

PIAC EVENT WG Meeting Notes

<b>Working Group</b>	<b>Event - School Councils. Ready. Set. Engage!</b>
<b>Meeting Date</b>	<b>Wednesday, October 16, 2019.</b>
Description/Objective	<p>A day at Earl Haig SS with School Council members and parents learning, networking and celebrating</p> <p>Reserved Date: Saturday, November 16, 2019.          Program Time: 9 am to 3 pm          Check-In Time starting 8 am          Location: Earl Haig Secondary School          100 Princess Avenue, Toronto, Ontario, M2N 3R7</p>
Updates	<ul style="list-style-type: none"> <li>• Invitations and Flyers already emailed to school principals, councils, trustees, superintendents and parents which can be printed by schools and placed on info boards. Paper postcards target mailing Mon Oct 21.</li> <li>• TDSB website has a SAVE THE DATE page. Please share this page with PIAC members and school councils.</li> <li>• <u>Principals are invited to join in the conference with their school council members.</u></li> <li>• More Workshops Speakers NEEDED!!! Thus far we have the following topics/speakers ideas. In <b>BOLD</b> means we need a speaker.             <ol style="list-style-type: none"> <li>a) School Council Communications 101</li> <li><b>b) Connecting with school principals</b></li> <li>c) Parent Engagement for Dads and Blended Families</li> <li><b>d) Nurturing School Council;</b></li> <li>e) School Cash Online</li> <li><b>f) School Council Financials</b></li> <li>g) School Improvement Plan</li> <li><b>h) School Statement of Needs</b></li> <li>i) Successful Fundraising Campaigns</li> <li>j) Bylaws x2, Effective School Councils</li> <li>k) School council basics</li> <li><b>l) School email connects</b></li> <li>m) Student Nutrition Programs</li> <li><b>n) Public Health – All about Vaccinations</b></li> <li><b>o) Safe and Caring Schools</b></li> <li>p) P/VP Process</li> <li>q) How to make your school council meaningful? – Engagement vs Involvement</li> <li><b>r) Policy #150. What can be served at school events?</b></li> <li><b>s) Eco Schools and how can school councils be involved?</b></li> </ol> </li> <li>• Food Quotes and Fresh and Wild decided as caterer after some small changes to the menu and pricing.</li> </ul>

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	<ul style="list-style-type: none"> <li>• EHSS lunch room capacity is 600 with round tables configuration and also meets fire code regulation.</li> <li>• Tables and chairs need to be rented and quote is very close to budget estimate.</li> <li>• Bussing will be offered. # of busses will be determined by # of requests and participants shall need to confirm bus by email 2 days before event.</li> <li>• Interpretation will be offered. # to be determined same as bus requests and also require confirmation.</li> <li>• Childcare will be provided and a number to be determined based on budget &amp; participant #s and also require confirmation. Walk-in registrations requiring childcare will be accommodated after checking the safety ratio of caregivers to children is acceptable.</li> <li>• Childcare coordinator quote came in much higher but the value is there and not enough time to source another option. So decided to keep same coordinator as last year with some recommendations for tidiness and communication between ECEs and coordinator.</li> <li>• Vendor packages are with Business Services and will go out. Aim to have a vendor area and generate revenue of \$4500 with 15 for profit vendor tables, 15 non-profit vendor tables and 5 vendor materials only drops.</li> <li>• Volunteer Coordinator to be Shafoli Kapur! Thank you Shafoli!</li> <li>• Solicit volunteers from Earl Haig SS for help Fri Nov 15<sup>th</sup> 6-10pm and Sat Nov 16<sup>th</sup> 8-4pm. Student volunteers can also be in the child care room with childminding staff. Pizza will be served for volunteers' dinner on Fri Nov 15<sup>th</sup>.</li> </ul>
<b>Next Steps and Action items</b>	<ul style="list-style-type: none"> <li>• Next Meeting Wed Oct 23, 2019, 6:30 – 8:00pm Teleconference</li> </ul>
<b>Co-lead(s) (Name and Email Addresses)</b>	<p>Felicia Seto-Lau <a href="mailto:mamafaves@hotmail.com">mamafaves@hotmail.com</a>  Vivek Rao <a href="mailto:vivekraoSAELC@yahoo.com.au">vivekraoSAELC@yahoo.com.au</a>  Shafoli Kapur <a href="mailto:shafoli.kapur@gmail.com">shafoli.kapur@gmail.com</a></p>
<b>Working Group Members (Name and Email Addresses)</b>	<p>Sharon Grant - Absent  Chris Levien - Absent  Jessica Ruiz - Absent  Marian Turcios – On call  Mark Ramcharan – On call  Seema Mitchell– On call</p>

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	Sylvester Witter– On call John Bakous - Regrets Wilmar Kortleever - Regrets  Zena Shereck – Regrets D Williams – On call Latha John – On call Michelle Monroe