# Energy Walkabout Worksheet

Toronto District School Board

ecoSCHOOLS.ca

Step 1: Complete the initial energy walkabout column to track energy conservation practices within your school
Step 2: Analyze the initial results and complete the energy conservation work plan
Step 3: Communicate results to the school
Step 4: Take action and build a campaign
Step 5: Complete the follow up energy walkabout column to check for improvement

**Worksheet _____ of _____**

| | |
|---|---|
| _____ | # of rooms in school |
| _____ | # of rooms visited |
| _____ | % of school represented |

***Area (e.g., 1st floor, west wing):*** _____

| Room | Lights<br>Are lights turned off when the room is empty | | Vents<br>Are heating and cooling vents clear of any obstructions? | | Computers<br>Are computers on stand-by and are moniters off when not in use? | | Electronics<br>Are electronics (projectors, interactive whiteboards, chargers, etc.) off when not in use? | |
|---|---|---|---|---|---|---|---|---|
| | initial date: | follow-up date: | initial date: | follow-up date: | initial date: | follow-up date: | initial date: | follow-up date: |
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Results = Total ALL or SOME or NO answers ÷ Total number of answers (excluding n/a answers) x 100

| | initial date | follow-up date | initial date | follow-up date | initial date | follow-up date | initial date | follow-up date |
|---|---|---|---|---|---|---|---|---|
| ☑ ALL | | | | | | | | |
| ⧄ SOME | | | | | | | | |
| ☐ NO | | | | | | | | |

| Legend: | | |
|---|---|---|
| | ☑ ALL lights/electronics turned off/vents clear | ☐ NO lights/electronics turned off/vents clear |
| | ⧄ SOME lights/electronics turned off/vents clear | n/a Not Applicable |

*Please use additional pages as needed