

# PIAC Working Group Report

<b>Working Group</b>	<b>Membership</b>
<b>Date</b>	<b>February 11, 2022</b>
Description/Objectives	<p>Track and monitor PIAC’s membership and ensure representation of all wards.</p> <p><b><u>Scope of work for Membership WG from PIAC 2021-2022 Workplan and STATUS</u></b></p> <ol style="list-style-type: none"> <li><b>1)</b> Continuous update and management of PIAC Member List, Working Groups &amp; Descriptions, and Working Group Sign-Up. → <b>ONGOING</b></li> <li><b>2)</b> Work with Trustees to support their ward elections and provide information on the election procedure. → <b>ONGOING</b></li> <li><b>3)</b> Create and develop a PIAC peer to peer support system to assist new members. (Mentorship Program, experienced members connect with a new PIAC members) → <b>ONGOING</b></li> <li><b>4)</b> Provide professional development and training opportunities for PIAC members (i.e., TDSB policy and procedure, Robert’s Rules, equity, AODA). → <b>IN PROGRESS</b></li> <li><b>5)</b> Update the policy and procedures related to the election of PIAC membership with Bylaws WG. → <b>ONGOING</b></li> <li><b>6)</b> Ensure members are equipped with the resources they need to access meetings and agendas. → <b>ONGOING</b></li> <li><b>7)</b> Develop a Volunteer Recognition program. → <b>ONGOING</b></li> </ol>
Update	<p><b><u>Working Group Meeting – February 1, 2022 @7 pm via Zoom</u></b></p> <p><i>Attendees:</i> Janice Barnett, Shanti Chand, Andrew Waters,  <i>Guests:</i> Christopher Levien, Cecile Farnham  <i>Regrets:</i> Nazerah Shaikh  <i>Absent:</i> Jenny Gannon, Anshu Grover, Sharon Grant</p> <p><i>Summary:</i> Recommendation regarding professional development workshop to focus on Roberts Rules, board meeting norms, board meeting terminology, etc; Budget to accommodate a meal opportunity (delivered or otherwise catered depending whether the workshop is remote or in person) and honorarium for facilitators and speakers; Recommendation for this workshop to be a stand alone and not in conjunction with other business (ie, Strategic Planning session)</p> <p><b><u>PIAC Executive Meeting – February 8, 2022 @6 pm via Zoom</u></b></p>

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	<p><b>1) Newly Elected PIAC Members</b></p> <ol style="list-style-type: none"> <li>1. Crystal Stewart (Ward 6) - <i>Welcome!</i></li> </ol> <p><b>2) Current PIAC Vacancies</b></p> <ol style="list-style-type: none"> <li>1. <b>Trustee Gill</b> (Ward 1)</li> <li>2. <b>Trustee Lulka</b> (Ward 5)</li> <li>3. <b>Trustee Lulka</b> (Ward 5)</li> <li>4. <b>Trustee Donaldson</b> (Ward 9)</li> <li>5. <b>Trustee Moise</b> (Ward 10)</li> <li>6. <b>Trustee Li</b> (Ward 13)</li> <li>7. <b>Trustee Story</b> (Ward 15)</li> <li>8. <b>Trustee Smith</b> (Ward 17)</li> <li>9. <b>Trustee Smith</b> (Ward 17)</li> <li>10. <b>Trustee Patel</b> (Ward 19)</li> </ol> <p><b>3) Members with Expired Terms (n=8)</b></p> <p>Term Expired</p> <ol style="list-style-type: none"> <li>1. Ward 18 -Feb 2021 - <b>Seema Mitchell</b></li> <li>2. Ward 18 -Feb 2021 - <b>Mark Ramcharan</b></li> <li>3. Ward 13 - Mar 2021 - <b>Aretha Phillip</b></li> <li>4. Ward 15 - Oct 2021- <b>Sharleen Ahmed</b></li> <li>5. Ward 9- Jan 2022- <b>Cecile Farnum</b></li> <li>6. Ward 22- Feb 2022 <b>Nicole Marshall &amp;</b></li> <li>7. Ward 22- Feb 2022 <b>Nadia Judunath</b></li> <li>8. Ward 19 - Feb 2022- <b>Shanti Chand</b></li> </ol> <p><b>4) Members with Upcoming Expiring Terms (n=0)</b></p> <p><b>5) Upcoming Ward Elections</b></p> <ol style="list-style-type: none"> <li>1. <b>Trustee Li</b> - Ward 13 - January 20, 2022 - postponed</li> <li>2. <b>Trustee Moise</b>- Ward 10 - January 27, 2022 - postponed</li> </ol> <p><b>6) Google Form for 2021-2022 PIAC Working Group Sign-up.</b></p> <p>All current and prospective members can register their interest in joining</p>

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	<p>specific Working Groups using the following Google Form (updates to preferences can also be made here):</p> <ul style="list-style-type: none"> <li>● PIAC WG Sign-up for 2021-2022: <a href="https://bit.ly/PIACWG2021">https://bit.ly/PIACWG2021</a></li> <li>● PIAC WG Descriptions for 2021-2022: <a href="https://bit.ly/PIACWG2021descriptions">https://bit.ly/PIACWG2021descriptions</a></li> </ul> <p><b>7) Working Group Co-Leads:</b></p> <ul style="list-style-type: none"> <li>● <b>Governance Working Groups</b> <ul style="list-style-type: none"> <li>○ <u>Membership</u>: Janice Barnett &amp; Nazerah Shaikh</li> <li>○ <u>Operations</u>: Shanti Chand &amp; Seema Mitchell</li> <li>○ <u>Strategic Planning</u>: Aretha Phillip &amp; Sharleen Ahmed</li> </ul> </li> <li>● <b>Non-Governance Working Groups</b> <ul style="list-style-type: none"> <li>○ <u>Communications</u>: Seema Mitchell &amp; Shanti Chand</li> <li>○ <u>Consultations</u>: Kate Leuschen Millar &amp; Cecile Farnum</li> <li>○ <u>Events</u>: Nadia Judunath &amp; Sharon Grant</li> <li>○ <u>School Council Support</u>: Jenny Gannon &amp; Madelaine Hamilton</li> </ul> </li> </ul>
Motion(s)	
Question(s)	<ul style="list-style-type: none"> <li>● Have the PIAC <b>By-Laws</b> been updated to reflect the new changes?</li> <li>● Which PIAC <b>members are retiring/graduating</b> from PIAC this school year?</li> <li>● Looking for <b>suggestions for facilitators and/or speakers</b> for PIAC Member Professional Development session. Tentative date: Saturday, <b>June 11, 2022</b></li> </ul>
Next Steps and Action items	<ol style="list-style-type: none"> <li>1. Update the <b>PIAC Guidelines &amp; Best Practices: Working Groups</b>.</li> <li>2. Update the <b>PIAC Election Guidelines</b> to reflect the following changes: (a) the option for trustees to host a virtual election and (b) the election timeline.</li> </ol>
Working Group Leads	<ol style="list-style-type: none"> <li>1. <b>Janice</b> Barnett (Ward 11)</li> <li>2. <b>Nazerah</b> Shaikh (Ward 14)</li> </ol>
Working Group Members	<ol style="list-style-type: none"> <li>3. <b>Sharon</b> Grant (Ward 4)</li> <li>4. <b>Anshu</b> Grover (Ward 8)</li> </ol>

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	<ol style="list-style-type: none"><li>5. <b>Jenny</b> Gannon (Ward 14)</li><li>6. <b>Shanti</b> Chand (Ward 19)</li><li>7. <b>Andrew</b> Waters (Co-Chair)</li><li>8. <b>Felicia</b> Seto-Lau (Co-Chair)</li></ol>