






Next-Steps Employment Centre Mississauga Meadowvale e-Calendar

November
2020

MON	TUE	WED	THU	FRI
LIVE WEBINAR 2 9:30am - 12:00pm WINNING RESUMES Register	LIVE WEBINAR 3 9:30am-11:00am POWERFUL COVER LETTERS Register	 1:30pm - 2:30pm SERVICE CANADA & CRA New Benefits /Programs	Watch It! RECORDED ONLINE VIDEO 5 FUTURE OF WORK - BRIDGING THE SKILLS GAP Register	6
Watch It! RECORDED ONLINE VIDEO 9 PERSONAL MANAGEMENT Register	10	11  Remembrance Day	LIVE WEBINAR 12 9:30am - 12:00pm HOW TO ACE INTERVIEWS? Register	Watch It! RECORDED ONLINE VIDEO 13 BEHAVIOURAL INTERVIEW QUESTIONS Register
LIVE WEBINAR 16 9:30am-12:00pm PERSONAL BRANDING FOR SELF MARKETING Register	LIVE WEBINAR 17 9:30am - 12:00pm WINNING RESUMES Register	Watch It! RECORDED ONLINE VIDEO 18 PROFESSIONAL DEVELOPMENT & LIFELONG LEARNING Register	LIVE WEBINAR 19 9:30am-12:00pm EFFECTIVE LABOUR MARKET TOOLS & TIPS Register	 11:00am-12:00pm PEEL ADULT LEARNING CENTRE New CUSTOMER SERVICE TRAINING Register
LIVE WEBINAR 23 9:30am - 12:00pm YOUR NETWORK IS YOUR NET-WORTH Register	LIVE WEBINAR 24 9:30am-12:00pm SECOND CAREER (EA referral required) Register	LIVE WEBINAR 25 11:00am-12:00pm TIPS & PREPARING FOR COLD CALLING Register	LIVE WEBINAR 26 9:30am - 12:00pm SOCIAL NETWORKING WITH LINKEDIn  Register	27
30	CareerCruising NOT SURE ABOUT YOUR CAREER DIRECTION? CALL TO BOOK YOUR FREE SESSION TODAY ! 		We offer FINANCIAL SUPPORTS in the following areas (if eligible) for up to \$ 500 per person: <ul style="list-style-type: none"> • CERTIFICATION / SHORT-TERM TRAINING • ACADEMIC/LANGUAGE SKILLS ASSESSMENTS • CLOTHING FOR INTERVIEWS/JOBS • CHILDCARE / TRANSPORTATION 	
CONTACT US TO REGISTER TODAY!				

© Copyright TDSB. Not to be used without prior permission from TDSB.

 WWW.NEXT-STEPS.CA
 [NEXTSTEPSEMPLOYMENTCENTRES](https://www.facebook.com/NextStepsEmploymentCentres)
 [@NEXTSTEPSEC](https://twitter.com/NEXTSTEPSEC)
 OPERATED BY THE TDSB



6435 ERIN MILLS PARKWAY, UNIT C-03
BATTLEFORD CENTRE
 MISSISSAUGA, ON L5N 4H4
PHONE: 905-814-8406
 TTY: 905-814-1329
 FAX: 905-814-1738



Next-Steps Employment Centre | Mississauga-Meadowvale

Online Workshop Descriptions

Second Career (2.5 hours): This workshop will help you to understand and fill-in the application forms, help you navigate with the calculations as well as help you develop an understanding on how to submit your package to the government for funding approval. ***A referral from your Employment Advisor is required to ensure you qualify.***

Social Media Networking With LinkedIn For Job Search & Self Marketing (2.5 hours):

In this valuable workshop, you will learn about the current social media landscape and how to navigate it, manage your content, and network powerfully in order to get opportunities within your industry/sector. The hands-on exercises combined with detailed strategies will enable you to market yourself and generate interest from hiring teams on LinkedIn. Let's get tech savvy with the most important job search/self marketing tool: LinkedIn! **(Beginner & Intermediate)**

Winning Resumes & Powerful Cover Letters (2.5 hours): In these 2 separate workshops, participants will learn how to optimize their resume in order to be selected by the applicant tracking systems. Effective story telling, key word match and relevant formats/contents will be discussed to empower you to turn your resume into a self marketing tool for the 21st c. job market. **Participants must have soft and hard copies of their current resume, cover letter, and one job posting.**

Your Network is Your NET-WORTH! (2.5 hours): This workshop will teach you **the secrets to conducting the top #1 successful job search technique** within the hidden job market: networking with employers, friends, and even strangers with ease! You are 'richer than you think' but are you mining your own data????

How to Ace Interviews? (2.5 hours): In this group workshop, participants will learn about the **key elements of an interview, key questions/answers/strategies for various types of interviews** and understand the proper steps to prepare for a successful interview. Participants will also learn how to avoid common interview mistakes.

Assess Your Personality for Career Success with Myers Briggs (2.5 hours): The knowledge you gain about your personal type within this unique, introductory **personality assessment workshop** will empower you with self knowledge that could guide you towards the right career path in the future. **Self awareness is POWER!**

Effective Labour Market Tools & Tips (2.5 hours): **Have you ever wanted to give up, as you felt NOTHING WORKED? Have you ever analyzed your target industry that you want to be working in?** This comprehensive Labour Market Information with latest research on each major industry will not only inform and empower you but put you in the know in terms of which industry is on the rise or decline, so that you can become more strategic, and re-energize your self-marketing efforts for maximum success! **Research is KEY to knowing how to INVEST YOUR ENERGIES!**

Personal Branding (2.5 hours): **Did you know you ALREADY HAVE A BRAND,** but you may just have no idea what it looks/feels like? What is personal branding? How does this help your self marketing efforts? How to build a better, more marketable brand of YOU around yourself online and offline? In this group workshop, participants will gain insights into how to leave the right impression/perception about themselves so that they attract the right employers and generate relevant interest for themselves in the industry of their choice. **GAIN BACK CONTROL!**

Please watch our Pre-Recorded Webinars, sign up for our interesting Guest Speaker talks, join our Virtual Job Fairs, online Training events and participate in our Live Webinars in order to re-energize your job search and get noticed by employers!

Space is limited...Sign up TODAY!

Operated by:



Canada

EMPLOYMENT
ONTARIO

Ontario

**Next-Steps
Employment Centre**
www.next-steps.ca