

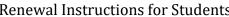


RENEWAL FOR SEPTEMBER: DUE DATE IS MARCH 31 RENEWAL FOR FEBRUARY: DUE DATE IS OCTOBER 31

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Toronto International Students ProgramRenewal Instructions for Students





	Download the Renewal Form from www.studytoronto.ca under Renewal Students					
Renewal	Students					
Application	Complete the form On page 2, obtain pagent on quete dian's signature and information if you					
	• On page 2, obtain parent or custodian's signature and information if you are under 18 years of age.					
	 Prepare your payment using one of the methods below under "Preparation of payment" 					
	 Submit the completed 	renewal form and payment	to the TDSB			
	 International Office prior to the deadline Please email studytoronto@tdsb.on.ca for an invoice if required. There ar 					
Preparation of Payment	two methods of payment:					
T uy mene	 Bank draft - Please make payable to the Toronto District School Board (TDSB). Bring the bank draft along with a completed page 1 renewal form to our office in person (5050 Yonge Street, 1st Floor, Toronto) CIBC Portal Wire transfer - Please wire transfer the tuition fee using CIBC International Student Pay System. Please follow the instructions on page 3. 					
	For payment options 2, please submit the completed form on page 2 & 4 to studytoronto@tdsb.on.ca with your TISP# in the subject line					
	 direct deposits are <u>not</u> accepted 					
Tuition & Insurance Fees	Grades 1-8:\$17,500 (2 Semesters)\$8,750 (1 Semester) Grades 9-12:\$17,500 (2 Semesters)\$8,750 (1 Semester)					
	Note: TDSB will implement new fee schedule starting from September 2024 semester, for details, please visit our website at: https://www.tdsb.on.ca/About-Us/International-Programs/ International-Students/Fees					
Refund Policy	Please refer to the refund policy on our website found at:					
	https://www.tdsb.on.ca/About-Us/International-Programs/ International-Students/Refund-Policy					
Daymont	Renewal period	September	February			
Payment Deadline	Payment Deadline	March 31	October 31			
	\$500 Re-entry Fee Required	April 1 – 30	November 1 - 30			





CIBC International Student Pay (Wire Transfer)

As an international student studying at Toronto District School Board, making payments is faster and easier than ever before.

With the CIBC International Student Pay secure online portal, you can now make arrangements to pay your student fees in your preferred currency¹ from anywhere in the world at any time.

Send Tuition In Four Easy Steps:

LOG IN

Access the CIBC International Student Pay secure web portal by clicking here (https://isp.cibc.com/ITPP/TDS/#/tdsbLogin)

PROVIDE PAYMENT DETAILS

- Once you enter the CIBC International Student Pay platform, simply enter the tuition amount in Canadian dollars, then identify your preferred country. You'll be shown the amount required in your preferred currency¹ to pay your student fees in Canadian dollars based on the competitive FX rate CIBC is providing Toronto District School Board. This quoted exchange rate is locked-in for 72 hours² this means no currency fluctuations during that period as you finalize your transaction.
- ENTER PAYER DETAILS

 Enter a few payer details whether it is you, your parents or an agent acting on your behalf.

 Carefully review the Terms & Conditions provided by CIBC, and when ready, click "Accept" and "Submit".
- 4. INITIATE TRANSFER
 Print the payment instructions and reference code and deliver to your local bank within 72 hours².
 Your bank simply follows the instructions and sends the funds to Toronto District School Board.

Benefits of the Program:





 Once you enter the CIBC International Student Pay platform, simply follow the prompts to make a payment in your preferred currency¹ — whether it is you, your parents or an agent acting on your behalf.



Access to Live Foreign Exchange Rates

 With CIBC International Student Pay you'll have access to the competitive foreign exchange rates CIBC is providing to Toronto District School Board. CIBC is a leading global financial institution and an established dealer specializing in foreign exchange for over 100 years.



End-to-End Communication

You'll receive detailed instructions and a reference code to deliver to your local bank within 72 hours². Your bank simply follows the instructions and sends the funds to your school. You'll also receive status updates and email reminders until your payment is complete, and you can check the status of your payment online at any time.

You will receive a confirmation email when Toronto District School Board receives your payment.





WIRE PAYMENT REFERENCE SHEET

To be completed and e-mailed or faxed to our office with the record of wire transfer. E-mail: studytoronto@tdsb.on.ca

Date of Transaction (dd/n	mmm/yyyy)	
Student Name (last name, first name)	Invoice TISP #	
	This is assigned to all students	
Student's Date of Birth (dd/ı	mmm/yyyy)	
Student's TDSB School		
Remitter's Name (last name,	first name)	



Refund Policy

- Full Tuition Fee Refund, less the administration fee (CAD \$500.00), will be granted if Immigration, Refugees and Citizenship Canada (IRCC) does not issue the Study Permit. To obtain a refund, the student must submit the following documents within 60 calendar days from the issue date as indicated on the original refusal letter from IRCC:
 - 1. The original Letter of Rejection from IRCC
 - 2. The original TDSB Official Letter of Acceptance
 - 3. The original receipt of tuition payment
 - 4. Completed and Signed Refund Request Form by the parent/guardian
- **Two-Thirds** of the tuition will be refunded if a student withdraws at least 30 calendar days or more prior to the commencement of the program
- One-Half of the tuition fees will be refunded if the student withdraws less than 30 calendar days before/after the commencement of the program.
- No Refund of the tuition fee will be granted to a student who:
 - withdraws after 30 calendar days from the commencement of the program
 - is dismissed from the program due to breach of law, policy or regulation as determined by the government of Canada, the Police, the Toronto District School Board and/or TDSB International Student Programs; or
 - gives false medical information or fails to disclose health conditions as required by TDSB International Student Programs
- Change of Immigration Status: In the event that the student's immigration status changes during the school year, the parent/guardian of the student must contact the International Students and Admissions Office immediately. Please note Change of Immigration Status does not apply to students whose parents are on work permit or study permit.

