

SEAC Member Selection Process 2026-2030

In accordance with the Education Act: Regulation 464/97, Special Education Advisory Committees, each school board is required to establish a Special Education Advisory Committee (SEAC).

SEAC Membership:

The composition of SEAC is outlined in the Education Act and in TDSB is composed of the following:

- Representatives and alternates for these representatives from up to 12 local associations that operate locally within the jurisdiction of the board, as nominated by the local association and appointed by the board, who must be:
 - A Canadian citizen;
 - Of the full age of 18 years;
 - A resident within the area of jurisdiction of the board;
 - A public school elector; and
 - Not employed by the board in which the member resides.
- Local associations must be affiliated with associations or organizations that:
 - Are incorporated;
 - Operate throughout Ontario;
 - Further the interests and well-being of one or more groups of exceptional children or adults; and,
 - Do not represent professional educators.
- 3 board trustees.
- 8 additional members (community representatives – 4 from each Learning Centre) who are appointed and are neither representatives of a local association nor trustees of another committee of the board.
- Alternates, for local association members and community representatives, are able to attend and participate in SEAC meetings if the local association member cannot be present.

Selection Process for Community Members

- Interested community members complete an application form available online <https://www.tdsb.on.ca/Community/How-to-Get-Involved/Committees/Special-Education-Advisory-Committee/Membership> or by request from the SEAC Liaison (lianne.dixon@tdsb.on.ca).
- The application, along with any additional relevant information, is to be submitted:
 - By email: lianne.dixon@tdsb.on.ca
 - By Post: SEAC Liaison
Special Education and Inclusion
5th Floor, 5050 Yonge Street
Toronto, Ontario
M2N 5N8
- Applications/expressions of interest are reviewed by a sub-committee consisting of the following staff:
 - Associate Director, Student Achievement
 - Executive Superintendent, Special Education and Inclusion
 - Centrally Assigned Principals, Special Education and Inclusion
- Recommendations of the sub-committee are taken to the Program and School Services Committee (PSSC).
- Recommendations from PSSC are taken to the Board of Trustees to be appointed to SEAC.

Criteria Considered for Community Membership

- Representation from a wide range of exceptionalities/special needs
- Representation from a diversity of geographical locations across Toronto
- Members are selected based on principles of representation that include diversity in all its manifestations, a variety of skills, experiences, and knowledge, specifically:
 - Representative for an exceptionality/learning need that is underrepresented by the current membership
 - Previous/current involvement with communities, agencies, school councils, parent groups, etc.
 - Diversity of the applicant (self-identified)

Preference is given to parent/guardians of student(s) currently receiving special education programs/services in TDSB schools.

Selection Process for Associations and their Representatives

- Interested associations apply by writing a letter (email) to Louise Sirisko, Associate Director, Student Achievement, to request representation on the SEAC at louise.sirisko@tdsb.on.ca.
- The application, along with any additional relevant information, is to be submitted:
 - By email: lianne.dixon@tdsb.on.ca
 - By Post: SEAC Liaison
Special Education and Inclusion
5th Floor, 5050 Yonge Street
Toronto, Ontario
M2N 5N8
- Application Forms are available at <https://www.tdsb.on.ca/Community/How-to-Get-Involved/Committees/Special-Education-Advisory-Committee/Membership> or by request from the SEAC Liaison via email at lianne.dixon@tdsb.on.ca.
- Each association is entitled to one member and one alternate..The board will appoint as members of the SEAC only those persons who qualify.
- Where there are more than twelve associations in the area of jurisdiction of the board, the board shall select the twelve local associations that shall be represented.
- Applications are reviewed by a sub-committee consisting of the following staff:
 - Associate Director (Leadership, Learning and School Improvement)
 - Executive Superintendent (Special Education and Inclusion)
 - Centrally Assigned Principals (Special Education)
- Recommendations of the sub-committee are taken to the Program and Services Committee.
- Recommendations from PSSC are taken to the Board of Trustees to be appointed to SEAC.
- **Criteria** Considered for Association Membership include:
 - Representation from a wide range of exceptionalities
 - Representation from a diversity of geographical locations across Toronto

New Police Check Requirement

Under Ontario Regulation 521/01: Collection of Personal Information, school boards are required to collect a Police Record Check from members of certain committees, including:

- School Councils
- Parent Involvement Committees (PIC) - the Parent Involvement Advisory Committee (PIAC) at TDSB
- Special Education Advisory Committees (SEAC)
- Audit Committees
- Supervised Alternative Learning Committees (SALC)

If you are considering applying for election or appointment to one of these committees, please be aware that:

- A Police Record Check will be required at your own cost if you are appointed.
- Your appointment may be conditional upon satisfying the Board's Police Record Check requirements.
- You will be responsible for complying with TDSB Procedure PR747 – Police Record Check, including any future renewal or disclosure requirements.

We encourage applicants to familiarize themselves with these requirements before seeking election or appointment.

Questions about police record checks? Please contact the Police Record Check Office at policereferencecheckoffice@tdsb.on.ca for additional information.

APPLICATION DEADLINE: OCTOBER 15, 2026