



Community Advisory Committees

Name of Committee: Community Use of Schools Community Advisory Committee
Meeting Date: Tuesday, January 9, 2024

A meeting of the Community Use of Schools Community Advisory Committee convened on **January 9, 2024**, from 8:01 a.m. to 8:56 a.m. via Zoom with Judy Gargaro presiding.

Attendance via Zoom:	Judy Gargaro (Etobicoke Philharmonic Orchestra, Co-Chair), Sara Ehrhardt (Trustee, Co-Chair), Susan Fletcher (SPACE), Patrick Rutledge (Big League Book Club), Jonathan Wood (Toronto Accessible Sports Council), Alex Viliansky (Felix Swim School), Graham Welsh (Toronto Sports Social Club), Jessica Murphy (Leacock Foundation), Heather Mitchell (Toronto Sports Council), Andres Tucci Clarke (Sistema Toronto Academy), Adib Razavi (Strong Play Canada)
Also present were TDSB Staff:	Maia Puccetti (Executive Officer, Facilities & Planning), Jonathan Grove (Senior Manager, Operations, Maintenance & Community Use), Shirley Adderley (Regional Manager, Central Services) Ndaba Njobo (Facility Permitting Co-ordinator), Ugonma Ekeanyanwu (Facility Permitting Team Leader), Meenu Jhamb (Administrative Assistant)
Regrets:	Zakir Patel (Trustee, Ward 19), Susan Orellana (Jack of Sports Foundation), Dennis Keshinro (Belka Enrichment), Dave McNee (Quantum Sports and Learning Association),
Guests:	Elizabeth Lukie (Hutt Piano Class), Nick Hurtado (North Toronto Soccer Club), Kathleen McCarthy (NYAC), Sam Glazer (Congregation Beth Haminyan),

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
Call to Order / Acknowledgement of Traditional Lands / Welcome and Introductions / Approval of Quorum	<ul style="list-style-type: none"> The meeting was called to order by Judy Gargaro at 8:01 a.m. 	
Approval of Agenda	<ul style="list-style-type: none"> Agenda approved. 	Alex Viliansky Heather Mitchell
Approval of Minutes December 12, 2023	<ul style="list-style-type: none"> Minutes approved. 	Alex Viliansky Susan Fletcher
Conflict of Interest Declaration	<ul style="list-style-type: none"> Nil 	
Delegations	<ul style="list-style-type: none"> Nil 	
Permit Unit Update	<p>General Update:</p> <ul style="list-style-type: none"> Permits resumed on January 6th, 2024, for the winter season. The Permit Unit is preparing for opening of the fields which will happen at the end of this month. The department is also working on preparations for the Parks & Rec and TDSB neighbourhood permits planned for March Break. <p>Follow up on tournaments vs one day multi team activities</p> <ul style="list-style-type: none"> The first working group meeting is yet to be scheduled for January. 	

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	<p>Mentors/supports for new permit applicants and grass roots groups</p> <ul style="list-style-type: none"> ● The Committee identified that it can be confusing for first time permit applications creating errors in the application that then would have to be resolved with the Permit Clerk, which can result in confusion and a lengthy period of clarification. There were some users who were having issues using the eBase and complete the online form. However, there is no guarantee that they saw the video and still had challenges. There was also a suggestion made at the AGM to create a step-by-step guide through the application process for new permit applicants who may not be familiar with TDSB practices or might not be as familiar with eBase. <ul style="list-style-type: none"> ○ TDSB staff reviewed the eBase video online and felt that it was sufficient as a step-by-step guide. ○ Question: The Committee wondered if the video could include captioning as it is not fully accessible currently. Also, it is not easy to find for the novice user. <ul style="list-style-type: none"> ■ Answer: TDSB staff will address both the above-mentioned concerns and provide an update in the Feb or March meeting. <p>Update on communication flowcharts for after school permits</p>	<p>ACTION: TDSB to provide an update in either Feb or Mar CUSCAC meeting.</p>

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	<ul style="list-style-type: none"> ● Shirley and Judy have discussed this and the draft a will be finalized for next meeting. The intention is not to supplant a procedure but make a very user adjunct to the existing procedure so minimize potential confusion among users on how the after-school permits are a different procedure than the permits that are primarily addressed at this committee. <p>Review of Category Definitions</p> <ul style="list-style-type: none"> ○ Question: The Committee wondered if a working group can be formed to look at how the categories are defined, just to make sure that the categories are clearly defined, titled and are more user friendly as there have been some misunderstandings, particularly in relation degree of subsidy. The committee is considering retitling them and describing them in a clearer way. <ul style="list-style-type: none"> ■ Answer: TDSB staff informed that there are two things attached to this request. 1. Categories are attached to Policy 011 which is not up for review by the committee and the community until the end of this year or early 2025, so we should likely wait until then. The second option is to request a policy amendment as categories are an appendix to P011. Executive Officer, Maia Puccetti shared that adjusting a policy takes a lot of time and policies tend to go through a rigorous process when comes to making any kind of changes. A suggestion was made to enhance the information on the website to provide more clarity to users. A separate meeting 	<p>ACTION: Judy and Shirley to finalize this document and share an update in the next meeting.</p>

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	<p style="text-align: center;">to discuss this further will be scheduled between the Co-Chairs and TDSB staff</p> <p>Committee Goal related</p> <ul style="list-style-type: none"> ● To be discussed at the February 2024 CUSCAC meeting after staff has provided the necessary documents. 	
<p>Outstanding Action Items</p>	<ul style="list-style-type: none"> ● Pools Working Group Update <ul style="list-style-type: none"> ○ Question Concern from a Permit Holder at RH King – The pool at RH King was closed for a while and was reopened sometime in fall. The permit holder at RH King was informed that the facility was closed again due to a variety of reasons such as imbalance of chemicals or the machinery that is feeding the chemical is not working properly. Permits were issued in the Fall and since October there have been 22-23 closures. Permits were not opened this year at all. Permit holders are finding it hard to build the program. ■ Answer: This is an isolated incident. Staff has committed to look into this as there seems to be no issue with supplies to operate the pools. However, Facility Services is dealing with high absenteeism among caretaking staff which might be contributing to this issue although our staff makes every effort to provide the coverage. Caretaking staff plays a very important role in the maintenance and operation of our pools. The committee members are reminded to contact the Permit staff and permit staff will contact the Facility Team Leader to identify the real cause for 	<p>ACTION: Staff has made a note of this issue and will investigate and provide an</p>

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	<p>the closure. Staff has made a note of this issue at RH King and will investigate.</p> <ul style="list-style-type: none"> ○ Maintenance Schedule <ul style="list-style-type: none"> ■ The construction report provided does not include the planned maintenance schedule for pools as it doesn't specifically address the schedule of maxi inspections or planned impact of scheduled maintenance work. ■ Question: Is it possible to receive a specified report specific to the maintenance schedule of pools? <ul style="list-style-type: none"> ● Answer: Yes, TDSB will work to have the pool maintenance schedule for distribution this week. The committee was reminded that the schedule is a fluid document. TDSB has a dedicated pool committee working on shortening the gap between regular inspections and the need to close the pool for necessary work. The pool committee has already been working on coordinating that schedule and list between our Maintenance and Design and Renewal departments. ■ Question: Is it possible for a non-TDSB member to sit on the TDSB Pool Committee? <ul style="list-style-type: none"> ● Answer: No, Staff discussed this request, and it is not appropriate. We have a direct communication link to this committee as 	<p>update in the next meeting.</p> <p>ACTION: Pool maintenance schedule will be shared with CUSCAC before January 12th.</p> <p>ACTION: Alex V will review the document to see if any helpful information is missing.</p> <p>ACTION: A standing item will be added to the Agenda to ensure the communication is timely</p>

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	<p style="text-align: center;">Maia Puccetti, and Jonathan Grove are on that committee.</p> <ul style="list-style-type: none"> ● Exterior Facilities Working Group Update <ul style="list-style-type: none"> ○ No current issues. However, there is a potential partnership between the City and TDSB relating to increasing cricket pitches across the city, it is anticipated that more information will be shared at future meetings. ● CUSCAC Membership <ul style="list-style-type: none"> ○ CUSCAC attendance will be reviewed to ensure that no one has missed 3 meetings in a row or more than half of the meetings. It is acceptable to send a delegate. ○ Current membership: For Category-A all 7 roles are filled; For Category-B Judy Gargaro, Dave McNee, Dennis Keshinro (might have rescinded due to poor attendance), Heather Mitchell, Jessica Murphy, Susan Orellana, Warren Kung (resigned as he moved out of Toronto) and LGBTQ (Vacant). Committee has decided not to look actively fill the vacancy at this time and will fill them if potential members come. ● Communication and website Working Group Update <ul style="list-style-type: none"> ○ Communication working group is meeting in late January, an update will be provided to the February 2024 CUSCAC. 	<p>ACTION: An update from the Communication working group will be provided at the February 2024 CUSCAC.</p>
Trustee Report	<ul style="list-style-type: none"> ● Update from Trustee Ehrhardt <ul style="list-style-type: none"> ○ Board is just restarting all the Trustee committee 	

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	<p>meetings following the winter break. Special FBEC is scheduled for Jan 29th mostly to discuss budget. A motion was passed in late November board meeting for our Chair Rachel Chernos Lin to participate in Federal, Municipal and Municipal Budget to provide input on a few areas of priority for the school board. One of the key areas to focus on is the reinstatement of priority school initiative funding which was cut by the province. The funding was used to offer support to priority neighbourhoods and to offer after school and weekend programming.</p> <ul style="list-style-type: none"> ○ The opportunity to participate in the provincial budget consultation process is available here: https://www.ontario.ca/page/2024-budget-consultations ○ Jan 31, 2024, is the deadline to undertake an online survey, to offer your inputs for the things that committee members would like to see in the provincial budget. There is also an option to send a written submission where anyone can offer 3 priority areas to be focused on in the provincial budget. ○ The link for Advocacy letter sent by our chair to Education Minister Stephen Lecce in 2022 is given below: https://www.tdsb.on.ca/home/ctl/Details/mid/43824/itemId/51 	
Other Business	<ul style="list-style-type: none"> ● Budget Submission (SPACE) <ul style="list-style-type: none"> ○ The SPACE Coalition (Saving Public Access to Community Space Everywhere) is meeting on January 18th at 10 A.M. via zoom. The focus is going to be on budget submission. The focal point for the group is on school funding and community use of schools. Anyone 	

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	<p>can join this meeting to bring their ideas or hear this group's ideas.</p> <ul style="list-style-type: none"> ● Toronto Sports Hall of Honor <ul style="list-style-type: none"> ○ Announcement on behalf of City of Toronto (COT). On an annual basis, there is a recognition program for the Toronto Sport Hall of Honor, which is at the TPASC (Toronto Pan Am Sports Centre) on Morningside Avenue in Scarborough. The COT is seeking nominations for volunteers who contribute to a any sporting organizations. If anyone has a name for a volunteer to be recognised in the community, the link is given below for your submission. https://www.toronto.ca/city-government/awards-tributes/awards/toronto-sport-hall-of-honour/ ● CUSCAC Meetings via Zoom <ul style="list-style-type: none"> ○ CUSCAC Meetings via Zoom. All future CUSCAC meetings are to happen via Zoom. The calendar invite has been updated with a Zoom link. The next two meetings will be on the first Tuesday of the Month before returning to our regular 2nd Tuesday meeting slot. 	<p>ACTION: All the meeting invites have been updated with a Zoom link.</p>
Adjournment	08:56 A.M	Andres Tucci Clark
Next Meeting Date	February 6th, 2024, 8:00 a.m. via Zoom Zoom Link: https://tdsb-ca.zoom.us/j/95669637814?pwd=Mi8vM2l4VDRUdDN4ZUQyNXBLUzQ4UT09&from=addon	

Acronyms

PSI – Provincial School Initiative
LNSP – Local School Neighbourhood Program
PPF – Priority partnership funding
PPC – Planning and Priority Committee
TLC – Toronto Lands Corporation

FOY – Focus on Youth
FBEC – Finance Board Enrolment Committee
GSN – Grant for Student Needs
PSSC – Program School Services Committee