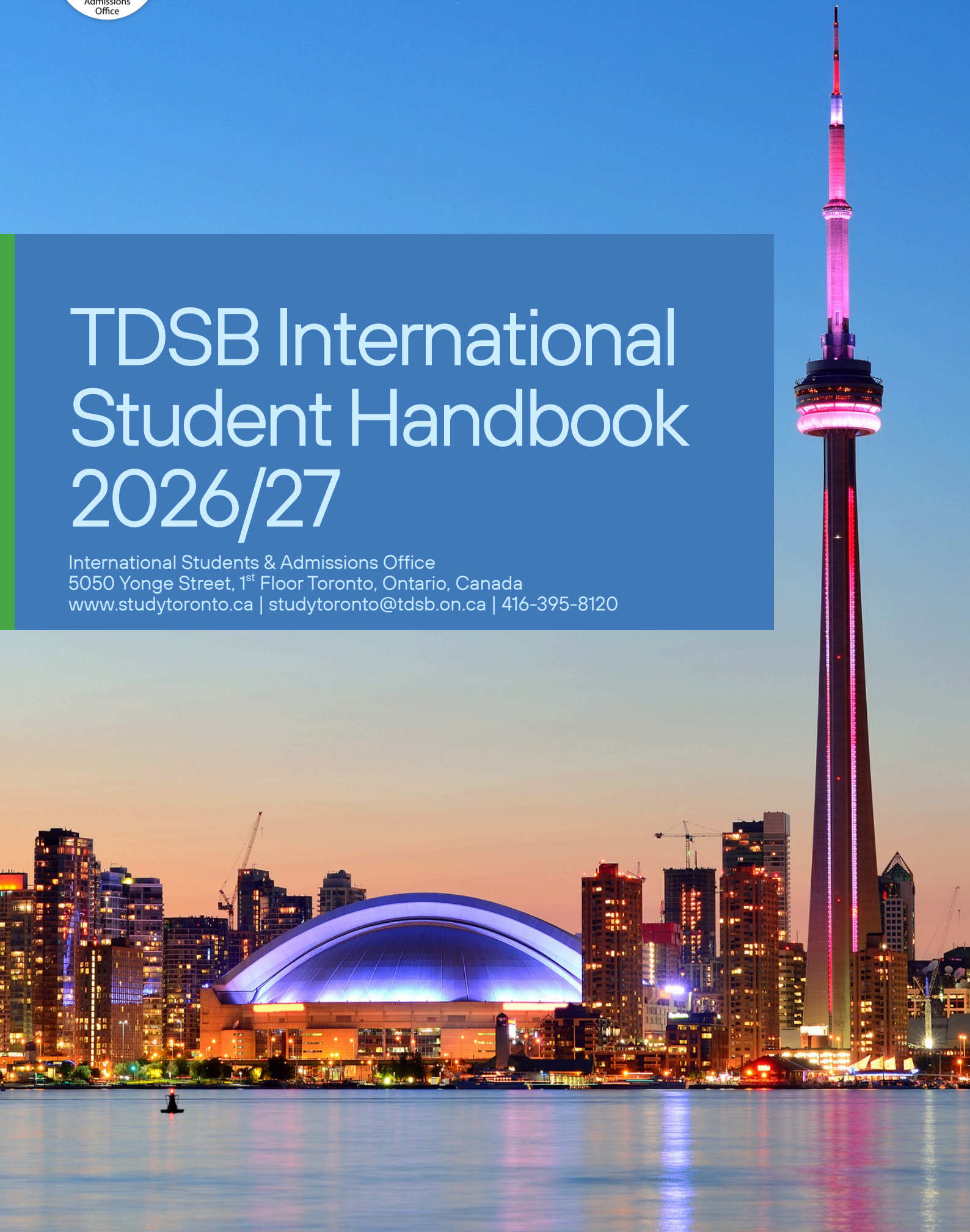




# TDSB International Student Handbook 2026/27

International Students & Admissions Office  
5050 Yonge Street, 1<sup>st</sup> Floor Toronto, Ontario, Canada  
[www.studytoronto.ca](http://www.studytoronto.ca) | [studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca) | 416-395-8120



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# Welcome to Toronto!

## Congratulations on joining the Toronto District School Board

In 2025, Canada led International Reputation rankings tying for the top spot globally. With recent shifts and dynamics in geopolitical events, Canada has focused on building Canada.

With a population of 3.3 million residents in the City of Toronto, and just over 7 million in the Greater Toronto Area (GTA), Toronto is the largest city in Canada.

Toronto remains the most diverse city in the world and offers unique opportunities for globally minded international students to experience a truly multicultural environment.

The Toronto District School board proudly serves this city and has outlined its 2024-2028 Multi-Year Strategic Plan to deliver on student success. International students can expect a commitment from schools and staff to Belong, Achieve, Thrive and see Revitalized environments.



We look forward to welcoming you!

International Students & Admissions Office



# 2026-27 ISAO Calendar



## JULY 2026

**2** - Early In-Person Reporting Begins for NEW Students  
**20** - ISSOP In-Person Reporting Begins  
**27** - ISSOP Begins at Earl Haig Secondary School

## AUGUST 2026

**21** - ISSOP Ends  
**24** - In person Reporting continues at 5050 Yonge Street  
 \*Students/Custodians can contact school to Register after Reporting

## SEPTEMBER 2026

**1** - New Student Orientation  
**2** - PA Day (No School)  
**3** - PA Day (No School)  
**8** - First Day of School  
**26** - OUAC Fair  
**27** - OUAC Fair

## OCTOBER 2026

**12** - Thanksgiving Day (No School)  
**31** - Renewal Deadline for February 2027

## NOVEMBER 2026

**1** - Deadline for New Feb 2027 Applications  
**7** - ISAO University & College Fair  
**20** - PA Day (No School)  
 Semester 1 Midterm Reports

## DECEMBER 2026

**18** - Last Day of Classes  
**21** - Winter Break Starts

## JANUARY 2027

**1** - Winter Break Ends  
**4** - Classes Resume  
**15** - OUAC Applications Due  
**18** - Sem 2 Reporting Begins  
**25** - Sem 1 Exams Begin  
**30** - Sem 2 New International Student Orientation

## FEBRUARY 2027

**1** - College Applications Due  
**2** - PA Day (No School)  
**3** - Semester 2 Begins  
**12** - PA Day (No School)  
**15** - Family Day (No School)  
 Semester 1 Final Reports

## MARCH 2027

**15** - March Break Begins  
**19** - March Break Ends  
**26** - Good Friday (No School)  
**29** - Easter Monday (No School)  
**31** - Renewal Deadline for September 2027

## APRIL 2027

Semester 2 Midterm Reports

## MAY 2027

**1** - Deadline for New Sept 2027 Applications  
**10-12** - ISAO Eastern Ontario University Trip\* (TBC)  
**24** - Victoria Day (No School)

## JUNE 2027

**1** - Ontario Instructional Day  
**21** - Sem 2 Exams Begin  
**29** - PA Day (No School)  
**30** - PA Day (No School)  
 Semester 2 Final Reports

# International Students & Admissions Office (ISAO)

The International Students & Admissions Office for the Toronto District School Board oversees the admissions and placement of all non-resident students or fee-paying international students studying at the TDSB.

The International Students & Admissions Office works to support students and families from all over the world studying at the TDSB. The ISAO provides assistance at every step of a student's journey including assistance with inquiries and applications, to orientation and transition and even direct, in-school support with our dedicated team of Guidance Counsellors for International Students.

Our office provides support and assistance to school based staff throughout the year regarding matters around the enrolment and admissions of all fee-paying international students.

Learn more about our team below.



## Our Team

### Senior Manager

Fred Liu

### Contact Information:

[www.studytoronto.ca](http://www.studytoronto.ca)

**e** | [studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca)

**p** | 1-416-395-8120

5050 Yonge Street, 1<sup>st</sup> Floor  
Toronto, Ontario, Canada  
M2N 5K8

### Manager, International Recruitment & Programs

Omar Awara

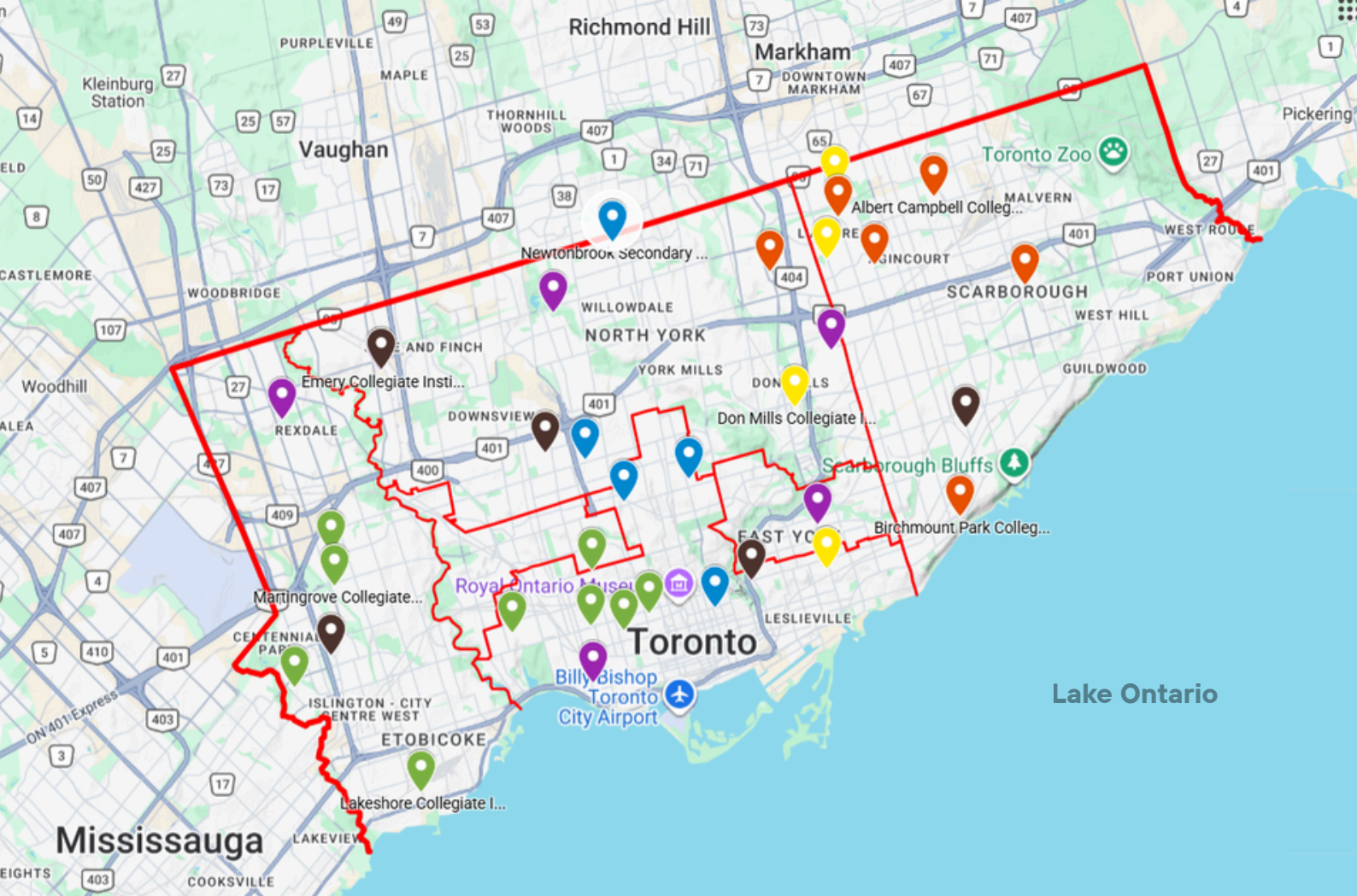
### Admissions Assistants

Anna Ivans  
Dorothy Liu  
Kate Mackenzie  
Aatika Okadia  
Philip Qian  
Kimberly Sorokiwsky

### Guidance Counsellors for International Students

May Chang  
Janice Field  
Christine Gillespie  
Karen Pak  
Rory Stretch

### Full Contact List

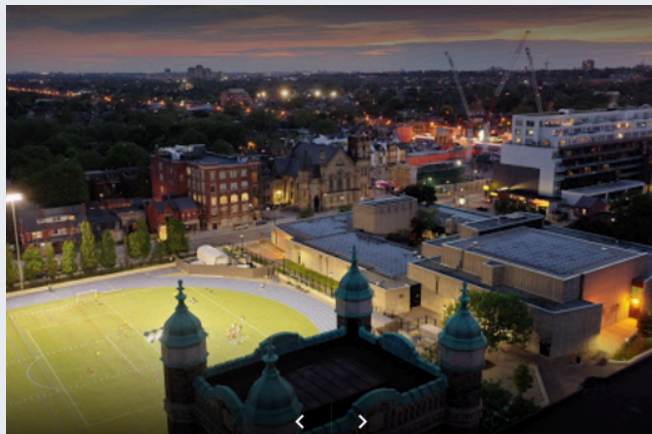


*Secondary schools open to international students with GCIS Support*

## Our Schools

Toronto is made up of six boroughs or neighbourhoods: Etobicoke, North York, York, East York, Old Toronto and Scarborough. Historically, there were seven district school boards and then on January 1, 1998 the seven districts amalgamated to form the Toronto District School Board, the largest in Canada.

The ISAO places international students all over the district.



*Central Toronto Academy, 570 Shaw Street Toronto, 2021*

### Elementary Schools

The TDSB operates 469 elementary schools serving approximately 160,800 students. International students entering K-8 are placed based on their catchment area or home address.

### Secondary Schools

The TDSB oversees 110 secondary schools that serves approximately 73,700 students. International students entering Gr.9-12 are placed by the ISAO at one of our 28 schools that are open.

Applicants are welcome to select their top three choices which the ISAO will try to accommodate.

Students and families should research where they will live BEFORE arriving in Toronto.



# National Anthem

## O Canada!

O Canada!  
Our home and native land!  
True patriot love  
In all of us command.

With glowing hearts,  
We see thee rise  
The True North strong and free!

From far and wide,  
O Canada  
We stand on guard for thee.

God keep our land  
Glorious and free!

O Canada, we stand on guard for thee.  
O Canada, we stand on guard for thee.

## Ô Canada! (French)

Ô Canada!  
Terre de nos aïeux,  
Ton front est ceint de fleurons glorieux!

Car ton bras sait porter l'épée,  
Il sait porter la croix!

Ton histoire est une épopée  
Des plus brillants exploits.

Et ta valeur, de foi trempée,  
Protégera nos foyers et nos droits.

Protégera nos foyers et nos droits.



## Land Acknowledgement

"We acknowledge the Toronto District School Board is hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and the Inuit Peoples"

"Nous reconnaissons que nous sommes accueillis sur les terres des Mississaugas des Anichinabés, de la Confédération Haudenosaunee et du Wendat. Nous voulons également reconnaître la pérennité de la présence des Premières Nations, des Métis et des Inuit."

# Pre-Arrival Information





## Documents

Make sure you have a copy of the following documents as you prepare to arrive in Canada. You will need these documents at various stages of your arrival, so it is a good idea to keep a folder in your carry-on luggage.

### 01

## Entering Canada: Visa or eTA

As an international student you will be required to present a visa or eTA to enter Canada.

- 1) Temporary Resident Visa (TRV) The correct visa is determined by your country of citizenship and can be applied for by going to the Immigration, Refugees and Citizenship Canada (IRCC) [website here](#)
- 2) Electronic Travel Authorization (eTA) is NOT a Visa but rather a security screening required for travellers from visa exempt countries.

### 02

## Study Permit

Study permits are issued by the IRCC to anyone who plans to stay in Canada to study for longer than six months. This is a separate document that you secure upon arrival. On your Study Permit, you should be aware of the Conditions which can be found at the bottom of your document as well as the Expiry Date. As a K-12 international student **you must attend school full-time**. Study permit extensions are the responsibility of the student/family and should be done before your permit expires.

[Apply for Study Permit here](#)

[Extend Study Permit here](#)

### 03

## Custodianship Documents

All minors who are not accompanied by a parent or legal guardian must have a Custodianship arrangement in place. Custodians are responsible adults who hold Canadian citizenship or PR status and will take care of and support the minor child during their time in Canada. Custodians are the legal guardian of the minor child while in Canada. The following forms must be complete and notarized. There are TWO pages that look similar but are not and BOTH must be complete. ONE page by the parents and ANOTHER by the Custodian.

[Custodianship Declaration Form](#)





## Documents Continued

04

### Port of Entry Letter of Introduction

If your Study Permit was approved while outside of Canada, you will receive a Port of Entry Letter of Introduction. You must present this to the border officer upon arrival to have your Study Permit printed. Students who extend while they're in Canada do not receive this document.

05

### Official Letter of Acceptance

The ISAO has sent you a copy of your Official Letter of Acceptance (OLA). This will have your legal name, assigned school, length of study, tuition fees paid confirming you have secured a spot to study with the TDSB. This letter expires and a renewal letter is provided with new dates when you renew your tuition. You may be asked for this letter when entering Canada.

06

### Proof of funds

You may be asked to provide proof that you have enough money to live in Canada during your time here.

07

### Immunization

You may be asked to provide proof of immunization.

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## Items to Consider Bringing

### Winter Gear

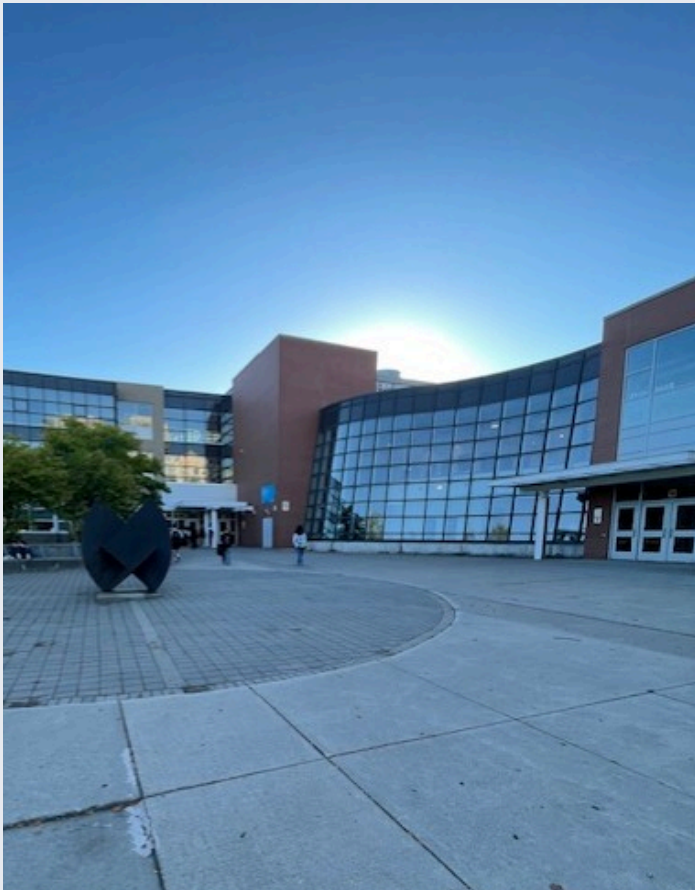
Toronto had a historic snow and cold season in 2025/26. Every winter is different year to year, but we recommend coming prepared with the following:

- Very warm winter coat (Toronto can reach -30°C with windchill)
- Warm hat (Toque), Gloves/Mittens
- Waterproof, warm boots (Brands like Sorel, Thinsulate, Helly Hansen, Timberland)
- Sunglasses (albedo)
- Clothes for layering (tanks, t-shirts, long sleeve shirts, sweaters, hoodies)
- Socks for winter

All of these items can be purchased in Toronto, however sourcing or bringing your own may cut down on unnecessary costs.

# International Student Summer Orientation Program (ISSOP)

July 27-August 21, 2026 | Earl Haig Secondary School  
Registration: [studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca)



Earl Haig Secondary School, 100 Princess Avenue, North York, 2025

Designed to support English language development, ISSOP is an opportunity for new international students to come to Toronto early, gain a credit and make new friends. This is a four week program offered for FREE to TDSB international students for those who would like the chance to acclimatize to their new learning environment.

## Growing Program

The ISAO is happy to offer this program to current fee-paying international student returning to study with us in September 2026. This is a wonderful opportunity for students to earn an additional credit at no cost while continuing to develop English skills.

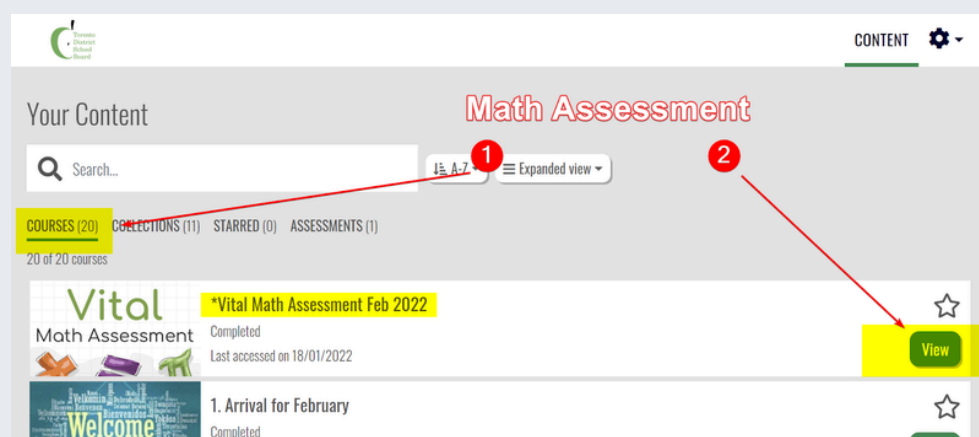
For the first time this summer, ISSOP will be available to students outside the TDSB for a fee. International students from York Region, Peel, Durham and the GTA are welcome to register.

Many international students make their first friends here!

## Vital English & Math Assessments

New international students should have received a link to complete your English and Math assessments. You can only access this with the Username and Password that has been shared with you. This **MUST** be completed prior to arriving in Toronto.

These assessments are one-try only so be sure to set aside time to complete the entire assessment. You can do the English and Math assessments separately.



## Assessment Preparation

Your assessment results are **VERY IMPORTANT** to accessing the appropriate courses when you arrive in Toronto. We have had students whose results were not accurate due to being distracted or not preparing appropriately which created delays or barriers to accessing courses - to ensure this does not happen to you, we recommend the following tips:

### TIPS FOR ACCURATE RESULTS:

1. Set aside 40 minutes for EACH assessment - do not be distracted
2. **The English Assessment is a timed session** - you will only have a certain amount of time to answer each question, so be prepared to focus and concentrate. There will be a Grammar, Vocabulary and Functional language section. **There is no time limit to the Math Assessment**
3. Set up your computer in a quiet room where you can concentrate to read and listen to each question and not be interrupted
4. Make sure your computer audio and internet connection are stable - there will be components where you will need to listen and respond
5. Review this video for more information
6. We do not provide re-testing opportunities, so dedicate time and focus to this assessment
7. Students will be placed in courses based on the results of their English and Math Assessments





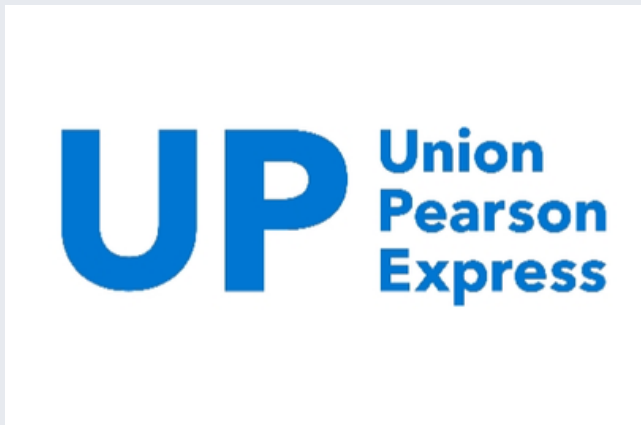
# Arrival Information

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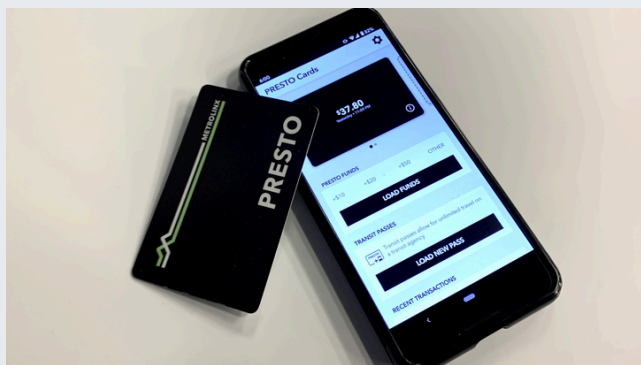
## Getting from Pearson International Airport to Toronto

Lester B. Pearson International Airport is located in Mississauga which is northwest of Toronto. For students who can arrange a ride through your Homestay or Custodian, we recommend this as the best option. For students who are unable to do so, you can always order a ride-share service like Uber or Lyft, but pick up from the airport can be quite expensive. For a more economical option, you have the following options:



Union-Pearson Express

The Union-Pearson Express or "UP" has direct train service from Pearson to downtown Toronto. If you are living in the west end (Etobicoke), near downtown or even midtown, this would be your best option. You can purchase a ticket ahead of time [here](#) or, you can purchase at the terminal. One way to downtown is \$12.35CAD or, you can get a discounted price with a [Presto Card](#) (see Metrolinx). You can also pay by distance if you plan on dismounting prior to downtown. Check your [station location here](#)



Metrolinx Presto Card & App

Students can [download the Presto Card App](#) onto their smartphones which allows you to load fees to "tap" onto GO Trains and Buses as well as TTC buses, subways and streetcars. Alternative ways to pay include purchasing a physical card or paying with your Debit (bank) or Credit card. GO Trains and buses move people all over the Greater Toronto Area (GTA) whereas the TTC moves people throughout the city of Toronto.



Toronto Transit Commission

The Toronto Transit Commission (TTC) provides public transportation service to the City of Toronto. Youth (13-19 yrs old) fare for riding the TTC is \$2.35 per ride. This includes a free 2 hour transfer window. To set up a Youth account please [visit this link](#). The TTC is a fantastic resource, but can experience delays and disruptions. It is important to practice personal safety and vigilance at all times including while taking public transit.

## Personal Safety

Toronto is a huge city. It is important to stay vigilant and aware of all your surroundings at all times including on public transportation, walking the city or even at school. Each secondary school student is assigned one locker for the school year. Avoid carrying or bringing valuables to school such as:

- high volumes of cash
- cell phones
- Air Pods or headphones
- expensive clothing or shoes to school

A good quality lock such as Dudley® can be purchased at the school's Main Office.

**NOTE: School lockers or gym change rooms are not totally secure.**

Neither the school nor the TDSB are responsible for items stolen from lockers or gym changerooms. The locker is the property of the TDSB and may be searched at any time at the discretion of the Principal. If a theft or safety incident occurs, please report it to one of your teachers or the Main Office of your school for assistance.

For emergency situations that require police, fire department, or ambulance, you may consider calling 911.





# Rising Scams

The International Students and Admissions Office (ISAO) received information that scammers are using phone spoofing or phishing emails to try to scam our students by demanding immediate payment and personal information. Scammers can change their name on the Caller ID display.

The calls or fake emails you receive may appear to be from ISAO, the Toronto District School Board (TDSB), the police, or an immigration officer but is actually a scammer.

If you suspect a call is from ISAO, you can call 416-395-8120, email: [studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca) or contact your guidance counsellor for international students (GCIS) to verify if they contacted you for a legitimate reason.

## 01

### Always be on Alert

- Unknown caller claiming to be from government agency or police
- Sense of urgency
- Threatening comments; asking for personal information or money

## 02

### Be careful with posts

- Scammers may use your publicly available information for scam or fraud purposes

## 03

### Be suspicious of demands

- The ISAO, the TDSB, police, or immigration officers will NOT make threats of arrest, deportation or loss of citizenship if you don't send payment immediately



## What to do

- Hang up the call, ignore text message, or scam email
- Check with parent or legal custodian
- If you become a victim, report to bank or financial institution, contact local police
- Report to [Canadian Anti-Fraud Centre](#)
- More information and resources:
  - [Government of Canada: Scams and Fraud](#)
  - Canada Post about Fraud and Scam Prevention can be found here: [Protecting Yourself from Frauds and Scams](#)



# Reporting, Registration & Living in Toronto



## STEP 1: Reporting

### In-Person Reporting is Mandatory

New International Students **MUST** report in-person with their legal Custodian with the appropriate documents and to activate their StudyInsured medical insurance.

**DO NOT GO TO YOUR SCHOOL FIRST.**

**Reporting takes place at 5050 Yonge Street, 1<sup>st</sup> Floor, North York Ontario**

#### WHAT TO BRING:

- Passport
- Most current Transcript/Report Card (notarized and translated to English)
- Immunization (no notary or translation)
- IRCC Custodianship form (notarized) \*not required for students living with parent(s) during FULL duration of studies

#### ORIENTATION - September 1, 2026

9:30am-12:30pm at North York Memorial Hall  
5110 Yonge Street, North York ON

All new International Students and their Parent(s)/Custodians will attend the ISAO Orientation to learn about supports, resources and school information.

#### ISSOP Reporting: July 20-24, 2026

Are you joining us early for International Summer School Orientation Program (ISSOP)?  
Your reporting process is the same as above, but just a little earlier

#### LAST DAY TO REPORT

Elementary Students (K-8): October 6, 2026

Secondary Students (9-12): September 18 2026



Useful Links

[Find Your School](#)

[School Cash Online](#)

[Arrival & Reporting](#)

## STEP 2: Registration

### AFTER REPORTING Only

After Reporting in-person, new International Students and their Parent(s)/Custodian should contact their assigned school to arrange Registration. **MANY SCHOOLS** will not open until August 24 or 31, 2026. You can call or email the school to make a Registration appointment.

#### WHAT TO BRING:

- Most current Transcript/Report Card
- Passport
- Proof of address in Toronto
- Reporting Package (sent by ISAO)
- Cash\* (All schools require a Student Activity Fee - some schools will take cash and other schools will only take payment through [School Cash Online](#))

#### WHAT WILL HAPPEN?

Every school is slightly different, but for most schools you might expect the following at your Registration appointment:

- Course selection - you will get your timetable with your classes based on your English and Math assessments and your interests/goals
- School Tour - you may be provided with a tour of your school
- School Activity Fee - you may pay for your fees which usually pays for your yearbook and fees for the school's clubs and teams
- Meet your school counsellor and guidance counsellor for International Students (GCIS)

#### ASK QUESTIONS:

- Ask about Clubs and Teams you might be interested in at the school
- Ask about your academic goals and how to achieve them
- Ask about volunteer opportunities (a requirement for graduation)



At Reporting, you will receive a **REPORTING PACKAGE** which will include:

- Student Profile
- ESL/Math Assessments
- Verified Custodianship
- Verified Immunization
- Verified Transcript
- StudyInsured Policy

This will be sent to your new school from the ISAO

Your Reporting Package is what the ISAO will send to your new school which will include all of the information your school needs to Register you as a new student there. You or your Custodian just need to call the school AFTER Reporting to make a Registration appointment.



## Register for StudyInsured Access

**What you WILL need to do** is set up your medical insurance. In your Reporting Package you will see a page that looks like:

### KNOW THIS NUMBER

Use this phone number to

1. Open a case file BEFORE going to visit a doctor/get medical care. You can also confirm if your insurance will cover the service you are looking for
2. Report an emergency. If you have an incident, you MUST CALL WITHIN 48hrs of the event to receive full coverage



**IN CASE OF AN EMERGENCY, YOU MUST CONTACT:**

From Canada & USA: **1.866.883.9787** From anywhere else: **1.416.640.7865**

Assistance is available 24 hours a day, 7 days a week.

Assistance is provided by StudyInsured™ Assistance.  
For general inquiries contact: [studentassist@studyinsured.com](mailto:studentassist@studyinsured.com)

For claims inquiries contact: [claims@studyinsured.com](mailto:claims@studyinsured.com)  
<https://www.studyinsured.com/tdsb>  
150 King St. W, Suite 602 - PO Box 75, Toronto, ON M5H 1J9 Canada

**INTERNATIONAL STUDENT HEALTH INSURANCE studyinsured™**

**YOUR NAME HERE** **KNOW THIS NUMBER**  
**MCP077123456** This is your Policy #

**EFFECTIVE DATE:** **2025-09-01** **EXPIRY DATE:** **2026-08-31**

\*Valid photo ID must be presented at all times with this card. Policy is for eligible benefits not covered by provincial health insurance. Refer to your policy wording for details on the coverage Effective Date and Expiry Date.

MSH AMERICAS studyinsured™ Intrepid24/7



- Start by going to Maple Virtual Care and **REGISTER** your account. Maple provides you with 24/7 access to a doctor 365 days a year. It's where you can make a doctor's appointment (this service does not require you to call before because it is directly tied to StudyInsured)
- Then go to StudyInsured Student Portal and **REGISTER** your account. This Student Portal allows you make, track and process your claims so you can be reimbursed for any out of pocket fees you spend
- Stay Healthy at School (SHAS) is included in your insurance and gives you 24/7 access to mental health supports including professional counselling in over 100 languages (see following pages)

# Medical Insurance



study  
insured™

StudyInsured is the provider for TDSB international students. ALL students, custodians and families should have the following on hand:

- Your Policy # - This is emailed to you and all your contacts in your Reporting Package which **you receive after arriving and providing documents to the ISAO at 5050 Yonge Street, 1<sup>st</sup> Floor, North York**
- **You cannot receive any service without your Policy #**
- General Information: <https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Medical-Insurance>
- Insurance company website: <https://www.studyinsured.com/tdsb>
- Find a doctor near you: <https://www.studyinsured.com/tdsb/en/health-services>
- Submitting a claim: <https://www.mshgroups.com/tdsb/en/onlineclaim>

## 01

### Policy # and Contact Info

**You MUST KNOW your Policy #** in order to receive any level of service. StudyInsured can be reached by:

#### Customer Service

416-644-4870

1-888-386-8888 (Free)

helpline@studyinsured.com

#### Emergency Assistance

1-866-883-9787

1-416-640-7865

studentassist@studyinsured.com

**\*In emergency call 9-1-1 FIRST**

**\*\*StudyInsured MUST be called within 48hr of emergency to receive full coverage**

## Medical Assistance Phone

**1-866-883-9787**

StudyInsured is available to students worldwide except for your home country

## 02

### Create Account: Student Portal

Create your student account using your Policy # and email

With this account you can:

- Make claims
- Track claims
- Access services
- Access supports
- View claims history
- Access virtual care
- Schedule in-person doctors visits

Go to: [THIS LINK](#)

## 03

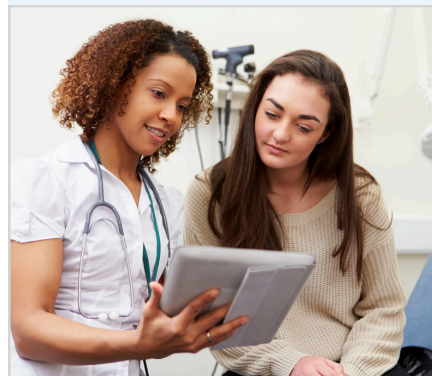
### Mental Health: Stay Healthy at School (SHAS)

StudyInsured provides free 24/7 access to mental health care for students

Counselling is available in over 100 languages

- Video counselling
- Over the phone counselling
- In-person counselling

Go to: [THIS LINK](#) or see more on following pages



# Stay Healthy at School Program (SHAS)

## How to connect on the website

### QUICK REFERENCE GUIDE

#### ACCESSING SERVICES THROUGH THE WEBSITE

- 1 Go to [ca.helpwhereyouare.com](https://ca.helpwhereyouare.com)
- 2 Enter company code **SHAS** and click "Login"
- 3 Choose your language
- 4 Click **INTERNATIONAL** on top left side of webpage on the navigation bar

#### NEXT CHOOSE FROM ONE OF THE FOLLOWING OPTIONS

**A** **B** **C**

##### **A** REQUEST A CALLBACK

- 1 Under the "Centres" section on the right, select "Contact a Counsellor"
- 2 Enter the required information and a counsellor will call you back within **48 hours** to book an appointment

##### **B** LIVE CHAT WITH US

- 1 Click the "Connect With Us" button at the top near the search bar
- 2 Click on "LiveConnect - Chat with Us"
- 3 Fill out all the fields with your details
- 4 Accept the Terms of Use and Privacy Policy and click on "Send Request"

##### **C** SCHEDULE AN APPOINTMENT

- 1 Click the "Connect With Us" button at the top near the search bar
- 2 Click on "Schedule An Appointment"
- 3 Click "Proceed"
- 4 Accept Privacy Policy and click "Next"
- 5 Enter your personal details, select service needed, and click "Next" throughout
- 6 Pick the preferred language, time zone, area of concern, and appointment type to schedule an appointment with
- 7 Pick the next available date and time and click "Next"
- 8 Select a specialist for your appointment and click "Next"
- 9 Click "confirm" to finalize your appointment

#### CALL US FOR ASSISTANCE

TOLL-FREE **1.866.883.9787**  
WORLDWIDE **+1 416.640.7865**

#### StudyInsured™ Assistance is available 24/7 to help with:

- Locating the nearest medical facility
- Coordinating billing
- Questions about coverage
- Submitting a claim
- Arranging emergency transportation

#### Notify StudyInsured™ Assistance within 48 hours if you:

- Need to be hospitalized for any reason
- Require surgery of any kind (including dental)
- Need an MRI or CT scan
- Need air transportation
- Need medical attention outside Canada

The above is for informational purposes only and is not legally binding. For a full description of coverage, please read your policy wording.



# Custodianship & Homestay

Custodians are the LEGAL and official contact for schools regarding the care and support of international students who are MINORS



## Roles & Responsibilities

A responsible and reliable legal custodian is very important for international students, who are under the age of 18 and not accompanied by their parent, to have a safe and successful learning experience while they are studying at the Toronto District School Board (TDSB).

If the international student applicant will be in the care of a legal custodian, the student's parent should read

the following roles and responsibilities of a custodian carefully in order to arrange for the best care for their child.

The custodian, on behalf of the parents, is responsible for making the necessary arrangements for the care and support for the student while studying in Canada.

## Custodian Responsibilities Include

### Official Contact

Be the official contact for the Toronto International Student Programs (TISP) and the TDSB school and student's parents with regards to all matters involving the international student;

- **Registration:** Bring the student to school with required documentation for school registration and to complete/sign all appropriate school documents;
- **Report Student Absences:** Notify school directly of student absences prior to 9am of school day (e.g. illness, medical appointment, etc.)
- **Respond** in a timely fashion to requests/phone calls from the school and the Admissions Office in order to best ensure the student's safety.
- **Academic Support and Attendance monitoring:**
  - Monitor the student's attendance record, report student absences to the school following school procedures, and communicate student's absences to parents in a timely manner;
  - Send student's mid-term and final reports to parents and communicate amongst the school, the International Students and Admissions Office and parents/students regarding any related concerns and/or follow-up;
  - Maintain up-to-date custodian and/or homestay contact information, or change to custodianship agreement with the school and the International Students and Admissions Office;
  - Provide consent as needed by the school for academic programs and activities after communicating with parents and receiving their consent;
  - Attend parent-teacher interviews and communicate with parents afterward;
  - Tuition Renewal: Ensure the student renews with the International Students and Admissions Office and makes the tuition fee payment on time;
- **Assist the student with settling in Toronto**
  - Opening a bank account
  - Buying a cell phone and setting up a phone plan
  - How to use public transit and other similar supports;
  - Assist the student with solving homestay issues and communicate with parents, schools and the International Education Office;
- **Social-Emotional Well-being**
  - Assist the student with solving any behavioral, social, emotional and medical concerns and communicate with the school, student, parents and the International Students and Admissions Office

### Travel & Holiday Notification

#### CUSTODIAN TRAVEL & HOLIDAYS

In the event a legal custodian is away, they are expected to arrange a temporary representative or emergency contact person and provide the emergency contact information to the school and International Students & Admissions Office.

#### STUDENT TRAVEL & HOLIDAYS

While students are encouraged to explore and experience Canadian culture through travel during their stay in Toronto, it is expected that travel will not interfere with the student's academic studies and should be limited to designated school holidays. If you choose to travel during the academic period, you **MUST** notify your school a minimum of **TWO WEEKS PRIOR** to leaving and complete required documents.

**Schools are not required to academically accommodate you.**

### Accommodations

All students under 18 years of age are expected to live with a host family, or with their custodians, or one of their parents. Living with an English-speaking family can help them develop their English skills, and provides them with the necessary support and stability needed to succeed in school and a foreign environment.

Students who become over 18 years of age should retain a legal custodian for continued support while they complete their studies in Toronto. Otherwise, at least one emergency contact person and their information should be provided to their school.

If you change host families and/or your address, you must inform the International Students and Admissions Office and your school-based guidance counsellor right away.

### Custodianship Change

Custodians cannot abandon their duties and will **REMAIN** the **LEGAL** Custodian until the student/family submits **NEW** IRCC Custodian Declaration Forms IMM5646.

Once complete, these new, notarized forms should be submitted directly to the school **AND** the ISAO.

It is only at this point a Legal Custodianship will change.



*Homestays provide healthy, nutritious meals for students in addition to safe accommodations*

## Homestay

All students under 18 years of age are expected to live with a host family or with their custodians or one of their parents. Living with an English-speaking family can help develop English skills, and provides the necessary support and stability needed to succeed in school and a foreign environment.

Students who become over 18 years of age should retain a legal custodian for continued support while they complete their studies in Toronto. Otherwise, at least one emergency contact person and their information should be provided to their school.

If you change host families and/or your address, you must inform the [International Students and Admissions Office](#) and your school-based guidance counsellor right away.

## Organizations

Custodians should work with homestay families to clarify roles and expectations, especially pertaining to items around contacting or receiving information from the school. This may include but is not limited to:

- Who will call or notify the school when a student is absent
- Who the school can contact in the case of an emergency\*
- How will the student is being supported regarding medical and mental health needs

\*The legal custodian or parent (in TORONTO) will ALWAYS be the primary contact and will be reflected as such in the school system, but homestay families can be included/added as an additional contact

**Homestay agreements are between the student, their family and the homestay.** The TDSB does not recommend or refer specific homestay organizations.

\*\*Changing Homestays does not grant a school transfer. For more, visit Page 40 for School Transfer information



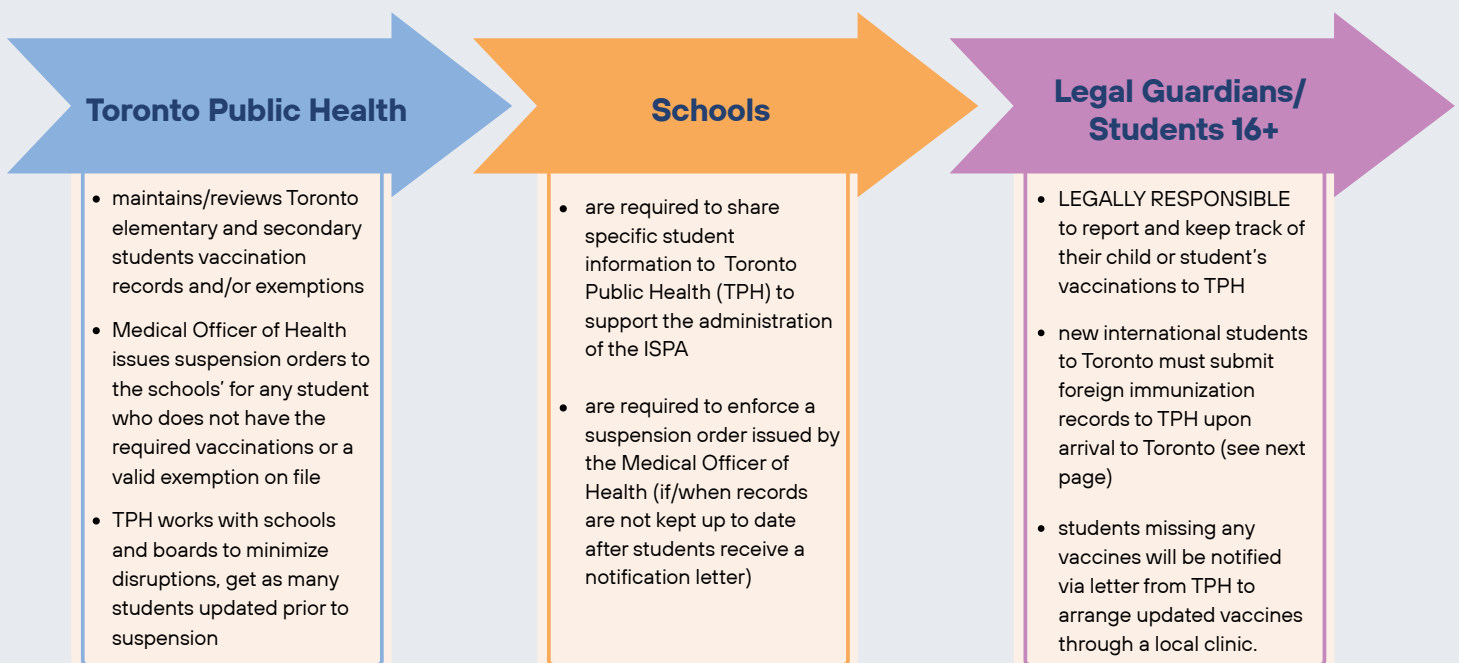
## Immunization with TPH



Reporting your **immunization at the ISAO, 5050 Yonge Street Reporting stage (see pg.19)** is **SEPARATE from reporting your immunization with Toronto Public Health (TPH)** which is also a requirement to **stay enrolled at school.**

Ontario's **IMMUNIZATION OF SCHOOL PUPILS ACT (ISPA)** requires that students must have proof of vaccination against nine designated diseases or have a valid medical exemption. Toronto Public Health (TPH) reviews immunization records of students attending school in Toronto in accordance with the ISPA.

- Measles, Mumps, Rubella, Diphtheria, Tetanus, Polio, Meningococcal, Pertussis (whooping cough), and Varicella (chickenpox) – only applies to students born on or after 2010



## Reporting Immunization to TPH

You will be required to submit your foreign records of immunization to Toronto Public Health if you are staying in Toronto longer than six months.

### Step 1: Send Copy to TPH

- Email a copy to: [immunization@toronto.ca](mailto:immunization@toronto.ca) (not a secure way to send health information but will provide a papertrail with TPH if future reference). Always include student's full name (written in English), your school, TDSB, date of birth, legal guardian phone number and name, OR
- Mail a copy to: Toronto Public Health, Vaccine Preventable Diseases, 5100 Yonge Street, 2nd Floor, Toronto ON, M2N 5V7

Always include student's full name (written in English), your school, TDSB, date of birth, legal guardian's name, email and phone number - for any follow up.

### Step 2: TPH Review

TPH will review the submitted records to ensure all vaccines are up-to-date. TPH will send a letter if:

- child/student's vaccination record has not been received (thus ALL VACCINES are missing)
- received record is INCOMPLETE and some vaccines are missing
- additional information is required from the student and guardian

The letter will include instructions for "next steps", and TPH contact information. If the child/student is missing vaccines, they are to book an appointment with TPH clinics (or their doctor) then submit proof that the vaccine(s) have been completed. Remember to request a receipt and copy of any vaccines your child gets in Ontario.

### Step 3: School Suspension Notice

If a student's records are incomplete and they do not have a valid medical exemption on file in the timeframe provided, the Medical Officer of Health (MOH) will issue a suspension order to the schools' principal to suspend the student for up to 20 school days until the student's immunization records are brought up to date.

In this case, the legal guardian and student need to contact TPH immediately to update vaccination information, and (if needed) make immediate arrangements to update vaccinations:

Toronto Health Connections  
Monday - Friday from 8:30 a.m. - 4:30 p.m.  
Telephone: 416-338-7600  
Email: [immunization@toronto.ca](mailto:immunization@toronto.ca)

## Free Vaccinations

**ELEMENTARY/MIDDLE STUDENTS** - TPH hosts School Immunization Program (SIP) clinics for grade 7 students, and catch-up opportunities to grade 8 students (who are behind on Meningococcal, Hepatitis B and Human Papillomavirus (HPV) vaccines) in designated schools across Toronto. These clinics are held during school hours and no appointment is needed. Information and consent packages are sent to families through their schools. Legal guardian consent is required. A list of the schools and times for the clinics is updated during the school year. All information can be found at: [SIP](#).

- [School Immunization Program Student & Parent Check List](#) (grades 7 & 8)
- [School Immunization Program Frequently Asked Questions \(FAQ\)](#), (grades 7 & 8)

### SECONDARY STUDENTS:

Toronto Public Health hosts community clinics to help students catch-up on their school-based vaccines. These clinics are appointment based and students are encouraged to [Book an appointment information](#) - well in advance, and also be sure to check back frequently for new appointment times.

- [Making vaccines easier for secondary students](#)
- Your Student medical insurance will cover up to \$150 for vaccines
  - Contact [StudyInsured](#) to confirm coverage
  - Call a medical walk-in clinic ahead of time to ensure that they have the vaccine you require.

# School Information

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# School Staff & Daily Schedule

## Regular Day Schedule Gr.9-12

| Time          | Day 1<br>(assigned to ODD calendar days) ex. September 1, 3, 9 | Day 2<br>(assigned to EVEN calendar days) ex. September 2, 4, 6 |
|---------------|----------------------------------------------------------------|-----------------------------------------------------------------|
| 9:00-10:20am  | Class A                                                        | Class A                                                         |
| 10:25-11:40am | Class B                                                        | Class B                                                         |
| 11:40-12:40pm | Lunch                                                          | Lunch                                                           |
| 12:40-1:55pm  | Class C                                                        | Class D                                                         |
| 2:00-3:15pm   | Class D                                                        | Class C                                                         |

Schools will occasionally have a Late Start Day (9:55am start) or Early Dismissal Day

The school year is divided into two semesters:

Semester 1: September - January  
Semester 2: February - June

A **Regular school day** has four 75 minute periods, usually with a Day 1/Day 2 rotating schedule. *This means that your classes are the same, but that the order may change to accommodate students involved in clubs, teams and extracurricular activities*

A **Late Start day** begins at 9:55am with four periods that last 60 minutes. This is to accommodate staff meetings or professional learning opportunities.

## Staff in Schools

All TDSB school staff are eager to help international students adjust to the new learning environment.

These staff include:

**Principal:** The principal is in charge of programs at the school and works closely with staff, students and parents

**Vice-Principal:** The Vice-Principal assists the principal in running the school and looks after discipline

**Teachers:** Students have different teachers for different subjects. You should call the teacher Mr. Ms. or Mrs. as appropriate and the person's surname (e.g. Mr. Smith), rather than "teacher"

**ESL Teachers:** They help students learn English and strategies for success in their other classes

**Librarians:** help students access resources on the Internet and learn about books, magazines, etc.

**Guidance Counsellors:** assist in planning students' timetables and applying to university. They can tell you about other programs in the schools and in the community. In some of our schools, there are guidance counsellors designated for international students and they will be the key contacts at your school

**Office Staff:** assist in registering students, do the school's office work and answer phone calls

**Teaching Assistants:** help teachers in the classroom

**Resource Teachers:** help students who require additional assistance

**Caretakers:** keep schools clean and make sure the building is operating safely and properly

# Course Codes & Timetable

## Course Codes

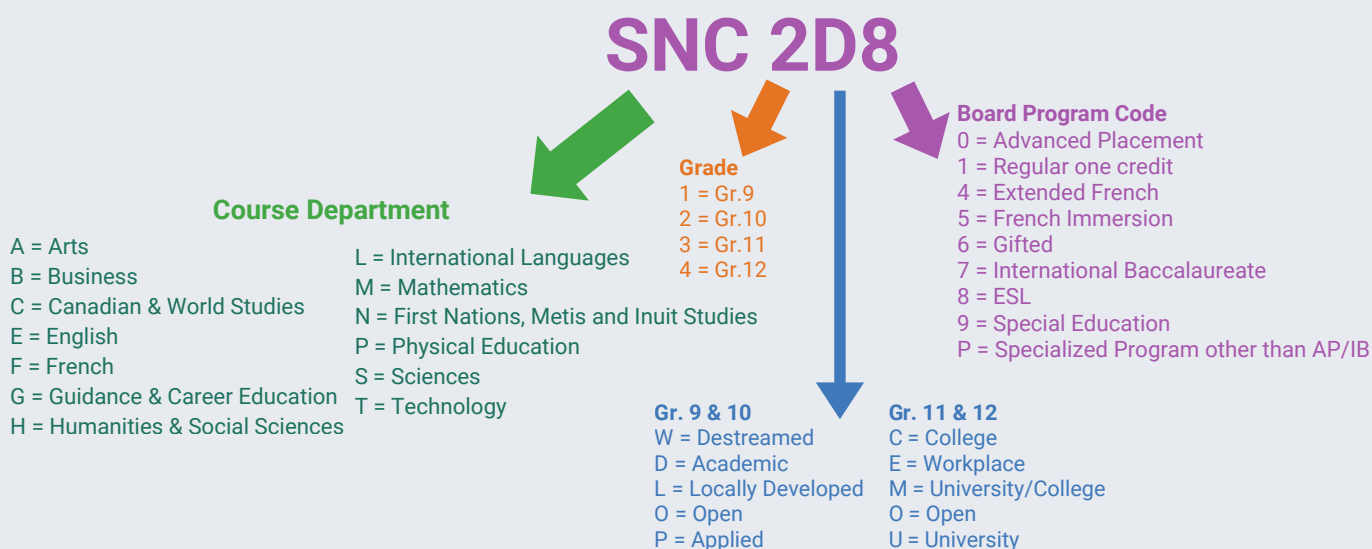
Course codes provide information about the Subject, Level/Grade and Pathway for each class a student is taking. When you receive your timetable at your Registration appointment, you will see:

- Course Code
- Teacher Name
- Room Number

To learn more about courses offered at the Toronto District School Board, you can look up each course and find a description and any prerequisite required to take that course - [TDSB Course Search](#)

## Sample Timetable

| Day | Terms | 1                                                       | 2                                                 | LUN | 3                              | 4                                     |
|-----|-------|---------------------------------------------------------|---------------------------------------------------|-----|--------------------------------|---------------------------------------|
| A   | 25-26 | Q1<br>English as a Second Language, Level 2<br>ESLBO8.1 | Personal and Fitness Activities<br>PAF1O1.1       |     | Food and Nutrition<br>HFN2O1.1 | Principles of Mathematics<br>MPM2D8.1 |
|     |       | Room: 128<br>1(A-B) S1                                  | Room: 101A<br>2(A-B) S1                           |     | Room: 200B<br>3(A) 4(B) S1     | Room: 228<br>3(B) 4(A) S1             |
|     | S2    | Q3<br>Science<br>SNC2D8.1                               | English as a Second Language, Level 3<br>ESLCO8.1 |     | Core French<br>FSF1O1.1        | Career Studies<br>GLC2O1.1            |
|     |       | Room: 200<br>1(A-B) S2                                  | Room: 128<br>2(A-B) S2                            |     | Room: 121<br>3(A) 4(B) S2      | Room: 228<br>3(B) 4(A) Q3             |
|     | Q4    |                                                         |                                                   |     |                                | Civics and Citizenship<br>CHV2O1.1    |
|     |       |                                                         |                                                   |     |                                | Room: 225<br>3(B) 4(A) Q4             |
|     |       |                                                         |                                                   |     |                                |                                       |
|     |       |                                                         |                                                   |     |                                |                                       |



# Attendance Policy & Expectations

Regular attendance at school is a critical component to your success. **The Ontario Ministry of Education (OME) has now included attendance as part of your grade beginning for the 2026/27 school year.**

Grade 9 & 10 - Attendance will be worth 15% of your grade (see below)

Grade 11 & 12 - Attendance will be worth 10% of your grade (see below)

## Level 4 (80-100%)

- Misses 0-2.5% of classes (unexcused) or 2 or fewer classes a semester

## Level 3 (70-79%)

- Misses 2.5-5% of classes (unexcused) or 2.5-4.5 classes a semester

## Level 2 (60-69%)

- Misses 5-7.5% of classes (unexcused) or 5-7 classes a semester

## Level 1 (50-59%)

- Misses 7.5-10% of classes (unexcused) or 7.5-9 classes a semester

**Reporting an Absence:** Student absences must be reported to the school by your parent/custodian BEFORE 9:00am the day you are away. See [Safe Arrival Program](#) info for more information.

**Departing School Early:** During school hours, students MUST have permission to leave school early or off-site school related locations, by their parent/custodian by providing a written note or phone call to the main office.

**Full Time Status:** Students must be attending **day school FULL TIME** which means:

Gr.9 - 4 courses per semester

Gr.10 - 4 courses per semester

Gr.11 - 4 courses per semester\* (some exceptions, check with school)

Gr.12 - 3-4 courses per semester\*\* **(no international student in ANY grade can carry less than 3 courses in a semester)**

**Prolonged Absence:** If you are absent frequently or for an extended period of time without authorization or a valid explanation shared by your parent/legal custodian with the school, there can be serious consequences (failing courses, later graduation, demitted from your school, enrollment renewal denial, etc) Schools are not required to academically accommodate you. For absences regarding travel & holidays, see page 24.

## Student Expectations & Responsibilities

Student expectations and responsibilities are clearly indicated in the [TDSB Code of Conduct](#) which **applies to all students**. The document is also available at [www.tdsb.on.ca](http://www.tdsb.on.ca).

All students are expected to meet attendance expectations and policies, responsible for their own learning and success as well as actively engaged in their classes.

Schools can always be contacted by parents/custodian through their main office phone line or by email.  
Absences are monitored by school staff and administrators.



## Student Expectations & Responsibilities Continued

International students have agreed to abide by the TDSB Student Code of Conduct during the application process and while they are a TDSB student. Violation of these expectations can lead to disciplinary action by the school, ISAO or law enforcement. Students, parents and custodians are encouraged to review this document and ask questions for clarification. In serious cases, international students will be removed from the program with no refund.

## School Documents



Ontario Ministry of Education



### Report Cards

Report cards are an official Ministry of Education document that records your academic grades, learning skills and attendance. Secondary students receive two Midterm Reports (Nov and Apr) and two Final Reports (Feb and June). Elementary students receive three reports: Progress Report (Nov), Provincial Report 1 (Feb) and Provincial Report 2 (Jun). Schools will arrange a Parent-Teacher Interview day around the time of receiving reports (only at Midterms for Secondary).

### Transcript & Student Status Sheet

When departing a school or returning home, international students may require a copy of their transcript which is an official, legal record of your academic grades and progress. The Ontario Student Status Sheet is a dynamic document that is used by your school counsellors to track your graduation progress. It will include volunteer hours accumulated as well as course selection for future planning. *Both documents are provided by the school counsellor not GCIS.*

### Letters from Schools

International students can request letters from schools that are academic related (ex., reference letter) however **schools are NOT allowed to provide letters for immigration purposes at any time.** Letters that international students require for Study Permit and/or Visa extensions only come from the ISAO and are provided to students upon renewal. This is called your Official Letter of Acceptance (OLA) or your Renewal Official Letters of Acceptance (ROLA).

# School Activities

## Sport Teams

Every school offers athletic teams that international students can try out for. Teams are often coached by teachers in your school voluntarily, so not every school will offer every sport. Generally, schools will offer some of the following programs:

### Fall Sports

- Girls' Basketball
- Boys' Volleyball
- Cross Country
- Boys' Soccer
- Ultimate Frisbee
- Boys' Football



### Winter Sports

- Girls' Volleyball
- Boys' Basketball
- Swimming
- Hockey
- Badminton



### Spring Sports

- Rugby
- Baseball (Boys)
- Softball (Girls)
- Track & Field
- Tennis

Check with your school to learn what is offered.

## Clubs

Clubs at school offer a great way for students to connect with others with similar interests. Often, clubs will have a staff supervisor and will meet weekly at lunch or after school. All schools have clubs, but will be unique to the interests of students there. Some examples of clubs are:

- Art, Accounting, Asian Students, Book, Black Students, Business, Chess, Computer Science, DECA, Dungeons & Dragons, Film, French, Games, Guitar, K-Pop, Model UN, Muslim Students, Photography, Robotics and many more!

Talk to your school counsellor or other students to find out about what clubs are available at your school

## Extracurriculars

Extracurricular activities are activities done outside of the classroom and usually connected to school. This would include things like sport teams and clubs, but may also extend to activities like Peer Tutoring or Community Leadership initiatives like Student Council. Many students will engage in extracurricular activities to build their résumé or demonstrate leadership for scholarship opportunities.

## Volunteering

As part of the Ontario Graduation requirements, students must complete 40+ hours of volunteering. Recently, the OME introduced a Community Involvement Certificate System where students who go beyond 50hrs can be recognized with a special designation on their transcript:

Bronze = 50-99 Hours

Silver = 100-199 Hours

Gold = 200+ Hours

Volunteer or Community Involvement Hours must be approved by the TDSB where students are not being paid or compensated in any way. Students are required to complete a Community Involvement Form that must be signed by a supervisor, their parent or custodian and then submitted to the school.

Opportunities are often shared through Student Services at school or through your International Student Google Classroom.





# Academic Policies & Expectations





# Graduation Requirements

*In order to obtain the Ontario Secondary School Diploma (OSSD), students must fulfill the requirements from the Ministry of Education*



## Prior Learning Equivalency (PLE)

Students who have successfully completed one or more years of high school in their home countries may be granted equivalency credits. The amount of credits granted is on a case-by-case basis. These are called Prior Learning Equivalency or PLE credits. Consideration will be given to the students' academic performance with the TDSB and high school credits earned outside of Ontario. These are granted by your school counsellor only after a student completes a FULL semester.

## Academic Expectations

When you decide to come to Toronto to STUDY, you and your parents signed an Agreement (in the application form) in which you agree to obey certain school rules. Please make sure you read and understand the provisions in that agreement. These are the rules that you are expected to follow:

- You must start the semester with four courses or a full timetable. Please note:
  - Grade 9 & 10 students must maintain a full timetable of 4 courses per semester. There is no option to drop a course.
  - Grade 11 students must maintain a full timetable of 4 courses per semester. In certain circumstances there may be the option to drop one course – please contact your guidance counsellor at school to discuss
  - Grade 12 students must maintain a full timetable of a minimum of 3 courses per semester
  - Timetable change requests are reviewed and subject to approval by your guidance counsellor and/or custodian/ parent. You cannot drop a course on your own until you are 18yo+
- You must be working hard to maintain a good average
- You must take the proper sequence of courses (pre-requisites) like other Canadian students

TDSB information on graduation requirements: [Getting your Diploma](#)

## University/College Admissions

Ontario universities require six Gr.12 courses at the U or M level, including ENG4U (Gr.12 English). If you have studied in an English language school for less than 4 years, you will need to successfully complete an English Proficiency test.

Most schools run info sessions about applying to College or University in the fall. To learn more, connect with your school counsellor.

\*Some exceptions apply

Visit <https://www.ouac.on.ca/> and <https://www.ontariouniversitiesinfo.ca/> for more university details

For Ontario college admissions info visit: <https://www.ontariocolleges.ca/en> for details

# Your Grades

In June 2026, the Ontario Ministry of Education (OME) changed the assessment and evaluation criteria for all Ontario secondary schools. [It can be found here.](#)

## Grade 9 & 10 - Final Evaluations

| Subject                                       | Grade 9                                                               | Grade 10                                      |
|-----------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------|
| English<br>Math<br>Science                    | 20% written exam<br>*Math EQAO counts as the 20% final exam for MTH1W | 20% written exam                              |
| Arts, Computers, Health & Phys Ed, Technology | 10% written exam<br>10% culminating task                              | 10% written exam<br>10% culminating task      |
| Canadian & World Studies                      | 20% written exam<br>(Gr.9 Canadian Geography)                         | 20% written exam<br>(Gr.10 Canadian History)  |
| Business, Social Sciences & Humanities        | 10% written exam<br>10% culminating task                              | 10% written exam<br>10% culminating task      |
| Languages: Classics, French, Native           | 10% written exam<br>10% culminating task                              | 10% written exam<br>10% culminating task      |
| First Nations, Métis, Inuit Studies           | 10% written exam<br>10% culminating task                              | 10% written exam<br>10% culminating task      |
| Guidance                                      | N/A                                                                   | 5% financial literacy<br>15% culminating task |

### Your Final Grade:

- 65% Coursework
- 20% Final Evaluation
- 15% Attendance

20% Final Evaluation  
Breakdown is seen in chart

GLC20 students only

## Grade 11 & 12 - Final Evaluations

| Subject                                       | Grade 11                                  | Grade 12                                 |
|-----------------------------------------------|-------------------------------------------|------------------------------------------|
| English<br>Math<br>Science                    | 25% written exam                          | 25% written exam                         |
| Arts, Computers, Health & Phys Ed, Technology | 10% written exam<br>15% culminating task  | 10% written exam<br>15% culminating task |
| Canadian & World Studies                      | 10% written exam<br>15% culminating task  | 10% written exam<br>15% culminating task |
| Business, Social Sciences & Humanities        | 10% written exam<br>15% culminating task  | 10% written exam<br>15% culminating task |
| Languages: Classics, French, Native           | 10% written exam<br>15% culminating task  | 10% written exam<br>15% culminating task |
| First Nations, Métis, Inuit Studies           | 10% written exam<br>15% culminating task* | 10% written exam<br>15% culminating task |

### Your Final Grade:

- 65% Coursework
- 25% Final Evaluation
- 10% Attendance

25% Final Evaluation  
Breakdown is seen in chart

\*NBE3U and NBE3C require a 25% final written exam

# Multi-Language Learners & English as a Second Language (MLL/ESL)

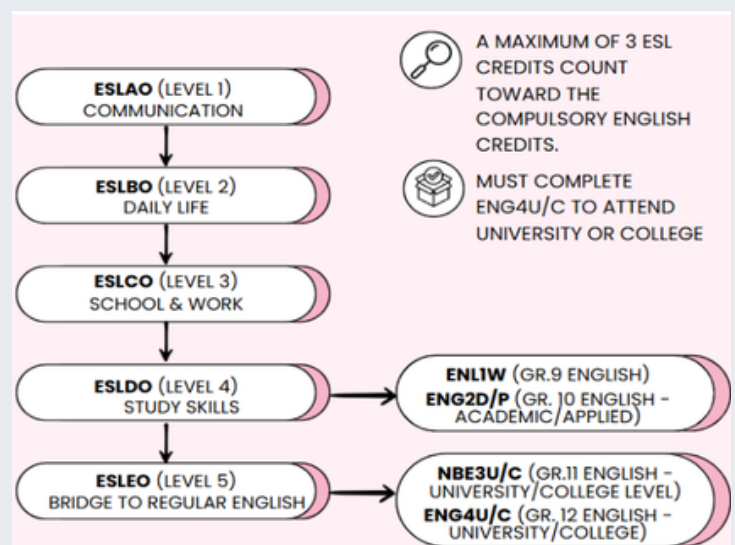
All TDSB schools designated for international students offer English-as-a-Second-Language (ESL) courses and special second language support classes for different levels of multi language learners. These courses help students build proficiency.

Students with very strong foundations in English may be placed in regular English classes. Students who need to develop one or more of the skills of reading, writing, speaking or listening are placed in the most suitable level of English as a Second Language (ESL) class. Here is a list of our ESL levels in ASCENDING order. These courses form a progression from the beginning level to regular English. Because TDSB is semestered, students may take one ESL course in Semester 1, then upon success, may enrol in the next level for Semester 2.

## Notes

- Each ESL course is worth one credit and is included in a student's overall average.
- ESL courses are not connected to grade level. Students progress through the levels at different rates depending on their motivation, work ethic and effort.

**To graduate from high school in Ontario, a student must pass a Grade 12 compulsory English course**



**Post-Secondary Language Proficiency Tests:** Depending on the school and program, international students who study in Canada for less than 4 years are required to demonstrate their language proficiency in addition to meeting all post-secondary course requirements. Examples of English language tests include TOEFL, CAEL, IELTS, Duolingo, PET, and CanTest.

For more general information about English Language Proficiency Tests, please refer to: [English Language Proficiency Tests](#) within this document.

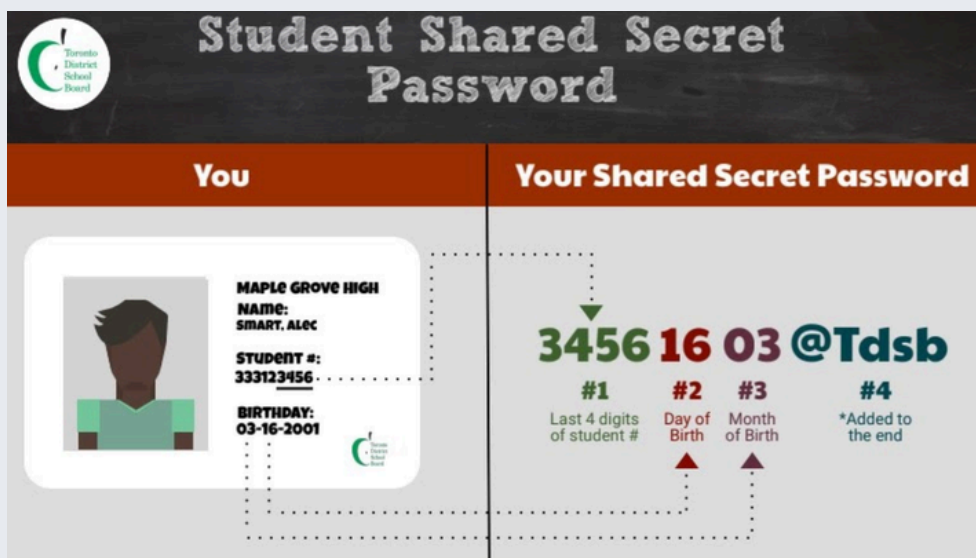


# TDSB Email & Platforms

Every TDSB student has an email assigned by their 9-digit TDSB STUDENT Number. Ex., 350123456@tdsb.ca

## Steps To ACTIVATE:

1. Go to [www.aw.tdsb.on.ca](http://www.aw.tdsb.on.ca)
2. Use your Student Number for your Username
3. Password for FIRST TIME USERS follow these steps:
  - a. Your shared secret password will be 13 digits with NO SPACES
  - b. Enter the last 4 digits of your Student Number
  - c. Followed by 2 digit day of birth
  - d. Followed by 2 digit birth month
  - e. Followed by @Tdsb (T must be Upper Case) - see photo



The diagram illustrates the process of creating a shared secret password. It is divided into two main sections: 'You' and 'Your Shared Secret Password'.

**You:** This section shows a student card for MAPLE GROVE HIGH, NAME: SMARY, ALEC, STUDENT #: 333123456, and BIRTHDAY: 03-16-2001. Dotted lines connect the last four digits of the student number (3456) to the first part of the password, the day of birth (16) to the second part, and the month of birth (03) to the third part.

**Your Shared Secret Password:** This section shows the resulting password: 3456 16 03 @Tdsb. The password is broken down into four parts: #1 (Last 4 digits of student #), #2 (Day of Birth), #3 (Month of Birth), and #4 (\*Added to the end).

Ready to activate? [Go HERE](#)

\*You will want to change your password to something unique that only you will know

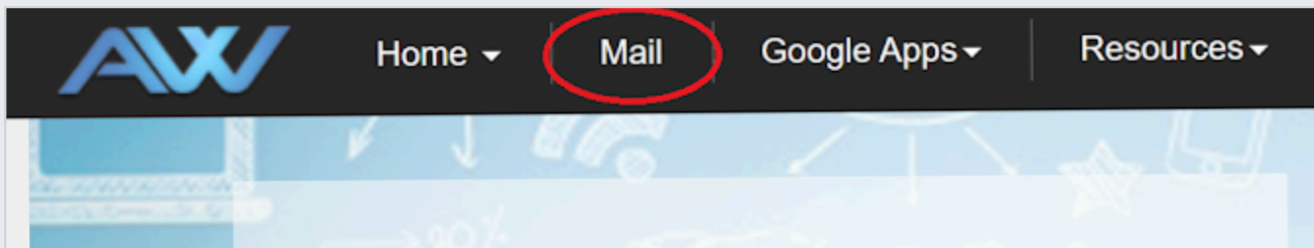
# TDSB Email & Platforms

The TDSB LMS operates on Google Suite and Brightspace

## Google Suite Workspace

The TDSB uses Google as its primary Learning Management System which includes: Google Drive, Google Classroom, Google Meet and Google Gemini (AI). To access these tools, students can continue in [AW Workspace](#):

After logging in, the top bar will have the option: Home, Mail, Google Workspace, Resources and Help students are encouraged to explore



## Brightspace

Brightspace is another LMS that is used by some educators in the TDSB which students can also access through AW Workspace under the Resources tab

## TDSB AI Policy

As AI becomes more prevalent in schools and academic spaces, it's important to read and understand the policy and expectations around its use. You can find the [TDSB AI policy](#) here and more information and [resources here](#). For information about how students can use [AI as a study tool](#), visit [here](#).

# Night School & Summer School

## Night School

Students will sometimes need or want to take classes outside of day school. The TDSB offers Night School options in both Semester 1 and Semester 2. These classes usually take place twice a week (Mon/Wed or Tues/Thurs) with each class running from 6pm-9pm each night. Courses available will differ each semester, so students should check with their school counsellor before the end of the first month of each semester to learn what is available. International students may be required to pay fees.

## Summer School

The TDSB also offers various Summer School options for students. This includes in-person summer school as well as eLearning summer school. These courses are offered through different TDSB offices; Continuing Education or eLearning department. In addition to this, fee-paying international students who are looking to build their English language skills and returning for the following school year will be eligible for the ISAO Summer School that offers all levels of ESL in addition to a handful of other courses. This program is called ISSOP which you can read about on pg.12. International students who go beyond their four day school classes in one semester or eight day school classes in two semesters will be required to pay additional fees.





# School Transfer Policy



In order to learn at an optimal level, students are required to remain at the same school within the TDSB. Please review the [School Transfer Policy](#) posted on the International Students and Admissions Office (ISAO) website.

On exceptional occasions students can request to transfer to a different school at the end of the school year or at time of renewal and is subject to ISAO approval.

Students or Custodian must email their Guidance Counsellor for International Students (GCIS) at their current school and provide valid reasons for the request.

The GCIS will review the request, inform the International Office and contact the guidance department of the requested school for availability for spaces and course offerings. If there is space, and a valid reason for the transfer, the student and custodian will be notified, and the transfer will proceed.

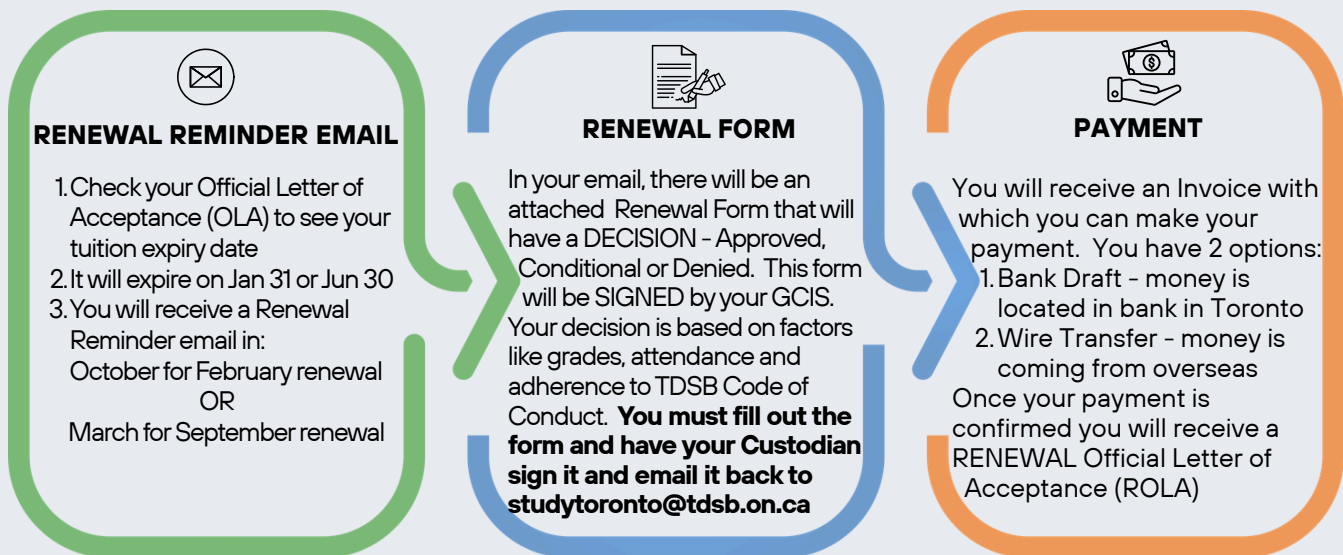
**We do NOT grant transfers based on travel distance to school or change of homestay/living arrangements.** Students/families are expected to make living arrangements to travel to your assigned school in a reasonable amount of time. Transfers are only approved for exceptional circumstances.

The ISAO oversees the transfer requests of fee-paying international students only. Local or domestic students should speak to their school for requests or information.



# Renewal Process

\*NOTE: The ISAO is moving to a new payment system soon. Renewal instructions will change and this will be updated in the Fall of 2026



## Deadlines & Study Permit Extensions

February renewals must be completed by October 31 of the PRIOR year  
September renewals must be completed by March 31

Go to [this link to Extend your Study Permit](#)

Documents Required:

- Official Letter of Acceptance (OLA) - issued by International Students and Admissions Office
- Other supporting documents that can accompany your OLA
  - Ontario Student Status Sheet - issued by school
  - Index Card - issued by school
  - Copy of timetable - issued from school or accessible via student's TDSB Connects App

### Provincial Attestation Letters (PAL) | Québec Acceptance Certificate (CAQ) | Territorial Attestation Letter (TAL)

This is a document required by international students to extend their Study Permit and have accepted and paid their deposit at a Canadian university or college. It is provided by the institution you officially accept admissions to.

The following information is accurate as of June 2026

- Elementary & Secondary students returning to TDSB do NOT require a PAL for study permit renewal
- GRADUATING STUDENTS going to College or University in Canada will receive a PAL from their new institution after officially accepting their offer
- [More on Attestation Letters](#)

# Contacts & Resources

## ISAO

### Address

5050 Yonge Street, 1<sup>st</sup> Floor  
North York, ON Canada M2N 5N8

**Phone |** +1 416-395-8120

**Email |** [studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca)

**Website |** [www.studytoronto.ca](http://www.studytoronto.ca)

## Community Contacts

### Emergency Services

Police, Fire, Ambulance

**Phone |** 9-1-1

### Toronto Public Library

[www.tpl.ca](http://www.tpl.ca)

**Phone |** 416-393-7131

### Toronto Transit Commission

[www.ttc.ca](http://www.ttc.ca)

**Phone |** 416-393-3030

### Toronto Public Health

[www.toronto.ca/health](http://www.toronto.ca/health)

**Phone |** 416-338-7600

## Social Media

Stay connected with us on social media for the latest updates, events and news

 [@studytdsb on X](https://twitter.com/studytdsb)

 [@studytdsb on Instagram](https://www.instagram.com/studytdsb)

 @TDSB-China on WeChat

## Support Services

### [Hong Fook - Asian Mental Health Services](#)

**Phone |** 416-493-4242

### [Kids Help Phone - Mental Health Resources](#)

**Phone |** 1-800-668-6868

### [988 Canada - Suicide Crisis Helpline](#)

**Phone |** 9-8-8

### [Stay Health at School - via StudyInsured 24/7 Care](#)

**Phone |** 1-833-646-1524

\*CODE: SHAS

\*\*May require your StudyInsured Policy #

## Immigration, Refugees & Citizenship Canada (IRCC)

[Go here](#)



2026/2027

# Get in touch



**5050 Yonge Street, 1<sup>st</sup> Floor, Toronto ON Canada**



**416-395-8120**



**[studytoronto@tdsb.on.ca](mailto:studytoronto@tdsb.on.ca)**



**[www.studytoronto.ca](http://www.studytoronto.ca)**



**Toronto District  
School Board**