

# EVENTS CALENDAR: OCTOBER 2022

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>03</p> <p><b>Services for Job Seekers - Info Session</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>	<p>04</p> <p><b>Resumes &amp; Cover Letters</b></p> <p>10am-12pm</p> <p><a href="#">Register</a></p> <p>LIVE WEBINAR</p>	<p>05</p>	<p>06</p> <p><b>One to One Resume Review or Interview Practice</b></p> <p>(Referral by Employment Advisor Required)</p>	<p>07</p> <p><b>Which Resume Style Fits Best?</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>
<p>10</p> <p><b>Thanksgiving Day</b></p> <p>OFFICE CLOSED</p>	<p>11</p> <p><b>One to One Resume Review or Interview Practice</b></p> <p>(Referral by Employment Advisor Required)</p>	<p>12</p> <p><b>Interview Skills</b></p> <p>10am-11am</p> <p><a href="#">Register</a></p> <p>LIVE WEBINAR</p>	<p>13</p> <p><b>Better Jobs Ontario Info Session, Part 1</b></p> <p>(Referral by Employment Advisor Required)</p> <p>10am-12pm</p> <p>LIVE WEBINAR</p>	<p>14</p> <p><b>Online Interview Tips</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>
<p>17</p> <p><b>Labour Market Information, Networking, Scott's Directory</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>	<p>18</p> <p><b>Better Jobs Ontario Info Session, Part 2</b></p> <p>(Referral by Employment Advisor Required)</p> <p>10am-12pm</p> <p>LIVE WEBINAR</p>	<p>19</p> <p><b>One to One Resume Review or Interview Practice</b></p> <p>(Referral by Employment Advisor Required)</p>	<p>20</p> <p><b>Resumes &amp; Cover Letters</b></p> <p>10am-12pm</p> <p><a href="#">Register</a></p> <p>LIVE WEBINAR</p>	<p>21</p> <p><b>Behavioral Interview Questions</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>
<p>24</p> <p><b>Occupational Research for Job Search</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>	<p>25</p> <p><b>One to One Resume Review or Interview Practice</b></p> <p>(Referral by Employment Advisor Required)</p>	<p>26</p> <p><b>Interview Skills</b></p> <p>10am-11am</p> <p><a href="#">Register</a></p> <p>LIVE WEBINAR</p>	<p>27</p>	<p>28</p> <p><b>How to get Employers to Notice Your Resume Online</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>
<p>31</p> <p><b>Professional Development &amp; Lifelong Learning</b></p> <p><a href="#">Register</a></p> <p>PRE-RECORDED</p>				

**EVENTS ARE FREE. REGISTRATION REQUIRED.**

Next-Steps Employment Centre—Riverdale  
 1000 Gerrard St. E 2<sup>nd</sup> Floor, Toronto, ON M4M 3G6  
 416-396-2020 | [nsec-riverdale@tdsb.on.ca](mailto:nsec-riverdale@tdsb.on.ca)

[f](#) @NextStepsEmploymentCentres | [t](#) @NextStepsEC

**REGISTER:**  
 CALL US AT  
 416-396-2020  
 SCAN OR CLICK



## **Resumes & Cover Letters Webinar**

2 hour group workshop for two resume styles, chronological and combination. Merits of each discussed. What's the purpose of a resume, of a cover letter and what makes each effective.

## **One-to-One Resume Reviews/Creation, Cover Letter Reviews/Creation**

Up to 1 hour appointment with Employment Specialist. Either a resume review of your existing resume that you are now targeting for a specific job (bring or have access to a job posting) OR resume creation, building a resume based on your skills, work history, etc. Up to 1 hour appointment to review your existing cover letter or to create a cover letter for a job posting. Note: you must be referred by your Employment Advisor.

## **Interview Skills**

1 hour group workshop discussing strategies, reframing an answer, what is being asked in the various interview questions.

## **One-to-One Interview Practice**

Up to 1 hour appointment with Employment Specialist. Industry specific questions, coaching assistance with answers, reframing and a critique on performance with helpful tips on how to "ace" the interview. Note: you must be referred by your Employment Advisor.

## **Better Jobs Ontario Info Sessions, part 1 & 2 (formerly Second Career)**

### **Part 1**

2 hour group workshop with overview of the training programs, requirements and general facts. Note: by referral of your Employment Advisor. An eligibility assessment questionnaire must first be completed.

### **Part 2**

2 hour group workshop that explains how to fill out the required documents. It is the responsibility of attendee to complete all forms, not NSEC staff.