**SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)**

**Community Representative**

The SEAC Community Representative position provides an opportunity for parents of students with special education needs to give input to the Toronto District School Board about its Special Education programs and services. Community Representatives are expected to provide the perspective of families whose children have special education needs and attend TDSB schools in the area of Toronto in which the representative lives. Most successful applicants have been active on School Councils or may connect with local community groups of diverse cultural backgrounds. Community Representatives are also expected to expand their representational base by attending the Ward Forums offered by area Trustees, in order to broaden community connections and bring the perspectives of a wider community of parents to SEAC Meetings.

Community Representatives attend all SEAC meetings as voting members. Community Alternates are encouraged to attend and participate in meetings, but may only vote on motions when covering for an absent Representative. SEAC meetings are held once a month on a Monday evening in the boardroom at 5050 Yonge Street. Meetings may also take place virtually. SEAC appointments are for a four-year term.

**Membership Selection**

In the TDSB, up to eight Community Representatives and matching Alternates may be appointed by the board. In accordance with Regulation 464/97 under the Education Act, which covers the work and function of SEAC, the board may appoint as Community Representatives applicants who are not representatives of a local association, and not members of the board or a committee of the board.

Applicants must:

* Be Canadian citizens aged 18 or older
* Be public school electors residing within the jurisdiction of the Toronto District School Board
* Not be employed by the TDSB in any capacity

In addition to these requirements, the board takes the following factors into consideration when appointing SEAC Community Representatives and Alternates:

* Representative for an exceptionality/learning need that is underrepresented by the current membership
* Previous/current involvement with communities, agencies, school councils, parent groups, etc.
* Representation from a wide range of exceptionalities/special needs
* Representation from a diversity of geographical locations across Toronto
* Diversity of the applicant (self-identified)

Preference is given to parent/guardians of student(s) currently receiving a variety of special education supports/services in TDSB schools

**Application Process**

The TDSB invites interested members of the school community to apply to become the SEAC Community Representative or the Alternate Representative for the Learning Centre in which they live or in which their child attends school. There are sometimes more applicants than positions. If you are interested in applying, please complete and sign the following form and return it to:

**by email to**: Lianne.dixon@tdsb.on.ca

**OR by post to:** SEAC Liaison, Special Education and Inclusion TDSB, 5050 Yonge Street, 5th Floor, Toronto, Ontario M2N 5N

**DEADLINE FOR 2023-2027 SEAC APPLICATIONS IS OCTOBER 15th, 2022**

**Application**

**Applications will be considered for vacancies as they arise.**

Parents interested in becoming a Community Representative self-nominate. Self-nomination includes completion of this application form and the option of providing any additional information that would support an appointment, such as school council experience, special needs experience/expertise and/or broader community-based connections. Please indicate which position you are applying for. Please print.

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| --- | --- |
| **Application for** (Please √) |  ⃝ **Community Representative** **OR** ⃝ **Alternate Representative** |
| **Name of Applicant** |  |
| **Home Address****(Including Postal Code)** |  |
|  |
|  |
| **Contact Phone** **Number(s) of Choice** | **Home** | **Cell**  | **Work** |
| **Email Address****(For regular communication)** |  |
| **TDSB School(s)** **Associated with the Applicant****(Please indicate Pr/Jr/Int/Sr)** |  |
|  |
| **TDSB Learning Centre** **Associated with Neighbourhood School** | ⃝  **LC1** ⃝ **LC2** ⃝  **LC3** ⃝  **LC4**(If not known, leave unmarked.) |
| **Special Education****Exceptionalities or** **Area(s) of Interest** |  |
|  |
| **Additional Background** **Information** **in Support of** **this Nomination****(Experience/Expertise)**(Additional information may be appended) |  |
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**Candidates must meet the following Ministry of Education criteria, as set out in the legislation.**

By my signature\* I confirm the following:

**⃝ I am a Canadian citizens aged 18 or older**

**⃝ I am a public-school elector residing within the jurisdiction of the TDSB**

**⃝ I am NOT employed by the TDSB in any capacity**

\*

*Signature (\*required)* *Date*