

PIAC Working Group REPORT

Working Group	Event - School Councils. Ready. Set. Engage!
Meeting Date	Wednesday, September 18, 2019.
Description/Objective	<p>PIAC moved a motion in June 2019 to move the School Council Appreciation and Information Evening annually each February to November and redesign it to emphasize School Council Capacity Building and Networking. With this mandate, the Event WG was struck to organize an event with workshops focussed on school council training and a lunch to recognize and show appreciation for the parents and caregivers who support student achievement and parent engagement in TDSB schools and communities.</p> <p>School Council representatives, parents and guardians are invited to share ideas, ask questions and network with other school council members</p> <p>Budget and maximum registration to be determined of parents/guardians/school council members/PIAC/trustees/volunteers/staff and school-aged children for childminding. (Note that the group will be discussing if this event invitation will be extended to staff at a later meeting.)</p> <p>Reserved Date: Saturday, November 16, 2019. Program Time: 9 am to 3 pm Check-In Time starting 8 am Location: Earl Haig Secondary School 100 Princess Avenue, Toronto, Ontario, M2N 3R7</p>
Update	<ul style="list-style-type: none"> • Kickoff Meeting by Teleconference Only Wed. Sep.18, 2019. • Co-chairs are Felicia Seto-Lau and Vivek Rao. • Theme and name was discussed thoroughly. Group decided on “School Councils. Ready. Set. Engage!” • Minister of Education, Chair of Board of Trustees and Director John Malloy will be invited to speak by formal invitation to be sent by PIAC Co-chairs. • TDSB Media Design will design a postcard and flyer for the event. The postcards will be printed and mailed to each school. The flyers will be emailed to school principals, councils, trustees, superintendents and parents which can be printed by schools and placed on info boards. Paper postcards will be printed and stuffed into envelopes. • Will use Eventbrite again for RSVP this year. Additional questions for PIAC to gather info about participants’

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	<p>interest in topics will be included as it was useful from the Appreciation Event.</p> <ul style="list-style-type: none"> • Timing was decided to be as follows to accomplish the goal of training, networking and appreciation. <ul style="list-style-type: none"> ○ 8am – 9am – Registration, coffee/tea/muffins (quote being obtained), buses arrive ○ 9-9:45am – Workshop #1 ○ 10-10:45am - Workshop #2 ○ 11-11:45am – Workshop #3 ○ 12-3pm – Welcome by Speakers, Networking & Lunch (quote being obtained) ○ 3-3:30pm – Buses Depart • Quotes for various food options will be researched to fit budget. • Childcare will be provided and a number to be determined based on budget & participant #s. • Number of participants to be determined based on the following EHSS lunch room capacity and budget. • Food offerings (adults and children) for registration time and lunch time will be determined by PIAC budget, quotes received and # of participants. • Bussing will be offered. # of busses will be determined by # of requests and participants shall need to confirm bus by email 2 days before event. • Interpretation will be offered. # to be determined same as bus requests and also require confirmation. • Aim to have a vendor area and generate revenue of \$4500 with 15 for profit vendor tables, 15 non-profit vendor tables and 5 vendor materials only drops. • Communications & Outreach WG assistance required for what promo materials to be made available. • Keynote speaker tabled at this time to be Michelle Monroe.
Motion(s)	<p>Motion to committee for an estimated budget of \$30,600. Est 2019 are: Venue - \$1800; Printing - \$1000; Media Support - \$500; Supplies - \$500; Childcare - \$4000; Spec Ed EAs - \$3000; Childcare Coordinator - \$1300; Rental Equipment - \$1600; Buses - \$2000; Catering (for breakfast, lunch & children’s meals) - \$15000</p>
Question(s)	<ul style="list-style-type: none"> • How many PIAC members will commit to joining this WG?

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	<ul style="list-style-type: none"> Any school council workshop ideas to contribute?
Next Steps and Action items	<ul style="list-style-type: none"> Next Meeting Mon Sep 30, 2019, 6-8pm Teleconference
Co-lead(s) <i>(Name and Email Addresses)</i>	Felicia Seto-Lau mamafaves@hotmail.com Vivek Rao vivekraoSAELC@yahoo.com.au Shafoli Kapur shafoli.kapur@gmail.com
Working Group Members <i>(Name and Email Addresses)</i>	Sharon Grant Chris Levien Jessica Ruiz Marian Turcios Zena Shereck D Williams Latha John Michelle Monroe