



Insurance & Risk Management  
 3 - 5050 Yonge Street  
 Toronto, ON M2N 5N8

Payment  
 Confirmation  
 Excursion Vendor

**Payment does not guarantee you are approved.**

<b>Vendor Name</b> <b>Address</b> <b>Contact Name</b> <b>Phone</b> <b>Email</b>	<b>DATE:</b>
	<b>CATEGORY:</b> Private/Business Non-Profit/Charity

Select Fee Option							Amount
<b>Basic</b>							
<b>Select Fee Period</b>							
<b>Organization Type</b>	<b>1 Year</b>	<b>Paid Vendor*</b>	<b>Early Bird Discount</b>	<b>2 Year</b>	<b>Early Paid Vendor**</b>	<b>Early Bird Discount</b>	
Non-profit Organization	\$175	\$87.5	\$157.5	\$300	\$240	\$270	
For-profit Organization	\$350	\$175	\$315	\$650	\$490	\$585	
* For Vendors who paid their fee in December 2018 to June 2019, provide copy of receipt with submission. The Vendor will receive a one-time 50% reduction on the Year 1 Basic Fee **For vendors who paid their fee in December 2018 to June 2019, and include their payment with their submission. The vendor will receive a one-time reduction for the 2 year fee  <b>Promotion: Yes/No</b> <b>If Yes, Select Option</b>							
<b>Organization Type</b>	<b>1 Year</b>	<b>Early Bird Discount</b>	<b>2 Year</b>	<b>Early Bird Discount</b>			
Non-profit and For-profit Organizations	\$750	\$675	\$1400	\$1260			
<b>Sub-Total</b>							
<b>HST # 89578 8222 RT0001</b>							
<b>Total</b>							

**IMPORTANT: Payment required to initiate vendor review. If a Vendor is not approved, payment will be refunded.**

Cheque Payable to: Toronto District School Board  
 Forward cheque with Payment Confirmation to: **Tony Rossi, Manager, Insurance & Risk Management**  
 Att Cost Centre: 17515111  
 Toronto District School Board  
 3 - 5050 Yonge Street  
 Toronto, ON M2N 5N8

For payment questions, please contact Tony Rossi at [tony.rossi@tdsb.on.ca](mailto:tony.rossi@tdsb.on.ca) or (416) 395-9780