



Toronto International Student Programs

Toronto District School Board

International Student Handbook 2025-2026



International Students & Admissions Office
5050 Yonge Street 1st Floor, Toronto ON Canada M2N 5N8

+1 416-395-8120
StudyToronto@tdsb.on.ca
www.studytoronto.ca

Welcome to Toronto!

Toronto, the capital of the Province of Ontario and the largest city in Canada, is not only a vibrant, diverse and exciting place to live and learn, but also Canada's leading centre for education, high technologies, life and medical sciences, finance and entertainment. As the home to the country's top universities and colleges, Toronto is attracting students from across Canada and around the world.

- Friendly and diverse communities
- One of the most liveable cities in the world
- Great opportunities to attend Canada's best universities and colleges
- Canada's leading centre for the arts and museums
- Canada's financial centre
- Convenient public transit system

About the Toronto District School Board

As the largest and most diverse public school district in Canada, the TDSB prides itself on being a leader of public education in the Province of Ontario and across Canada. Our students are among the highest performing in the world

- 110 secondary schools
- 472 elementary schools
- 39,000 teaching and support staff
- 245,000 students
- 160,000 students in continuing education programs
- 1400+ international students from all over the world



*Toronto District School Board Main Office
International Students & Admissions Office is
located on the 1st Floor of 5050 Yonge Street in North York*

Quick Facts



Top 3

Most Livable Cities in Canada
The Economist, 2024



1400+

International TDSB students
enrolled from 60+ countries



582

Elementary & Secondary
schools



20

Top 20 Global Cities
2025 Global Cities Index, Oxford Economics



95.8%

Livability based on stability, health care,
culture, environment and education

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Important Dates (September 2025 - June 2026)

Summer 2025: July 15 - August 29, 2025: Early Reporting for New Students, International Students & Admissions Office
 July 28 - August 22, 2025: International Summer School Program (Secondary), Earl Haig S.S. 8:45am-3:30pm
 August 26, 2025: Orientation (Secondary & Elementary), Northview Heights S.S. 10:00am-12:00pm

Semester 1: September - January

September 2, 2025: First Day of School
 September 15, 2025: Deadline to Report Secondary Students*
 October 12, 2025: Deadline to Report Elementary Students*
 October 13, 2025: Thanksgiving Day (**no school**)
 October 31, 2025: Deadline to Renew for February 2025
 December 22, 2025 to January 2, 2026: Winter Break (**no school**)

*New students only

Semester 2: February - June

January 30, 2026: First Day of Semester 2
 February 16, 2026: Family Day (**no school**)
 March 16 to 20, 2026: March Break (**no school**)
 March 31, 2026: Deadline to Renew for September 2025
 April 3, 2026: Good Friday (**no school**)
 April 6, 2026: Easter Monday (**no school**)
 May 18, 2026: Victoria Day (**no school**)
 June 24, 2026: Last Day of School (Secondary)
 June 26, 2026: Last day of school (Elementary)

International Office Contact Information

SENIOR TEAM

FRED LIU
 SENIOR MANAGER

OMAR AWARA
 MANAGER, INT'L
 RECRUITMENT & PROGRAMS

BRIAN CHAN
 ADMINISTRATIVE
 ASSISTANT

ADMISSIONS ASSISTANTS

YALDA ANWARI
 MARYTONI DELOS REYES
 ANNA IVANS
 KATE MACKENZIE
 PHILIP QIAN
 KIMBERLY SOROKIWSKY

GUIDANCE COUNSELLORS FOR INTERNATIONAL STUDENTS (GCIS)

MAY CHANG
 JANICE FIELD
 CHRISTINE GILLESPIE
 KAREN PAK
 RORY STRETCH

[Contact Information Here](#)

Reporting & Registration





International Students Office Reporting

This must be completed FIRST before going to your school

ALL new students MUST complete reporting with the TDSB International Students' Office before registration at school. Incomplete reporting may delay registration at school and impact a student's course selection process. Students will not be registered at school until the reporting process is complete.

Please review details on our website here: <https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Arrival-Reporting>

For the 2025-26 school year, all students will be learning in-person. **The option for virtual learning from home country or in Toronto is NOT available for new incoming students.**



School Registration Process

After Reporting is completed with the International Students Office, the **legal custodian or parent(s) of the student should email or call their assigned school and make arrangements for registration and course selection.**

The following documents are required to register at your designated school:

- Your valid study permit
- Your valid passport
- Your most recent school documents (transcripts) from your home country
- Immunization record (See more on next page)
- International Student Profile Form
- Proof of address (2 or 3 pieces, such as hydro bill or bank statement, lease agreement etc.) for elementary students only
- Legal Custodian documents (both pages)
- Phone #'s and e-mail of your custodian and homestay parents
- Math and English Assessment Results for secondary students only



Finding Schools

List of Schools that Accept Secondary Fee-Paying International Students

<https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/School-Placements>

Find your Secondary Guidance Counsellor for International Students

<https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Contact-Us>

Your guidance counsellor will support, listen, advise and help with problem solving and planning for course selection and post-secondary applications.

Find Your Elementary School

Placements at TDSB Elementary schools are based on the address of the custodian/parents. To locate your local area school(s), please refer to the TDSB website: <http://www.tdsb.on.ca/Find-Your/School> for school information.



Reporting Immunization Records

Immunization at Reporting is separate from Toronto Public Health Immunization

You must present your immunization records **at the time of Reporting before you start school at 5050 Yonge Street, 1st Floor, North York at the International Students & Admissions Office.**

IN ADDITION to this, during the school year there will be immunization drives run by Toronto Public Health at schools to comply with Ontario's *Immunization of School Pupils Act (ISPA)*.

Ontario's Immunization of School Pupils Act (ISPA) requires that students be vaccinated against nine designated diseases or have a valid exemption. Toronto Public Health (TPH) reviews immunization records of students attending school in Toronto in accordance with the ISPA.

- Measles, Mumps, Rubella, Diphtheria, Tetanus, Polio, Meningococcal, Pertussis (whooping cough), Varicella (chickenpox) – only applies to students born on or after 2010

Under the ISPA, this is the role of the TPH, Schools, and the Legal Guardian and Students:

Toronto Public Health

- maintains and reviews Toronto elementary and secondary students vaccination records and/or exemptions
- The Medical Officer of Health issues suspension orders to the schools' principal of any students who do not have the required vaccinations or a valid exemption on file
- TPH works closely with schools and school boards to minimize disruptions and get as many students updated before the start of a suspension period in a school

Schools

- required to share specific student information to the local public health unit to support the administration of the ISPA
- required to enforce a suspension order issued by the Medical Officer of Health (if/when records are not kept up to date after receiving a letter)

Legal Guardians/ Students 16+

- must keep track and report their child's/student's vaccinations to TPH
- new international students to Toronto must submit foreign immunization records to TPH upon arrival to Toronto
- after submitting immunization records, students missing any vaccines will be notified via letter and must arrange to update vaccines through a local clinic.

How to Report Immunization to Toronto Public Health

STEP ONE: Submit your foreign immunization records to TPH (Toronto Public Health) after you report to ISAO

International students (16+) and/or the legal guardian of students under 16, must submit foreign immunization records by:

- **Email a copy to:** immunization@toronto.ca Note that email is not a secure way to send health information but is an option, however, it will be a papertrail for you to refer back to, or
- **Mail a copy to:** Toronto Public Health, Vaccine Preventable Diseases, 5100 Yonge Street, 2nd Floor, Toronto ON, M2N 5V7
- include student's first and last name, date of birth, Toronto school and TDSB, the legal guardian's phone number and email for any follow up with.



Reporting Immunization Records con't

STEP TWO: TPH will review immunization documents and notify by letter if information or vaccines are missing

TPH will review the submitted records to ensure all vaccines are up-to-date. TPH will send a letter if they do not have your child/student's up-to-date vaccination record, if some vaccines are missing, or additional information is required from the student and guardian. The letter will include instructions for "next steps", and TPH contact information. If the child/student is missing vaccines, they are to book an appointment with TPH clinics (or their doctor) then submit proof that the vaccine(s) were completed.

Where can students get vaccinated for free?

- **ELEMENTARY/MIDDLE STUDENTS** - TPH hosts School Immunization Program (SIP) clinics for grade 7 students, and catch-up opportunities to grade 8 students (who are behind on meningococcal, hepatitis b and human papillomavirus (HPV) vaccines) in schools across Toronto. These clinics are held during school hours and no appointment is needed. Information and consent packages are sent to families through their schools. Legal guardian consent is required. A list of the schools and times for the clinics is updated during the school year. All information can be found at: [SIP](#).
- [School Immunization Program Student & Parent Check List](#) (grades 7 and 8)
- [School Immunization Program Frequently Asked Questions \(FAQ\)](#) (grades 7 and 8)
- **SECONDARY STUDENTS:**
 - Toronto Public Health hosts community clinics to help students catch-up on their school-based vaccines. These clinics are appointment based and residents are encouraged to [Book an appointment information](#) - you must book well in advance, and also be sure to check back frequently for new appointment times.
 - [Making vaccines easier for secondary students](#)
 - Your Student medical insurance will cover \$150 for vaccines.
 - Contact [StudyInsured](#) to confirm coverage
 - Call a medical walk-in clinic ahead of time to ensure that they have the vaccine you require.

STEP THREE: School Suspension Notification

If students do not comply with TPH about vaccine information in the timeframe provided, the Medical Officer of Health will issue suspension orders to the schools' principal for any student who does not have the required vaccinations or valid exemption on file. In this case, the legal guardian and student need to contact TPH immediately to update vaccination information, and (if needed) make immediate arrangements to update vaccinations.

Toronto Health Connections
Monday - Friday from 8:30 a.m. - 4:30 p.m.
Telephone: 416-338-7600
Email: immunization@toronto.ca



Staff in TDSB Schools

All TDSB school staff are eager to help international students adjust to the new learning environment. These staff include:

Principal: The principal is in charge of programs at the school and works closely with staff, students and parents.

Vice-Principal: The Vice-Principal assists the principal in running the school and looks after discipline.

Teachers: Students have different teachers for different subjects. You should call the teacher Mr. Ms. or Mrs. as appropriate and the person's surname (e.g. Mr. Smith), rather than "teacher".

ESL Teachers: They help students learn English and strategies for success in their other classes.

There may be school specialists who work with teachers and help students learn. These people include:

- **Librarians:** help students access resources on the Internet and learn about books, magazines, etc.
- **Guidance Counsellors:** assist in planning students' timetables and applying to university. They can tell you about other programs in the schools and in the community. In some of our schools, there are guidance counsellors designated for international students and they will be the key contacts at your school.
- **Office Staff:** assist in registering students, do the school's office work and answer phone calls.
- **Teaching Assistants:** help teachers in the classroom.
- **Resource Teachers:** help students who require additional assistance.
- **Caretakers:** keep schools clean and make sure the building is operating safely and properly.

Daily Schedule for Secondary

For the 2025-26 school year, we will be continuing the semester model in secondary schools where four classes are taught daily, with a one hour lunch period. Please note that some TDSB secondary schools are usually non-semestered but will follow our board's directive to use a semester model.

	Day 1 (assigned to odd calendar days) e.g. September 7	Day 2 (assigned to even calendar days) e.g. September 8
9:00 - 10:20 a.m.	Class A*	Class A*
10:25 - 11:40 a.m.	Class B	Class B
11:40 - 12:40 p.m.	LUNCH	LUNCH
12:40 - 1:55 p.m.	Class C	Class D
2:00 - 3:15 p.m.	Class D	Class C

* includes opening exercises

Parents/Custodians

Students are marked away or absent unless a call or email is placed to the school prior to 9:00am the day of absence

*See Attendance policy for more information

Modified Schedules

Schools will have different schedules on special days:

Late Start - Classes begin at 10:00am

Early Dismissal - Classes end before 3:15pm

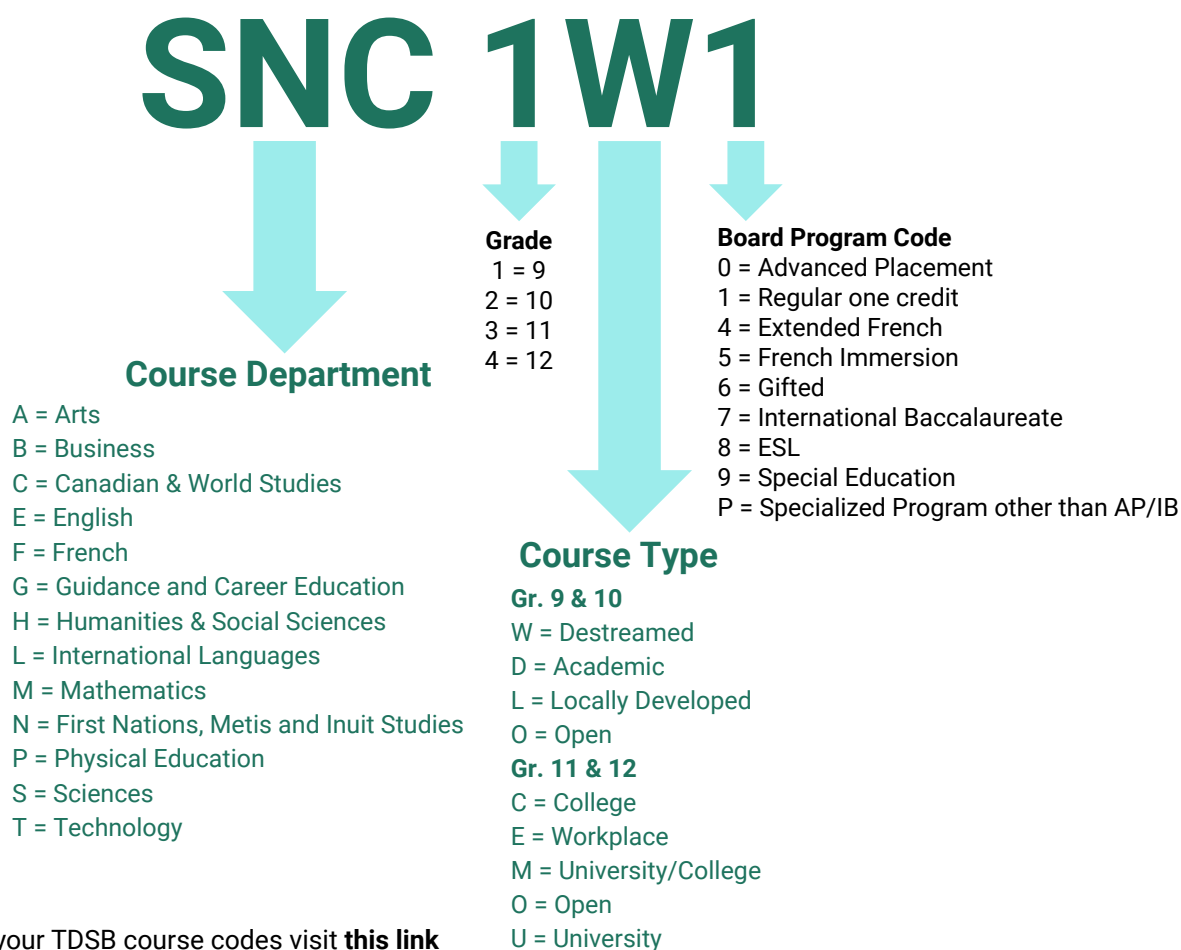
TDSB Course Codes & Timetable

After arriving and completing Reporting at 5050 Yonge Street, 1st Floor, you will make an appointment at your school to meet your school counsellor and pick your courses. Here is a **SAMPLE of a Grade 9 timetable**:

Day	Terms	1	2	Lun	3	4
A	24-25	Q1 S1 Mathematics MTH1W1.11 Room: 308 1(A) 2(B) S1	Expressions of Aboriginal Cultures NAC1O1.12 Room: 413 1(B) 2(A) S1		English as a Second Language, Level 3 ESLCO8.13 Room: 109 3(A) 4(B) S1	Learning Strategies GLE1O9.14 Room: 202 3(B) 4(A) S1
		Q2				
	S2	Q3 S2 Science SNC1W1.212 Room: 331 1(A) 2(B) S2	Healthy Active Living Education PPL1OF.22 Room: UG 1(B) 2(A) S2		English as a Second Language, Level 4 ESLDO8.23 Room: 109 3(A) 4(B) S2	Exploring Canadian Geography CGC1W1.24 Room: 101 3(B) 4(A) S2
		Q4				

Reading your Timetable

Every Ontario Secondary school uses six character course codes. Here is how to read and understand them:



To search your TDSB course codes visit [this link](#)

Attendance Policy & Expectations



Attendance Policy & Expectations

Your first obligation in Canada is to attend school every day, to all your classes on time. The conditions of your Study Permit require you to be attending FULL TIME studies. You can have fun too, but your main job is to do well in your studies.



01

Reporting an Absence

Any time students are or will be absent must be reported to the school **by your parent/ custodian any time before 9:00am the day you are away.** See [Safe Arrival Program](#) info for more



02

Departing School Early

Students **MUST** have permission to leave school during school hours, or an off-site school related location by their parent/ custodian. Can provide a note, call to main office.



03

Full Time Status

Students must be attending **day school** full time meaning:
Gr.9 - 4 courses per semester
Gr.10 - 4 courses per semester
Gr.11 - 4 courses per semester*
Gr.12 - 3-4 courses per semester**

*Some exceptions, check with school

****No international student in any grade can carry less than 3 courses per semester**



04

Prolonged/Chronic Absences

If you are absent frequently or for an extended period of time without authorization or a valid explanation shared by your parent/legal custodian with the school, there can be serious consequences (failing courses, later graduation, demitted from your school, enrollment renewal denial, etc). For travel & holidays, see next page

Schools can always be contacted by parents/custodian through their main line or by email. Absences are monitored by school staff and administrators.

Student Expectations & Responsibilities

Student expectations and responsibilities are clearly indicated in the TDSB Code of Conduct which applies to all students. The document is also available at www.tdsb.on.ca.

It is expected that students will:

- Be at school, attending all classes regularly on time
- Communicate with the school - teachers and staff regarding exceptional attendance disruptions and provide relevant documentation
- Be prepared to learn
- Complete class work, homework, and assignments in a timely fashion including when class is missed
- Follow all school rules
- Take responsibilities for their actions
- Ask questions

Roles & Responsibilities of Custodians

Custodians are the OFFICIAL and LEGAL contact for schools

A responsible and reliable legal custodian is very important for international students, who are **under the age of 18** and not accompanied by their parent, to have a safe and successful learning experience while they are studying at the Toronto District School Board (TDSB).

If the international student applicant will be in the care of a legal custodian, the student's parent should read the following roles and responsibilities of a custodian carefully in order to arrange for the best care for their child.

The custodian, on behalf of the parents, is responsible for making the necessary arrangements for the care and support for the student while s/he is studying in Canada. The custodian shall:

Be the official contact for the Toronto International Student Programs (TISP) and the TDSB school and student's parents with regards to all matters involving the international student;

- **Registration:** Bring the student to school with required documentation for school registration and to complete /sign all appropriate school documents;
- **Report Student Absences:** notify school directly of student absences (e.g. illness, medical appointment, etc.)
- **Respond in a timely fashion** to requests/phone calls from the school and the Admissions Office in order to best ensure the student's safety.
- **Academic Support and Attendance monitoring:**
 - Monitor the student's attendance record, report student absences to the school following school procedures, and communicate student's absences to parents in a timely manner;
 - Send student's mid-term and final reports to parents and communicate amongst the school, the International Students and Admissions Office and parents/students regarding any related concerns and/or follow-up;
- **Maintain up-to-date custodian and/or homestay contact information, or change to custodianship agreement** with the school and the International Students and Admissions Office;
- **Provide consent as needed by the school for academic programs and activities** after communicating with parents and receiving their consent;
- **Attend parent-teacher interviews** and communicate with parents afterward;
- **Tuition Renewal:** Make sure that the student renews with the International Students and Admissions Office and makes the tuition fee payment on time;
- **Assist the student with settling in Toronto**
 - Opening a bank account
 - Buying a cell phone and setting up a phone plan
 - How to use public transit and other similar supports;
 - Assist the student with solving homestay issues and communicate with parents, schools and the International Education Office;
- **Social-Emotional Well-being**
 - Assist the student with solving any behavioral, social, emotional and medical concerns and communicate with the school, student, parents and the International Students and Admissions Office

Travel and Holidays

CUSTODIAN TRAVEL & HOLIDAYS

In the event a legal custodian is away, they are expected to arrange temporary representative or emergency contact person and provide the emergency contact information to the school and International Students & Admissions Office

STUDENT TRAVEL & HOLIDAYS

While students are encouraged to explore and experience Canadian culture through travel during their stay in Toronto, it is **expected that travel will not interfere with the student's academic studies and should be limited to designated school holidays.**

Accommodation Arrangements

All students under 18 years of age are expected to live with a host family, or with their custodians, or one of their parents. However, living with an English-speaking family can help them develop their English skills, and provides them with the necessary support and stability needed to succeed in school and a foreign environment.

Students who become over 18 years old should retain a legal custodian for continued support while they complete their studies in Toronto. Otherwise, at least one emergency contact person and their information should be provided to their school.

If you change host families and/or your address, you must inform the [International Students and Admissions Office](#) and your school-based guidance counsellor right away.



Homestay Organizations

Custodians should work with homestay families to clarify roles and expectations, especially pertaining to items around contacting or receiving information from the school. This may include but is not limited to:

- Who will call or notify the school when a student is absent
- Who the school can contact in the case of an emergency*
- How the student is being supported regarding medical and mental health needs

*The legal custodian or parent will ALWAYS be the primary contact and will be reflected as such in the school system, but homestay families can be included/added as an additional contact

Homestay agreements are between the student, their family and the homestay. The TDSB does not recommend or refer specific homestay organizations.

Homestay options are also available. Families need to contact the homestay organisation directly. More information can be found at: <https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Homestay>.

Changing homestays does not mean students will change schools. Students and families are expected to locate and secure homestays within a reasonable travel distance to the school they are assigned. See School Transfer Policy on pg.20 for more.

Academic Policy & Expectations





Graduation Requirements for Secondary Students

In order to obtain the Ontario Secondary School Diploma (OSSD), students must fulfill the requirements from the Ministry of Education

Prior Learning Equivalents

Students who have successfully completed one or more years of high school in their home countries may be granted equivalency credits. The amount of credits granted is on a case-by-case basis. Consideration will be given to the students' academic performance with the TDSB and high school credits earned outside of Ontario.

Academic Expectations

When you decide to come to Toronto to STUDY, you and your parents must sign an Agreement (as it was stated in the application form) in which you agree to obey certain school rules. Please make sure you read and understand the provisions in that agreement.

These are the rules that you are expected to follow:

- You must start the semester with four courses or a full timetable. Please note:
 - Grade 9 & 10 students must maintain a full timetable of 4 courses per semester. There is no option to drop a course.
 - Grade 11 students must maintain a full timetable of 4 courses per semester. In certain circumstances there may be the option to drop one course - please contact your guidance counsellor at school to discuss
 - Grade 12 students must maintain a full timetable of a **minimum of 3** courses per semester
 - Timetable change requests are reviewed and subject to approval by your guidance counsellor and/or custodian/parent. You cannot drop a course on your own until you are 18yo+
- You must be working hard to maintain a good average
- You may change a course with the approval of your guidance counsellor
- You must take the proper sequence of courses (pre-requisites) like other Canadian students

TDSB information on graduation requirements: [Getting your Diploma](#)

Admissions Requirements for Colleges & Universities in Ontario

University requires six Gr.12 courses at the U or M level, including ENG4U (Gr.12 English). If you have studied in an English language school for less than 4 years, you will need to successfully complete an English Proficiency test.

*Some exceptions apply

Visit <https://www.ouac.on.ca/> and <https://www.ontariouniversitiesinfo.ca/> for more university details

For Colleges visit: <https://www.ontariocolleges.ca/en> for details

English Language Learners

An important goal of International students is to improve their English while attending school in Canada. All TDSB schools designated for international students offer ESL courses and special second language support classes for different levels of learners. These courses help students become proficient in English.

Students who have successfully completed one or more years of high school in their home countries may be granted equivalency credits. The amount of credits granted is on a case-by-case basis. Consideration will be given to the students' academic performance with the TDSB and high school credits earned outside of Ontario.

When students first arrive in Toronto, they are assessed for their language abilities and are placed in certain English language classes based on the results of the assessment. Students with very strong foundations in English may be placed in regular English classes. Students who need to develop one or more of the skills of reading, writing, speaking or listening are placed in the most suitable level of English as a Second Language (ESL) class. Here is a list of our ESL levels in ASCENDING order. These courses form a progression from the beginning level to regular English:

ESLA: Beginner

ESLB: High Beginner (many international students who have studied some English in their home country are placed in this level when they first come to Toronto)

ESLC: Low Intermediate

ESLD: High Intermediate

ESLE: Advanced

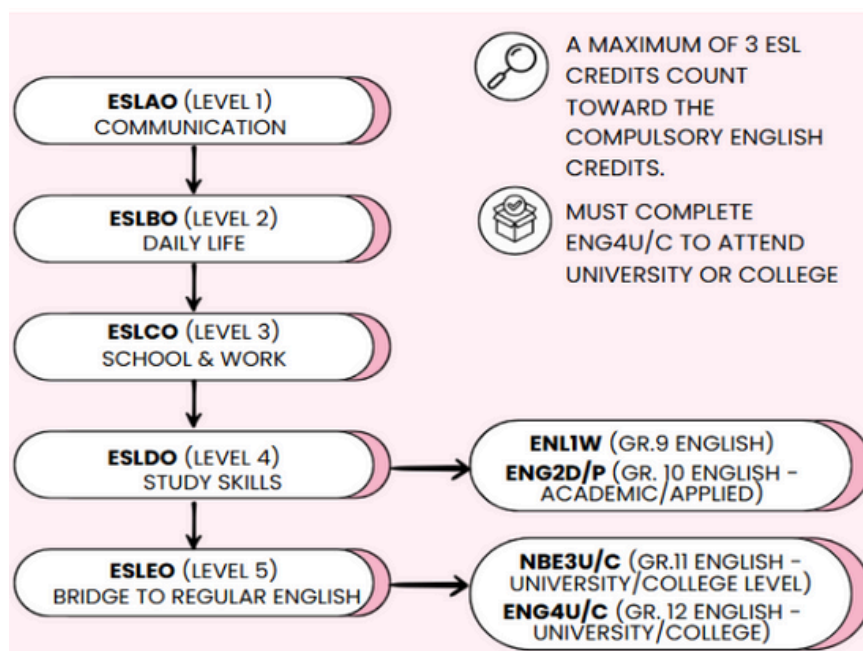
English Grade 10 or 11: After ESL courses are completed

Please note:

- ESLDO is considered a crucial course in students' language development and must be taken prior to ESLEO where applicable
- Each ESL course is worth one credit and is included in a student's overall average.
- ESL courses are not connected to grade level. Students progress through the levels at different rates depending on their motivation, work ethic and effort

To graduate from high school in Ontario, a student must pass a Grade 12 compulsory English course

Students who study in Canada for less than 4 years and want to attend university in Ontario must take an English proficiency test in addition to passing Grade 12 English. Such English language tests include TOEFL, CAEL, IELTS, Duolingo and CanTest. For more general information about English Language Proficiency Tests, please refer to: [English Language Proficiency Tests](#) within this document.





Improving your English

International students have found these useful ways to meet English speaking people and practice their English:

- Practice English as part of the normal routine
 - Talk with your homestay family during dinner and relaxation time
 - Join family events and outings
 - Play with children
 - Watching English TV or video programs
 - Reading English newspaper or websites
 - Listening to English Radio programs
- Join school clubs (e.g. choir, drama, band) and/or sports teams
- Go on school trips
- Get involved in community activities outside school at local community centres, churches or summer camps

English Language Proficiency Tests (For Post-Secondary)

You may want to consider your English Language Requirements in G.12 if you are thinking about going to College/University.

Different tests are available. Check the college/university websites for the minimum scores required for admission.

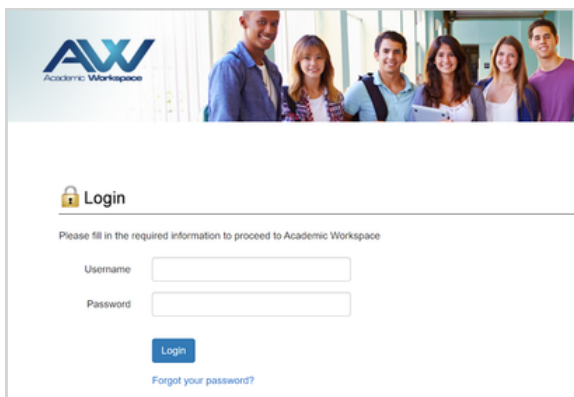
- CAEL: <https://www.cael.ca/>
- Cambridge: <https://www.cambridgeenglish.org/>
- Duolingo: <https://www.duolingo.com/>
- IELTS: <https://www.ieltscanada.ca/>
- TOEFL: <https://www.ets.org/toefl/>

*Some Colleges/Universities will waive the English Language requirement for admissions. Confirm with your school counsellor or GCIS for more information

TDSB Email & Platforms

IMPORTANT NOTE about Student TDSB Emails and Email addresses that have issues with TDSB network:

- Students are expected to check their TDSB email daily or at least every 1-2 days for any important announcements or communications.
- Personal email addresses ending with @163.com, @sina.com will have issues with our TDSB email network. Emails from those addresses may not be received by TDSB staff.



01 Academic Workspace (AW)

Visit <http://aw.tdsb.on.ca> You will be prompted to enter your Student Number and Password.

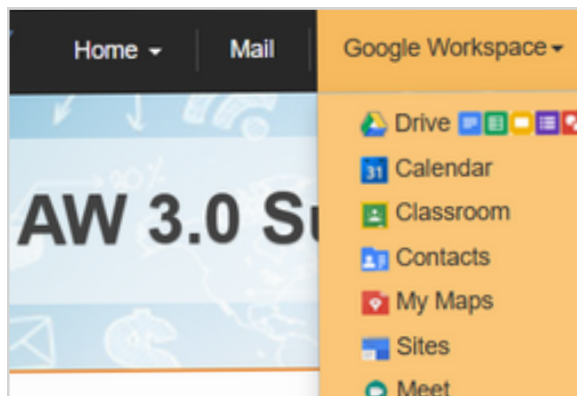
My TDSB Student Number: _____

My TDSB Network Password: _____



02 Setting up Password

When you log on for the first time you need to use an assigned password using last four digits of your Student Number, birth DAY, birth MONTH then @Tdsb. Format: ####DDMM@Tdsb. For example: **Student Number** is 333 550 100 **Birthday** is March 17, 2009. **Assigned password is:** 01001703@Tdsb



03 Google Suite

Once you have logged in, click on the 'Mail' link at the top of the page to access your student email. You will be taken to the Gmail interface (TDSB Email Accounts are Gmail accounts). Get Google Classroom codes from teachers to join.



04 Resetting Password

You can register for Password Manager to reset password by going to:

<https://schoolweb.tdsb.on.ca/scasads/Self-Service-Password-Reset>

Student Expectations, Reports & Planning

Report Cards & Parent/Teacher Interviews

High school students will receive two reports **each semester**:

- a mid-term report card approximately half way through each semester (mid-November and mid-April)
- a final report card at the end of each semester
- schools will host a Parent/Teacher interview **each semester** and parents/custodians are urged to attend these

Consequences of Absences, Failures and Inappropriate Behaviour

Students will be given a warning for inappropriate behaviour, frequent absences from school, or for failing a course.

Guidance counsellors, vice-principals and principals will also be involved with notifying your parents/custodians.

You may be asked to leave the program if you do not show signs of improvement. No refunds will be made for students removed from the program.

Going to High School: Introduction Video

<https://www.tdsb.on.ca/High-School/Going-to-High-School/Night-School-and-Summer-School>

Course Selection and Planning Guide

For more detailed information, please refer to the TDSB Choices webpage for our [Course Selection and Planning Guide](#).

For how to read course codes, see [here](#). As a sample, consider the following course code MPM2D1:

- The first 3 letters represent the subject area and course name (ie. Math).
- The next digit represents the grade (1 = grade 9, 2 = grade 10, 3 = grade 11, 4 = grade 12)
- The next letter represents the level (D or W means academic in grades 9 and 10, and P means applied. In grades 11 and 12: U means university level, C means college level, M means mixed university/college level). Lastly, O level means Open.
- The 6th digit means the type of students in the class. (1 is the most popular and is all regular students; 8 = ESL section only to support ELL learners; etc).
- MPM2D1 means mathematics, grade 10, academic level, for regular students

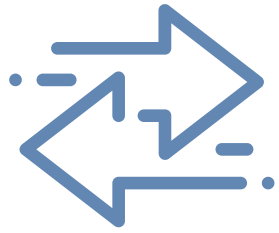
Information about Courses at Night School, Summer School and eLearning

<https://schoolweb.tdsb.on.ca/conedsecondarycreditprogram/>

<https://www.tdsb.on.ca/High-School/Going-to-High-School/Other-Learning-Opportunities/e-Learning>

Note: The fee for night school and summer school courses is \$1500 per 1.0 credit course, and \$750 for a 0.5 credit course.

If you have already paid for and enrolled in 8 courses during the school year, senior-level students (with permission from the school) who drop a course during a semester must do so within the first month of the semester to be considered for fee exemption of a night school, or summer school course. Credit recovery in the summer is \$1500 per course for any failed credit during the school year (please ask your school guidance counsellor if there are any opportunities to recover a credit within your school). The majority of night school and summer school credits are for students in grades 11 or 12. There are a few courses available for students in grade 9 or 10.



School Transfer Policy

In order to learn at an optimal level, students are required to remain at the same school within the TDSB under normal circumstances. Please review the [School Transfer Policy](#) posted on the International Students and Admissions Office (ISAO) website.

On exceptional occasions and approved by the ISAO, students can request to transfer to a different school at the end of the school year or at time of renewal.

Students must email or call their Guidance Counsellor for International Students (GCIS) at their current school and provide valid reasons for the request.

The GCIS will review the request, inform the International Office and contact the guidance department of the requested school for availability for spaces and course offerings. If there is space, and a valid reason for the transfer, the student and custodian will be notified, and the transfer will proceed.

We do NOT grant transfers based on travel distance to school or change of homestay/living arrangements.

Students/families are expected to make living arrangements to travel to your assigned school in a reasonable amount of time. Transfers are only approved for exceptional circumstances.



Medical Insurance



StudyInsured is the provider for TDSB international students. ALL students, custodians and families should have the following on hand:

- Your Policy # - This is emailed to you and all your contacts in your Reporting Package which **you receive after arriving and providing documents to the ISAO at 5050 Yonge Street, 1st Floor, North York**
- **You cannot receive any service without your Policy #**
- General Information: <https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Medical-Insurance>
- Insurance company website: <https://www.studyinsured.com/tdsb>
- Find a doctor near you: <https://www.studyinsured.com/tdsb/en/health-services>
- Submitting a claim: <https://www.mshgroups.com/tdsb/en/onlineclaim>

01

Policy # and Contact Info

You MUST KNOW your Policy # in order to receive any level of service. StudyInsured can be reached by:

Customer Service

416-644-4870
1-888-386-8888 (Free)
helpline@studyinsured.com

Emergency Assistance

1-866-883-9787
1-416-640-7865
studentassist@studyinsured.com

***In emergency call 9-1-1 FIRST**

****StudyInsured MUST be called within 48hr of emergency to receive full coverage**

Medical Assistance Phone

1-866-883-9787

StudyInsured is available to students worldwide except for your home country

02

Create Account: Student Portal

Create your student account using your Policy # and email

With this account you can:

- Make claims
- Track claims
- Access services
- Access supports
- View claims history
- Access virtual care
- Schedule in-person doctors visits

Go to: [THIS LINK](#)

03

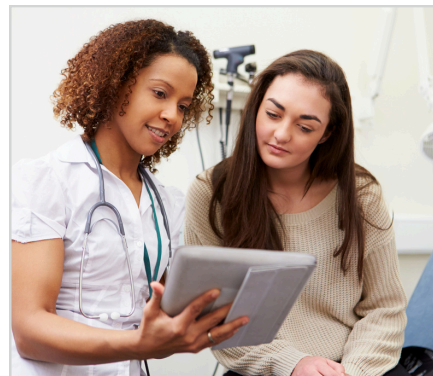
Mental Health: Stay Healthy at School (SHAS)

StudyInsured provides free 24/7 access to mental health care for students

Counselling is available in over 100 languages

- Video counselling
- Over the phone counselling
- In-person counselling

Go to: [THIS LINK](#)





Renewals & Tuition Payment

How To Renew your Tuition and Extend Studies

You and your contacts will receive a TDSB Renewal Reminder email:

- **For February 2026 Renewal** - Emails sent in early October (Deadline to renew October 31)
- **For September 2026 Renewal** - Emails sent in early February (Deadline to renew March 31)

This Renewal Reminder email will have a GCIS SIGNED form that you must complete, have your parent/custodian sign and email back to studytoronto@tdsb.on.ca. **Forms that are missing the GCIS signature will not be accepted, so please use the form that is emailed to you.**

Visit the website below for deadlines to renew, and instructions on payment of tuition:

<https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Renewal>

Elementary and Secondary Renewal Forms are available online in our Forms and Resources webpage:

<https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Forms-and-Resources>

To finalize your renewal:

- Your Renewal Form MUST be completed, signed by parent/custodian AND GCIS*
- You will receive a Conditional Offer of Acceptance if you require invoice
- Payment received by Bank Draft or CIBC Wire Transfer
- Once BOTH are complete, you will receive your new Official Letter of Acceptance for your Study Permit/Visa extension

***Your school may not have a GCIS in which case, your school counsellor should sign**

How to Extend Your Study Permit

Visit <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/extend-study-permit.html>.

- **Proof of Enrolment:**
 - Official Letter of Acceptance (OLA) - issued by International Students and Admissions Office
 - Other supporting documents that can accompany your OLA
 - Ontario Student Status Sheet - issued by school
 - Index Card - issued by school
 - Copy of timetable - issued from school or accessible via student's TDSB Connects App
- **Provincial Attestation Letters (PAL) | Québec Acceptance Certificate (CAQ) | Territorial Attestation Letter (TAL)**

This is a document required by international students to extend their Study Permit and have accepted and paid their deposit at a Canadian university or college. It is provided by the institution you officially accept admissions to.

The following information is accurate as of today (June 13, 2025)

- Elementary and Secondary school students who are returning to TDSB are exempt from obtaining a PAL for study permit renewal purposes
- GRADUATING STUDENTS going to College or University in Canada will receive a PAL from their new institution after officially accepting their offer
- <https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/get-documents/provincial-attestation-letter.html>



Other Contacts & Information

Here are resources and organizations within Toronto that may provide useful information for you

ISAO Contact Information

Address

5050 Yonge Street, 1st Floor
North York, ON M2N 5N8 Canada

Phone

+1 416-395-8120

Email

StudyToronto@tdsb.on.ca

Website

www.StudyToronto.ca

Social Media

Stay connected with us on social media for the latest updates, events, and news:



@studyTDSB on X



@studyTDSB on Instagram



@TDSB-China on WeChat

Other Contacts

Emergency Services

Ambulance, Fire, Police

Phone

9-1-1

Toronto Public Library

www.TorontoPublicLibrary.ca

Phone

416-393-7131

Toronto Transit Commission (TTC)

www.ttc.ca

Phone

416-393-3030

Toronto Public Health (TPH)

www.Toronto.ca/Health

Phone

416-338-7600

Support Services

Children's Aid Society of Toronto

www.TorontoCAS.ca

Phone

416-924-4646

Toronto Youth Services

[List here](#)

Phone

2-1-1

Kids Help Phone

www.KidsHelpPhone.ca

Phone

1-800-668-6868

Ontario Legal Aid

www.legalaid.on.ca

Phone

416-924-4646



Toronto District School Board
2025