

# School Committee Participation

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**There are presently 3 school committees open to parent/guardian and school council participation:**

*I. Caring and Safe Schools Committee (PPM 144, 145 & Operational Procedure PR. 703)*

- The school has a Caring and Safe Schools Team, composed of at least one student (where appropriate), one parent, one teacher, one support staff, one community partner, the school positive space rep, the school equity rep and the Principal. An existing school committee can assume this role.
- The parent/guardian representative's role on the committee is to provide input/recommendations on the behalf of parents/guardians of the school. Where feasible, it is encouraged that the parent/guardian representative be connected to the school council for the purposes of soliciting parent input and providing updates of the committee's work to parents/guardians.

*II. Staffing Committee*

To maximize parent engagement, and to minimize parent sourced questions and concerns, it is highly recommended to elementary Principals that parents/guardians are engaged in the staffing process and work toward ensuring that:

- A parent/guardian group of at **least two parents**, identified by the School Council, have the opportunity to review and understand the staff allocation numbers and projected enrolment for the school;
- Development of possible program organization models and any such staffing models are considered by the school staffing committee in their deliberations;
- The final model is discussed and reviewed with the parent group and presented to the school council prior to forwarding to the Superintendent of Education for approval, identifying rationale for the model chosen: and,
- Parents/guardians are engaged in any changes and re-organization.

### *III. School Improvement Plan (SIP)*

- Every school is required to develop, implement and monitor school improvement actions that meet the needs of every learner. The SIP is to align with the Family of School Improvement Plan and the Board Improvement Plan. All parents are informed as to the requirements and purpose of a SIP, the opportunity to contribute to the plan and the leadership role of the council on behalf of parents/guardians (e.g., council will identify representatives to participate on the team and to report back to council).
- The Principal leads the development of a SIP team. The purpose of the team is to organize and to implement the planning process leading to the development of a SIP.
- School council representative(s) are to be identified for the SIP. The role of the school council representative is to solicit feedback from council/parents/guardians and to provide feedback to the team.
- A draft of the SIP is to be presented to the school council for feedback. The final SIP should be presented to the council and define the role of the stakeholders in the implementation, monitoring, and review of the plan.

**NOTE: Budget Committees: Regulation 612 requires schools (Principals) to consult with Parents/Guardians on school budget priorities. The Board encourages schools (Principals) to establish a school budget committee and must include school council representatives in developing their expenditure plan. However a Principal may opt to consult through other means such as presentation/discussion with school council/parents versus a committee.**