

PIAC Working Group REPORT

Working Group	Membership
Date	January 11, 2022

Description/Objectives	<p>Track and monitor PIAC’s membership and ensure representation of all wards.</p> <p><u>Scope of work for Membership WG from PIAC 2021-2022 Workplan and STATUS</u></p> <ol style="list-style-type: none"> 1) Continuous update and management of PIAC Member List, Working Groups & Descriptions, and Working Group Sign-Up. → ONGOING 2) Work with Trustees to support their ward elections and provide information on the election procedure. → ONGOING 3) Create and develop a PIAC peer to peer support system to assist new members. (Mentorship Program, experienced members connect with a new PIAC members) → ONGOING 4) Provide professional development and training opportunities for PIAC members (i.e., TDSB policy and procedure, Robert’s Rules, equity, AODA).→motion to secure funding for training, at January 18th, 2022 meeting 5) Update the policy and procedures related to the election of PIAC membership with Bylaws WG.→ ONGOING 6) Ensure members are equipped with the resources they need to access meetings and agendas.→ ONGOING 7) Develop a Volunteer Recognition program.→ ONGOING
Update	<p><u>PIAC Executive Meeting – January 11, 2021 @6 pm via Zoom</u></p> <ol style="list-style-type: none"> 1) Newly Elected PIAC Members <ol style="list-style-type: none"> 1. Janice Barnett (Ward 11) - <i>Welcome back!</i> 2. Charles Zhu (Ward 11) - <i>Welcome!</i> 2) Current PIAC Vacancies <ol style="list-style-type: none"> 1. Trustee Gill (Ward 1) 2. Trustee Lulka (Ward 5) 3. Trustee Lulka (Ward 5) 4. Trustee Donaldson (Ward 9) 5. Trustee Moise (Ward 10) 6. Trustee Li (Ward 13) 7. Trustee Story (Ward 15) 8. Trustee Smith (Ward 17) 9. Trustee Smith (Ward 17) 10. Trustee Patel (Ward 19)

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3) Members with Expired Terms (n=6)

<i>Term Expired</i>	<i>Ward</i>	<i>Trustee</i>	<i>PIAC Member</i>
Feb 2021	18	Kandavel	Seema Mitchell
Feb 2021	18	Kandavel	Mark Ramcharan
Mar 2021	13	Li	Aretha Phillip
Oct 2021	15	Story	Sharleen Ahmed
Nov 2021	6	Tonks	Mirian Turcois

4) Members with Upcoming Expiring Terms (n=5)

<i>Term Expiring</i>	<i>Ward</i>	<i>Trustee</i>	<i>PIAC Member</i>
Jan 2022	9	Donaldson	Cecile Farnum
Jan 2022	22	Srskandarajah	Nicole Marshall
Feb 2022	19	Patel	Shanti Chand
Feb 2022	22	Srskandarajah	Nadia Judunath

5) Upcoming Ward Elections

1. **Trustee Tonks**- Ward 6-January 19, 2022
2. **Trustee Li**- Ward 13- January 20, 2022
3. **Trustee Moise**- Ward 10-January 27, 2022

6) Google Form for 2021-2022 PIAC Working Group Sign-up.

All current and prospective members can register their interest in joining specific Working Groups using the following Google Form (updates to preferences can also be made here):

- PIAC WG Sign-up for 2021-2022: <https://bit.ly/PIACWG2021>
- PIAC WG Descriptions for 2021-2022: <https://bit.ly/PIACWG2021descriptions>

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	<p>7) Working Group Co-Leads:</p> <ul style="list-style-type: none"> ● Governance Working Groups <ul style="list-style-type: none"> ○ <u>Membership</u>: Janice Barnett & Nazerah Shaikh ○ <u>Operations</u>: Shanti Chand & Seema Mitchell ○ <u>Strategic Planning</u>: Aretha Phillip & Sharleen Ahmed ● Non-Governance Working Groups <ul style="list-style-type: none"> ○ <u>Communications</u>: Seema Mitchell & Shanti Chand ○ <u>Consultations</u>: Kate Leuschen Millar & Cecile Farnum ○ <u>Events</u>: Nadia Judunath & Sharon Grant ○ <u>School Council Support</u>: Jenny Gannon & Madelaine Hamilton
Motion(s)	<p>(1) To declare the following vacancies, due to absences, effective immediately: N/A</p> <p><u>Rationale</u>: PIAC Bylaws (SECTION 4.9) state:</p> <p><i>4.9.5 Any member who is unable to attend a PIAC meeting shall provide the Co-Chairs with a minimum of 24 hours written notice, where possible, of regrets or apologies for absence, via electronic mail, with a copy to the Central Coordinator, PCEO. The minutes of each meeting shall include a notation of those members absent and those members advising of apologies for absence. Any member who misses either (a) three (3) or more consecutive PIAC general meetings without advising apologies for absence, or (b) a total of four (4) PIAC general meetings in any fiscal year, may be removed from his/her seat. The Membership Working Group Lead/Co-Lead may move for the removal of any member, with the matter requiring a simple majority vote to pass.</i></p> <p>(2) To secure funding to provide a professional development workshop for PIAC members.</p> <p><u>Rationale</u>: Part of the scope of work for the Membership WG from the PIAC 2021-2022 Workplan is to provide professional development and training opportunities for PIAC members (i.e., TDSB policy and procedure, Robert’s Rules, equity, AODA).</p> <p><i>“Be it resolved that the Membership WG be granted funding up to an amount of \$5,000 to provide a professional development workshop. Theme and Date TBD.”</i></p>
Question(s)	<p>Members from Ward 4 would like to stagger term dates; however, upon reviewing PIAC By-Laws [3.1.7-Effective Date and 3.1.8-Term of Office] and in consultation with PCEO, Membership WG has determined that a motion must be brought forward to revise the bylaws to reflect a staggered membership and effective date.</p>

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Next Steps and Action items	<ol style="list-style-type: none"> 1. Update the PIAC Guidelines & Best Practices: Working Groups. 2. Update the PIAC Election Guidelines to reflect the following changes: (a) the option for trustees to host a virtual election and (b) the election timeline.
Working Group Leads (Interim)	<ol style="list-style-type: none"> 1. Janice Barnett (Ward 11) 2. Nazerah Shaikh (Ward 14)
Working Group Members	<ol style="list-style-type: none"> 3. Anshu Grover (Ward 8) 4. Jenny Gannon (Ward 14) 5. Shanti Chand (Ward 19)