



Name of Committee: Parent Involvement Advisory Committee

Meeting Date: **October 18, 2022**

A meeting of the Parent Involvement Advisory Committee convened on October 18, 2022, from 7:02 p.m. to 9:02 p. m. via Zoom with PIAC Co-chairs Felicia Lau & Andrew Waters

Attendance:	Erin Clarke (W1), Saira Somani (W3), Sharon Grant (W4), Jessica Ruiz(W4), Crystal Stewart (W6), Anshu Grover (W8), Cecile Farnum (W9), Denese Gascho (W10), Janice Barnett(W11), Liesha Earle(W12), Aretha Phillip (W13), Nazerah Shaikh (W14), Madelaine Hamilton(W16), Seema Mitchell(W18), Shanti Chand (W19), Zuojun Han(W20), Abdul Azeem Mohammed(W21), Nadia Judunath (W22) Felicia Lau (PIAC Co-Chair), Andrew Waters (PIAC Co-Chair), Trustee Trixie Doyle
Staff:	Exec Superintendent Shirley Chan, Associate Director Andrew Gold, Latha John (Committee Assistant), Michelle Munroe (Central Coordinator, PCEO), Anastasia Poulis CAP Early years and Literacy, Exec Superintendent Uton Robinson, Lynn Strangway System Superintendent, Angela Caccamo CAP French SL
Regrets:	Charles Zhu(W11), Susan Lee(W12), Jenny Gannon (W14), Chris Levien(W20), Trustee Christopher Mammoliti
Absent:	Frances Shawera (W2), Sarah Ali (W2), Lauren Tedesco (W3), Alice Romo (W7), Kaydeen Bankasingh (W8), Susan Lee(W12), Mark Ramcharan (W18), Anees Munshi(W21), Nicole Marshall (W22), Towhid Noman (CLG)

ITEM	DISCUSSION	MOTION	RECOMMENDATION
<ul style="list-style-type: none"> • Welcome & Introductions • Acknowledgement of Traditional Lands • Code of Conduct • Approval of Quorum 	<p>Acknowledgement of Traditional Lands was done by Chair Andrew Waters.</p> <p>Members were reminded of the code of conduct.</p> <p>Quorum was achieved.</p>		
<ul style="list-style-type: none"> • Change in Membership Status 	<p>No change in membership status was declared at the meeting.</p>		

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<ul style="list-style-type: none"> • Declaration of Actual, Perceived, or Potential Conflict of interest 			
Approval of Consent Agenda and September 20, 2022, Minutes		<p>Motion to approve the consent agenda by Anshu G (W8) and seconded by Crystal S (W6). Motion was carried unanimously.</p>	
Co-Chairs Update	<p>A written report was distributed to PIAC members.</p> <p>PSSC meeting Chairs to present PIAC June and September report to PSSC on October 19th.</p> <p>PIAC Working Groups Members were reminded to sign up for Working groups for the school year 2022-2023 https://bit.ly/PIACWG2022</p> <p>PIAC Post Newsletter October Newsletter to be out this week</p> <p>Parents and Caregivers as Partners Conference Conference dates - October 22 & 23, 2022</p> <p>PIAC Ready. Set. Engage! – Bridging the Gap Conference Conference dates–November 26 & 27, 2022</p> <p>PIAC Co-Chair Elections The Election to held at PIAC’s</p>		

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	November Meeting		
Trustee Update	<p>Trustee update was distributed to the committee. The following were highlighted.</p> <p>Labour issues</p> <ul style="list-style-type: none"> • TDSB - Labour Negotiations • Ontario Public School Board Association (OPSBA) - Collective Bargaining: Background <p>Municipal Elections</p> <p>Elections to be held on October 24, 2022. The new board of Trustees begin their term on November 15, 2022.</p> <p>https://www.tdsb.on.ca/Leadership/Trustees/2022-Municipal-and-School-Board-Elections</p> <p>https://www.toronto.ca/city-government/elections/candidate-list/</p> <p>Program School Services Committee- October 19, 2022</p> <p>COVID -19 Pandemic Recovery Plan Update to be presented.</p> <p>Planning & Priorities Meeting - October 20, 2022</p> <p>Long term program and accommodation strategy 2022-2031</p> <p>Board Meeting -October 26, 2022</p> <p>Upcoming in November 2022 Governance and Policy Committee</p> <ul style="list-style-type: none"> • Revised policy review schedule • Purchasing policy is in its final phase. • Procedure change for policy approval- the policy is only discussed if Trustees have questions • Revised delegation procedure, delegation to continue be done 		

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	<p>virtually for public engagement.</p> <ul style="list-style-type: none"> • Procedure for selection and approval of learning resources <p>Finance and Budget Enrolment Committee</p> <ul style="list-style-type: none"> • Investing in sports fields for secondary schools <p>Upcoming Policy</p> <ul style="list-style-type: none"> • Fundraising policy and school naming policy to be done in January 2023 <p>TDSB amalgamation</p> <ul style="list-style-type: none"> • The year 2023 will be the 25th anniversary of TDSB amalgamation. 		
<p>Reading in the TDSB</p>	<p>Senior staff presented on French and English literacy supports and the board's Multi Years Strategy Plan Goals in Literacy to the committee.</p> <p>Feedback/Discussion Sharing school library cards with parents enables families to participate in the reading program.</p> <p>The tier three reading interventions should be made available to all schools. <i>Staff responded that the reading intervention program is provided at schools prioritized based on need. The program is done in partnership with sick kids that can support a certain number of schools each year. The Board is working on getting the tier three intervention for all schools.</i></p> <p>The land acknowledgement was done in French and English at this meeting, Canada is a bilingual country. Why can't schools do the land acknowledgement in both official languages English and French? <i>Staff responded that the decision to do</i></p>		

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	<p><i>land acknowledgement in both languages is a local school decision.</i></p> <p>The Epic Website-was suggested as a great resource for learning to staff.</p>		
Senior Staff Update	<p>Reorganization of staff Majority of students are learning in person and learning also continues in smaller numbers for virtual learning. Enrolment numbers have increased more than projections.</p> <p>Staff Vacancies</p> <ul style="list-style-type: none"> • Hiring of staff is ongoing • The number of LTO staff remain the same in schools • The number of emergency replacement staff have decreased <p>Emergency replacement staff This staff group was used during COVID and previously. The process for hiring Emergency replacement persons for secondary is by the recommendation of the principals and through an online application process.</p> <p>For elementary the application will require two references, one of them must be from a TDSB elementary principal and the other from a different staff member with whom the person has volunteered or worked with and would be in good standing and known to the principal at the school. The recommendation would then go to employee services.</p>		
PCEO Update	<p>A written report was submitted to the committee.</p> <p>Parents and Caregivers as partners conference</p>		

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	<p>This year pre-conference in -person sessions are being piloted for parents and caregivers.</p> <p>These sessions are done in collaboration with the city of Toronto Museums, TDSB’s Center of Excellence for Black Students and Outdoor Ed. Busses are available for parents at different pick-up locations to the pre-conference sessions and PIAC members who are available to volunteer as bus chaperones kindly sign up.</p> <p>The virtual conference begins at 10:30 am on October 22 & 23, 2022</p> <p>School Council supports for hybrid meetings</p> <p>Schools may be able to facilitate hybrid meetings, utilizing school-based resources that is feasible, affordable, and possible.</p> <p>A communication to be sent to schools on guidelines to support hybrid meetings for school councils.</p>		
Q& A	<p>French support</p> <p>Continuous support for French in all schools in all grades.</p> <p><i>Core French is available in all elementary schools from grade 4-8 and in secondary for grade 11-12 core French is offered in summer e-learning and grade 9 core French through Ministry of education’s e-learning.</i></p> <p>Emergency Replacement staff (ERP)</p> <p>How is the hiring Emergency Replacement staff supporting principles and teachers to deliver programing that is of educational value to students?</p> <p><i>ERP come with variety of skills as identified by the principal or staff that could serve students in the case of an emergency or provide supports for a</i></p>		

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	<p><i>short term.</i> <i>Staff can follow up on the present vetting process or provide more guidelines on having ERP staff at schools.</i></p> <p>IT support for PIAC members TDSB shared email account Request for supports sessions for email access with John Manalo for PIAC Members. <i>The support sessions timeslots information will be shared with PIAC membership.</i> <i>PIAC members were reminded that once their accounts are activated a weekly login is required to keep the accounts from becoming dormant.</i></p>		
Working Group (WG) Reports			
Strategic planning WG	<p>The working groups were encouraged to look at the plan and the actions that were assigned to the working groups to further discuss the plan. The committee to adopt the plan at the November PIAC meeting.</p>		
Operational effectiveness WG	<p>The WG report was distributed to the committee.</p> <p>There was no further discussion on the report.</p>		
Membership WG	<p>The WG report was distributed to the committee.</p> <p>PIAC Guidelines & Best Practices Ward Elections The document and the election timelines were presented to the committee.</p> <p>Discussion Terms of PIAC members and Ward</p>	<p>Motion by Nazerah (W14) to accept the updated PIAC Guidelines & Best Practices Ward Elections [2022.10.06] created by the Membership Working Group.</p>	

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	<p>Election When elections are held in the ward, some PIAC rep may not be able to complete the two-year ward terms due to elections being held early. As per the bylaws the position should be abdicated to rerun the election or the trustee waits until both members have expired terms, and then run the election.</p> <p>Working Group participation</p> <ul style="list-style-type: none"> • Members who may not be able to sign up to lead WGs or attend the WG meetings but be able to support the work of the working groups. • WG leads to identify tasks that members could do to support the work. 	<p>The motion was seconded by Erin C (W1) The motion was carried unanimously.</p>	
Consultation WG	Nothing to report		
School Councils Support WG	<p>The WG met and the following were reported:</p> <ul style="list-style-type: none"> • Email support to PIAC email accounts • PIAC School Council Guides are being updated to support school councils • School Improvement Process - Working with staff as the tools are being developed by staff. • PO23 Parent and Community Engagement Policy -New procedures and guides • School Council Basics Presentation was revised <p>The Committee thanked Nicole Herbert community member for the work done for the working group.</p>		
Event WG	A written report was distributed to the committee.		

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	<p>The new date of the conference is November 26 & 27, 2022 PIAC members were encouraged to participate and support the event.</p> <p>Staff reminded that the PIAC's conference to have more school council related content and involve school councils to participate in the event.</p>		
Communication WG	<p>A written report was distributed to the committee.</p> <ul style="list-style-type: none"> • PIAC Website is new and improved www.torontopiac.com • PIAC Post to come out in October and to shared widely. 		
Ward & CLG update	<p>W22- Grade 5 won the soccer championship.</p>		
New Business	<ul style="list-style-type: none"> • Generic bio introductions of PIAC Ward Reps to the new trustees were discussed and PIAC members who are interested can participate • School websites be updated with PIAC Reps names as when membership changes • PIAC Co-Chair Election to be held in November and Election buddy tool may be used as a tool if required. The Board is working on get the contract finalized with election buddy, the nominations WG should look at other option if ElectionBuddy is not available • PIAC Co-chair Felicia Lau was thanked for the leadership and appreciated for the dedication and commitment to the committee • Trustee Doyle was thanked and appreciated by the committee for the work done as past PIAC member, PIAC Co-Chair and PIAC Trustee Liaison. • PIAC Ward 19 Rep Shanti Chand was thanked for being the PIAC liaison for TDSB Parent Partnership Mental 		

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	Health & Well-Being Committee		
Adjournment	Meeting adjourned 9:02 pm by Janice and 2 nd by Nazerah S (W14).		