preparation time problem for the Gr. 3 and 4 classes, and removes the hindrance to forming collaborative peer teaching practices. Also, it is good configuration for EQAO planning (Gr.4-6).</p> <p>j) Campus setting between the buildings - much synergy already exists.</p> <p>Peter asked if there are questions at this point. No questions asked.</p>	

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	<p>D. Grades Change between Wilmington ES and Charles H. Best MS. Wilmington ES becomes a JK to Grade 3 school, and Charles H. Best MS becomes a Grade 4 to 8 school. Introduce Extended French Program at Charles H. Best MS for Grades 4 to 8. Existing Special Education Programs Remain.</p> <p>Cons:</p> <p>d) System Driver: Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are nearly across the street from each other.</p> <p>e) System Driver: Distinct attendance areas. Yorkview PS attendance area overlaps between Charles H. Best MS, and Willowdale MS. As well, Dublin Hts E & MS has a junior attendance area (Wild Gingerway) that overlaps between itself and Charles H. Best MS.</p> <p>g) Grade 3 to 4 transition between two buildings. Already exists an anxiety of parents that the transition from Gr. 4 to Gr. 5 causes their children to grow up faster. Do not expect that the anxiety of transition from Gr. 3 to Gr. 4 will be greater than the existing transition.</p> <p>h) Charles H. Best MS will require improvements. Tarmac markings for recess. Bus loop. Existing bus congestion for ISP programs will be exacerbated by buses for Extended French Program. Significant staff and community concern for safety should there be no bus loop.</p> <p>Pros:</p> <p>a) System Driver: Good utilization - Better utilization for Wilmington ES (reduces to 90% in 2022) and Charles H. Best MS (increases to 86% in 2022).</p> <p>b) System Driver: Efficient use of space. Large amount of surplus pupil places at Charles H. Best MS are reduced in this Option to 68 from 143 (Status Quo) in 2022.</p> <p>c) System Driver: Minimal use of Portables - This option removes portables from Wilmington ES. Also, Improves the use of space at sending schools as it reduces 1 portable at Pleasant PS in 2022, and 1 portable at Willowdale MS in 2027.</p> <p>f) System Driver: Fair access to specialized programs and schools. Introduces Extended French program to the community.</p> <p>g) Grade 3 to 4 transition between two buildings. Students, parents, and staff are already accustomed to the transition. No additional coordination required between schools for various issues, i.e. the pickup times for families with children at both schools. Expect minimal impact on the child care before and after program as satellite program already exists at CH Best MS.</p> <p>j) Junior grades are no longer split between two buildings. All Junior teachers are together. Solves the scheduling teacher preparation time problem for the Gr. 3 and 4 classes, and removes the hindrance to forming collaborative peer teaching practices. Also, it is good configuration for EQAO planning (Gr.4-6).</p> <p>j) Campus setting between the buildings - much synergy already exists.</p>	

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	<p>Peter asked if there are questions at this point. A school represented stated that it appears that the enrolment will increase a lot.</p> <p>Q: Can a bus loop at Charles H. Best MS be completed for September 2018? A: Paul Chang stated that it could be completed, but could be delayed by the City approvals process.</p> <p>Q: Will there be changes to the number of Special Education classes? A: Susan Moulton responded that there are no changes to Special Education classes at Charles H. Best MS and the same number of buses will be the same.</p> <p><i>LFT Recommended</i></p> <p>H. Grades Change between Wilmington ES and Charles H. Best MS. Wilmington ES becomes a JK to Grade 3 school, and Charles H. Best MS becomes a Grade 4 to 8 school. Introduce Extended French Program at Charles H. Best MS for Grades 4 to 8. Boundary Change with Wild Gingerway is assigned to Dublin Hts E&MS from Charles H. Best for Grades 5 to 8. Existing Special Education Programs Remain.</p> <p>Cons:</p> <p>d) System Driver: Good distribution of schools (i.e. redundancy of schools in close proximity), the schools are nearly across the street from each other.</p> <p>e) System Driver: Distinct attendance areas. Still has the Yorkview PS attendance area overlaps between Charles H. Best MS, and Willowdale MS. As</p> <p>g) Grade 3 to 4 transition between two buildings. Already exists an anxiety of parents that the transition from Gr. 4 to Gr. 5 causes their children to grow up faster. Do not expect that the anxiety of transition from Gr. 3 to Gr. 4 will be greater than the existing transition.</p> <p>h) Charles H. Best MS will require improvements. Tarmac markings for recess. Bus loop. Existing bus congestion for ISP programs will be exacerbated by buses for Extended French Program. Significant staff and community concern for safety should there be no bus loop.</p> <p>Pros:</p> <p>a) System Driver: Good utilization - Better utilization for Wilmington ES (reduces to 90% in 2022) and Charles H. Best MS (increases to 86% in 2022).</p> <p>b) System Driver: Efficient use of space. Large amount of surplus pupil places at Charles H. Best MS are reduced in this Option to 68 from 143 (Status Quo) in 2022.</p> <p>c) System Driver: Minimal use of Portables - This option removes portables from Wilmington ES. Also, Improves the use of space at sending schools as it reduces 1 portable at Pleasant PS in 2022, and 1 portable at Willowdale MS in 2027.</p> <p>f) System Driver: Fair access to specialized programs and schools. Introduces Extended French program to the community.</p>	

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	<p>g) Grade 3 to 4 transition between two buildings. Students, parents, and staff are already accustomed to the transition. No additional coordination required between schools for various issues, i.e. the pickup times for families with children at both schools. Expect minimal impact on the child care before and after program as satellite program already exists at CH Best MS.</p> <p>i) Junior grades are no longer split between two buildings. All Junior teachers are together. Solves the scheduling teacher preparation time problem for the Gr. 3 and 4 classes, and removes the hindrance to forming collaborative peer teaching practices. Also, it is good configuration for EQAO planning (Gr.4-6).</p> <p>j) Campus setting between the buildings - much synergy already exists.</p> <p>Peter asked the group to take a few minutes to discuss amongst each other the following questions;</p> <ol style="list-style-type: none"> 1. Do you like Option H (the preferred Option of the LFT) and, 2. If you do like Option H, are we ready to present that Option to the community to obtain their feedback? <p>Consensus was shown, as no one objected to the idea of showing Option H to the community at large.</p> <p>Elizabeth asked Peter to elaborate further about the Grade 3 to 4 transition: Peter responded by stating;</p> <ul style="list-style-type: none"> • That the existing Grade 4 to 5 transition between Wilmington ES and Charles H. Best is unique within the TDSB. • The ideal grade configuration is Junior Kindergarten to Grade 8 because it has the does have a transition within the elementary years, as per the System Drive to reduce transitions. The latest trend for other school boards across the Province is Junior Kindergarten to Grade 12. • We already recognized that parents have anxiety about their children making a transition at any grade. • We ask ourselves, is the child less mature to handle that transition? Does the family have sufficient supports to assist the child transitions? <p>Katia furthered the conversation by adding information about Charles H. Best MS supports the existing transition.</p> <ul style="list-style-type: none"> • Including activities i.e. Numeracy nights • Buddy System • Special Ed 	
Next Steps:	<p>Peter described the next steps :</p> <ul style="list-style-type: none"> ○ That this PART will now go to Community at Large to present the same information 	

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	<p>as before.</p> <ul style="list-style-type: none"> ○ Will be Q and A and Principals will be answering questions ○ We anticipate obtaining the community feedback by asking attendees to fill out surveys, or writing on sticky notes, or through e-mail. ○ This PART will look at scheduling a 3rd working meeting. The objective of this meeting will be to; <ul style="list-style-type: none"> ▪ Review the feedback from the Community Meeting ▪ If so ready, ask itself to make a final recommendation on an Option. ▪ Outline the PART's Report. 	
Next Meeting:	Public Meeting: Monday, December 11, 2017 6:30 p.m. to 8:30 p.m.	
Adjournment:	7:30pm	