



Minutes
 March 18, 2014
 Time: 7:00 pm – 10:00 pm

Present: John Trafananko (Co-Chair), Jerako Biaje-Wendt (Co-chair), Norman Perry (Ward 4), Suban Abdullahi (Ward 5), Devon Forbes (Ward 5), Ricardo Francis (Ward, 6), Ceyrina Craig (Ward 7), Dagmar Grasser (Ward 8),), D. Williams (Ward 10), Darlene Giroux(Ward 10,Alt), Allen Schacht (Ward, 11), Eva Rosenstock (Ward 12), Wilmar Kortleever (Ward 13), Julie Dasoo (Ward 13); Kate Wallis (Ward 16), Gary Lochhead ((Ward 17), Steve Chatzibasile(Ward 18), James Rycman (Ward 19, Rep), Cathie Noble (Ward 20); Sharon Kerr (Ward 21), Ward Davis (Ward 21, Saida Sabrie --Somali Parent Liasion Coalition (SPLC); Mirian Turcios --Spanish Speaking Education Network (SSEN) Andrea Alimi (TDSB), Jim Spyropoulos (TDSB), Michelle Munroe (TDSB)

Regrets: Vivek Rao (Ward 2), Sarah Ali (Ward 2), Tina Chan Kim (Ward 3), Kainani Dana (Ward14);

Visitors: Mitchell Curci (Learning Disabilities Association, Toronto District); Peter Holleley (Ward 17 and 20); Charmaine Merchant (Ward 9), Mona R., Said Sheikh,

Tele-Conference: Sudershan Singh (Ward 20 Rep), Michelle Minott (Ward, 4), Jasmine Ibrahim (Ward 22)

Recorder: John Manalo (Committee Assistant)


Creative Services: Erin Pallett

#	Information/Discussion	Action/Recommendation
1.	Welcome and Introductions (Co-Chairs) Meeting called to order at 7:14 pm. Round table introductions were done.	
2.	Approval of Quorum (Co-Chairs) Quorum achieved.	

#	Information/Discussion	Action/Recommendation
3.	<p>Presentation - Police Records Check (PRC) and Annual Offence Declaration Policy Andrea Alimi, Executive Superintendent, Employee Services & Marla Fowler, Manager Labour Relations</p> <ul style="list-style-type: none"> • Andrea reported two recommendations to PIAC on the draft PRC policy and procedure that will be in effect by September, 2014. The PRC policy and procedure emerged from recommendation #79 and 80 of the Baldwin Inquest. • Recommendation 79 stated that: The TDSB shall implement a policy or procedure to take effect in the 2014-15 academic year requiring that a Vulnerable Sector Screening be completed for all volunteers, with an updated Vulnerable Sector Screening to be completed by each volunteer no less than every five years. • Recommendation #80 stated that: The TDSB shall continue to require that an Annual Offence Declaration be completed by all volunteers at the start of every school year. • The draft Policy will apply to volunteers, guests, parents and community members. • There is a difference between RCMP database and TPS database. TDSB needs input from both when doing a vulnerable sector check. • PRC cannot be done outside of Toronto because TDSB has an agreement with TPS to fix cost at \$15 for volunteers requesting PRC. <p>Q & A and Discussion The following Q &A and discussion ensued: Q: Define volunteer in terms of time frame or circumstances: A: anybody who comes into the school even one time, and must be under the responsibility of principal and subject to evaluation. Q: Is the TDSB assuming the cost of PRC with respect to equitable policy? A: In general the TDSB will not pay for it but the school may be able to cover the cost. For example, school trip to see a movie and parents sign up to volunteer. Q: Will there be enough time to get a PRC because in some situations the PRC check is 6 weeks to 6 months? Q: What are the types of crimes/offences that the TDSB would be concerned with for vulnerability check that would prevent volunteerism: A: There is an interview process and a test on balance of probabilities whether or not the individual is a threat to the staff or students. Q: Does this policy apply to school council work? A: No if they are just attending a meeting. Yes if they will be supporting a council event/activity in the school. Language must be careful and clear around interaction of volunteers with principals. Q: What is the difference between a guest and volunteer? A guest is deemed as a one-time visit to the school (e.g. presenter), while a volunteer is someone who will have individual or direct access to children. Q: Can we use a pool of volunteers? A: Yes as long as they have a PRC. Q: When students do their community hours at another organization, do the people at organization need a PRC prior to placement. A: No. Organizations are responsible to ensure there work environment is safe for students. Schools have a visitor policy.</p>	<p>E-mail all questions and concerns to: Andrea.Alimi@tdsb.on.ca</p>

#	Information/Discussion	Action/Recommendation
	<p>FEEDBACK from Members:</p> <ul style="list-style-type: none"> • Consultation on the policy has been minimal and there is insufficient time to give feedback. Consultation must be done with school councils as they will be impacted by the policy and procedure. • Considering the impact of this policy on parents/guardians, particularly those in high need communities, it is recommend that a one-time guest option be provided without PRC within the procedures. • For those parents/guardians of TDSB holding dual nationality/citizenship a PRC may not cover dual nationality/citizenship. • Due to the long waiting period for the processing of a PRC many school related activities that requires or includes parents will be compromised. For example, the policy/procedure will create an administrative pause on field trips and deter parent engagement. • The implementation of the proposed policy/procedure is a bad parent engagement strategy as it would bring fear or offend to other parents around cultural views of policing. • There may a challenge for principals to implement the procedure because it has the possibility of eliminating activities at the school. <p>NEXT STEPS:</p> <ul style="list-style-type: none"> • The Policy will move to the Human Resources and Professional Learning Committee (HRPLC) in April 2014 and to the Board in May 2014. • The Procedures will move to staff to draft and communications pieces will be developed. • Consultation will be ongoing and CACs are welcome to give feedback. • Trustee Glover and Jerako suggest that one of the committees or Safety Committee to look at the concerns, to be deputed at HRPLC. • D. volunteered to organize a working group to review the Policy and Procedure to prepare deputation to HRPLC. <p>After an hour of discussion, the chair extended the discussion to 15 minutes more. ***Motion to move on to next agenda item. All in favour. Two against. Motion is carried.</p>	<p>D. will organize a working group to review the policy and procedure and prepare a deputation on behalf of PIAC.</p>
4.	<p>Conflict of Interest None declared</p>	
5.	<p>Approval of Agenda (Co-Chairs) ***MOTION: Gary seconded by Norm moved that the agenda be approved with the following</p>	

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	<p>amendments. 14 approved. Two opposed. Motion carried. Move two motions on communications to item 1. SEAC/PIAC moves first on WG updates to item 2.</p>	
6.	<p>Approval of Jan 14, 2014 Draft Minutes (Co-Chairs)</p> <p>***MOTION: D. moved first, seconded by Ricardo to approve the draft January 14, 2013 Minutes. All (14) approved. None opposed Motion carried.</p> <p>Approval of Feb 11, 2014 Draft Minutes (Co-Chairs)</p> <p>***MOTION: Gary moved, seconded by Sudershan moved to approve the draft February 17, 2013 Minutes. All (14) approved. Motion carried.</p>	<p>Recorder will make amendments as approved to the January 14, 2014 and February 11, 2014 minutes and post them on the website.</p>
7.	<p>SEAC/PIAC Update</p> <p>*The motion tabled is not the motion presented in the PIAC meeting package. These two motions were presented in its place.</p> <p>***Motion #1: Moved by Ricardo Seconded by Steve & amended by Sharon; 15 in favour, 4 opposed. Motion #1 carried.</p> <p>At PIAC and SEAC meetings, representatives to seek Trustee support:</p> <ol style="list-style-type: none"> To communicate about the annual Special Education conference To use a portion of each Ward forum to seek information and feedback from parents/community regarding areas of concern and successes around special education topics For SEAC/PIAC to provide discussion topics To provide data collection tool for use at Ward Forum <p>Motion Amendment1: Moved by James. Motion amendment 1 defeated.</p> <ul style="list-style-type: none"> Instead of SEAC rep, have a PIAC ward rep. share and collect <p>Motion Amendment 2: Moved by Sharon, Seconded by Ceyrina; 16 in favour, none opposed. Motion carried.</p> <ul style="list-style-type: none"> That the information collected through ward forums be shared with PIAC's communication working group to help sustain a database. <p>Motion #2 (re: funding of conference): The Joint SEAC/PIAC Working Group recommends the funding of \$30000.00 to support the second annual Special Education Conference to occur on Saturday, November 15, 2014. Efforts will be made to seek funding through a regional PRO grant and additional funding alternatives. -Motion 2 deferred until next meeting.</p>	<p>PIAC/SEAC Motion #2 deferred until next</p>

#	Information/Discussion	Action/Recommendation
	<p>Communications Update PIAC Communication Working Group Report provided by D.W dated March 5, 2014. The service contract was received, however, full access to contacts and authorization to modify menu items has been granted. The Communication Working Group put forward the following motions which would allow Michelle M. to provide the full access the working group requires:</p> <p>**MOTION 1: That PIAC approve the following mandate/objective of the Communication Working Group (See report attached). **Motion 1 on mandate of Communication Working Group was moved by Dee, seconded by Wilmar. 16 in favour. 1 opposed. Motion 1 carried.</p> <p>**MOTION 2: That no later than March 31, 2014, Michelle Munroe provide to D. Williams by email a copy of all sign-in sheets used by attendees to sign-in at the PIAC School Council Appreciation and Information Evening event held on February 20, 2014.</p> <p>Amendments to Motion 2: 1) To include Best Practices and Memberships Committee to obtain copies of email addresses. 4 in favour. 10 opposed. Amendment is defeated.</p> <p>Motion 2 without amendment was moved by Steve, seconded by Gary. 17 in favour. None opposed. Motion 2 carried.</p> <p>Membership Update none</p> <p>PIAC Budget Update -TDSB PIAC financial report for 2013-2014 dated February 28, 2014 was reported and given out.</p> <p>By-Laws: none</p> <p>PIAC Co-ordinator D. W. asked what the process is for obtaining a PIAC Co-ordinator. Jerako shared information with a handout on role of PIAC Co-ordinator.</p> <p>Outreach Update : Annual Parent Conference Date: The date for the Annual Parent Conference is confirmed for Saturday, May</p>	<p>meeting.</p> <p> Communication WG Report</p> <p>Communication Working Group to provide report at next meeting.</p> <p>Michelle Munroe will draft the role and resp. on PCEO to PIAC and send it to all PIAC.</p> <p>Michelle M. to follow-up on PIAC co-ordinator process.</p>

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	<p>31st, to be held at Earl Haig Secondary School.</p> <p>Update on P/VP none</p> <p>Curriculum & Library A PIAC Budget Request Form was given for the Parent Engagement Student Empowerment Through Culture and Heritage/Curriculum & Library Workshop Series planned for spring/summer 2014.</p>	<p>Curriculum & Library item be moved first at this section for the next meeting</p>
8.	Ward/CLG Updates/Reports and Questions Arising	Deferred
9.	<p>Superintendent's Report None</p>	To continue at the next meeting.
9.	Trustee Report	Deferred to next meeting.
10.	<p>PCEO Update:</p> <p>Michelle Munroe: TDSB requested PIAC representation on 2 committees of the Board:</p> <ul style="list-style-type: none"> 1) Optional Attendance Policy Committee: Members volunteered: Sharon, Suban, Saida, Kate, Jasmine. 2) Cashless Schools Committee-Purchasing Department: Members volunteered: Kate, Eva, Alan, Julie <p>Michelle Recommended that PIAC add to every PIAC agenda a standard item for committee updates.</p>	Deferred to next meeting.
11.	<p>Questions Arising from Committee Reports Co-chair Jerako Biaje-Wendt handed out PIAC Annual Report dated March 18, 2014 for member review and feedback.</p>	
12.	<p>Adjournment ***MOTION: Dee and James moved to adjourned meeting at 10:00pm. Motion carried.</p>	
13.	Next Meeting Date: Tuesday, April 8, 2014, 7pm.	Notice of Meeting to be circulated by e-mail.