

PIAC Working Group REPORT

Working Group	By-laws
Date	December 20, 2016
Description/Objective	<p><i>[This is a brief standard description of the working group that will always be present on every form. It will allow for new members to easily understand the purpose of the group.]</i></p> <ul style="list-style-type: none"> • An ad-hoc standing Working Group of PIAC, tasked with drafting updated revisions to the PIAC By-laws as directed by PIAC.
Update	<p><i>[This section will be the main substance of the form where updates since the last meeting can be included. It should be in bullet form to make it easy to read and reference.]</i></p> <ul style="list-style-type: none"> • A By-laws Working Group Meeting was held. <p>Date: December 20, 2016 Time: 6:30-7:45 p.m. Location: 5050 Yonge Street, (Committee Room C), Toronto ON Teleconference (Optional): 416-849-1983 and enter 7543771#</p> <ul style="list-style-type: none"> • NOTE: The 1st Working Group Meeting was called by PIAC Co-Chair, Wilmar Kortleever. • AGENDA: Background Mandate/Scope of Work Next Steps Co-Leads • ATTENDEES: <ul style="list-style-type: none"> - PRESENT (IN PERSON): Stephen Thiele (W6 Rep) / Wilmar Kortleever (W13, PIAC Co-Chair) / Nicole Herbert (W15 Rep) / Trixie Doyle (W17, PIAC Co-Chair) / Latha John (Committee Assistant) - PRESENT (ON PHONE): John Bakous (W8 Alt) / D. Williams (W10 Rep) / Nazerah Shaikh (W13 Rep) • REGRETS: Mirian Turcios (W6 Alt) / Loen Hansford (W7 Rep) / Jess Hungate (W8 Rep) • ABSENT: Sureya Ibrahim (W14 Alt) / Janna Luettmann (W15 Alt) / Aretha Phillip (W17 Rep) / James Rycman (W19 Parent) • REQUIRED READING: <ul style="list-style-type: none"> - Current PIAC By-laws of PIAC - The Ontario Government Regulation governing Parent Involvement Committees - PIAC By-Laws meeting April 8 - Discussion points by PIAC members.pdf - PIAC WG By-Laws - Election Guideline-Procedure - v1.1 Sept. 14.doc - PIAC WG By-Laws - Working Group Report September 14.doc - PIAC WG By-Laws April 8 Meeting Notes.doc - PIAC WG By-Laws Meeting Sept9 - Bylaw revision September 2015 _v4_.pdf - TDSB - PIAC Bi-Laws FEB 2014 (DRAFT).pdf • BACKGROUND: <ul style="list-style-type: none"> - 2014/2015 By-laws WG Co-Leads were Steve Chatzibasile and Wilmar Kortleever. - WG did quite a bit of prep work, but made no specific proposals to change the By-laws. - At the time PIAC decided it was more urgent, that the WG draft Election Guidelines for PIAC Reps and Alts at Ward level, which were adopted by PIAC, under the assumption that some the

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	<p>content could to be incorporated in subsequent revision of the By-laws.</p> <ul style="list-style-type: none"> - Required Reading (Documents #1 & #2): Are the Elections Guidelines/Procedure and the WG Report dated September 14, 2015. - Required Reading (Documents #3 & #4): The WG Meeting Notes and Discussion Notes document dated April 8, 2015, spelling out a number of the issues then identified. - Required Reading (Documents #5): Another document submitted to the WG was a rewrite by Stephen Thiele of paragraph #4 of the By-laws, General Composition (which is not consistent with the later-approved Guidelines). - Prior to 2014/2015, By-laws Lead, Ricardo Francis. Active WG members included members Eva Rosenstock, Vivek Rao, Steve Chatzibasile, Gary Lochhead, James Rycman, and Mirian Turcios. - Required Reading (Document #6): The WG did an extensive review of the By-laws. This is an annotated' re-draft of the By-laws in February 2014. <ul style="list-style-type: none"> • MANDATE/SCOPE OF WORK <ul style="list-style-type: none"> - Review and draft revisions of PIAC By-laws to be presented as a recommendation and motion to be voted on by PIAC. • NEXT STEPS: A time-line was discussed for completing the revision of the By-laws. <ul style="list-style-type: none"> - All members of this WG to review the background documents provided on December 20, 2016. - By the end of December 2016, Willmar Kortleever will provide the WG with a Google doc of all the WG comments and markups of the By-laws made to date. - All WG member's to review background material and provide comments on the Google doc markup of the current By-laws - By mid-January 2017, all WG members to complete their comments on the Google doc. - At next WG meeting, review and discuss a consolidated "black-lined" and "clean" version of the draft revisions. - Send "black-lined" and "clean" version of the draft revisions to TDSB legal counsel for review and comment (within a 2 week time-frame). - All WG members to review Google doc and any comments and feedback provided by TDSB legal counsel (with a 2 week time frame). - WG to discuss and consider further revisions. - Prior to the February 2017 PIAC meeting, the WG Co-Leads to create and distribute to all PIAC members a slide deck presentation of how and why the proposed revision to the By-laws are being made and a "black-lined" and "clean" version of the proposed revisions.

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	<ul style="list-style-type: none"> - At February 21, 2017, PIAC meeting WG Co-leads to make a 30 minute presentation, allow 15 minutes for questions and answers, and then make a motion to approve the proposed revision to the By-laws. • CO-LEADS: The By-laws Working Group selected D. Williams (W10 Rep) and Nicole Herbert (W15 Rep) as Co-Leads.
Motion(s)	<p><i>[This section will include any formal motions the working group wants to bring forward to PIAC.]</i></p> <ul style="list-style-type: none"> • None
Question(s)	<p><i>[This section is for less formal questions to pose to the PIAC group.]</i></p> <ul style="list-style-type: none"> • None
Next Steps and Action items	<ul style="list-style-type: none"> • WG to draft revision of the PIAC By-laws to provide rules and regulations governing the conduct of PIAC's affairs; which shall include the following as required by O.Reg. 612/00 as amended by O.Reg. 330/10: <ul style="list-style-type: none"> - (i) specifying the number of parent members to be appointed or elected to the committee, governing the process of appointment or election of parent members and governing the filling of vacancies in parent membership, - (ii) specifying the number of community representatives, up to three, to be appointed to the committee, governing the process of appointment of community representatives and governing the filling of vacancies in community representative membership, - (iii) governing the election of members of the committee to the offices of chair or co-chair, and any offices provided for in the By-laws, and governing the filling of vacancies in the offices of the committee, - (iv) specifying the number of parent members of the parent involvement committee that will hold office for one year and the number of parent members that will hold office for two years, - (v) specifying how many, if any, of the persons listed in subsection 33 (2) may be appointed by the board to the parent involvement committee, - (vi) specifying the length of the term of office for the community representative members of the parent involvement committee and the members appointed by the board, if any, under subsection 33 (2), - (vii) establishing rules respecting conflicts of interest of the members of the parent involvement committee, and - (viii) establishing a process for resolving conflicts internal to the committee, consistent with any conflict resolution policies of the board.
Next Meeting	<p>Date: Wednesday, January 18, 2017 Time: 6:30-8:00 p.m. Location: 5050 Yonge Street, (Committee Room C), Toronto ON Teleconference (Optional): 416-849-1983 and enter 7543771# Parking: Details to be provided</p>

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Co-Lead(s)	D. Williams (Ward 10 Rep) – dw_tdot@rogers.com Nicole Herbert (W15 Rep) – june.cleaver@rogers.com
Working Group Members	Stephen Thiele (W6 Rep) – stephentorontowest@yahoo.ca Mirian Turcios (W6 Alt) – mirian.y.turcios@gmail.com Loen Hansford (W7 Rep) – loen.hansford@gmail.com Jess Hungate (W8 Rep) – jhungate@rogers.com Sureya Ibrahim (W14 Alt) – sureya73@yahoo.ca Janna Luettmann (W15 Alt) – Janna.Luettmann@ontario.ca Aretha Phillip (W17 Rep) – aephillip@yahoo.com James Rycman (W19 Parent) – jrycman@gmail.com
Ex-officio Working Group Members (PIAC Co-Chairs)	Wilmar Kortleever (W13, PIAC Co-Chair) – Wilmar@kortleever.com Trixie Doyle (W17, PIAC Co-Chair) – trixie.doyle@rogers.com