

To: Members of PIAC  
From: PIAC Co-Chairs Felicia Lau & Andrew Waters – [info@torontopiac.com](mailto:info@torontopiac.com)  
Subject: PIAC Meeting Agenda - Tuesday, September 20, 2022, 7:00 pm -9:05pm

CC: Trustee Representative: Trustee Christopher Mammoliti  
Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson

### **Agenda**

#	Item	Lead(s)	Recommendation/Action	Duration
1.	<p><i>Welcome &amp; Introductions</i></p> <ul style="list-style-type: none"> <li>• Approval of Quorum</li> <li>• Land Acknowledgment:</li> <li>• “We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and Inuit peoples.”</li> <li>• Code of Conduct</li> </ul>	Co-Chairs		2 mins (7:02 pm)
2.	<p><i>Meeting Administration</i></p> <ul style="list-style-type: none"> <li>• Conflict of interest</li> <li>• Change in Membership status</li> </ul> <p>Approval of Consent Agenda (Agenda and June 21 Minutes)</p>	Co-Chairs		3 mins (7:05 pm)
3.	<p><i>Co-Chairs Update</i></p> <p>PIAC External Website</p>	Co-Chairs		5 mins (7:10 pm)



#	Item	Lead(s)	Recommendation/Action	Duration
4.	<i>Trustee Report</i>	Trustee Christopher Mammoliti		5 mins (7:15 pm)
5	<i>Director of Education</i>	Director Colleen Russell- Rawlins	Tabled to a future meeting	
6.	<i>Senior Staff Update</i> <ul style="list-style-type: none"> <li>• Reorganizing- Staffing</li> <li>• School Council Email Accounts Update</li> </ul>	Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson		20mins (7:35pm)
7.	<i>PCEO Update</i> <ul style="list-style-type: none"> <li>• PO23-Parent/Caregiver Engagement Policy</li> <li>• School Council By-Laws Template</li> <li>• Parents as Partners Conference</li> </ul>	Michelle Munroe		10 Mins (7:45pm)
8	<i>Q&amp;A for Trustee, Director of ED, Senior Staff, &amp; PCEO</i>			10 mins (7:55 pm)
12.	<i>Working Group (WG) Reports</i> <ol style="list-style-type: none"> <li>1. Strategic Planning WG</li> <li>2. Operational Effectiveness WG</li> <li>3. Membership WG</li> <li>4. Consultation WG</li> <li>5. School Council Support WG</li> <li>6. Special Events WG</li> <li>7. Communications WG</li> </ol>	WG Co-leads	Yes      Yes	35mins (8:30 pm) 5 mins. 5 mins 5 mins 5 mins 5 mins 5 mins



#	Item	Lead(s)	Recommendation/Action	Duration
13.	<i>Ward Updates</i>			5 mins. (8:35pm)
14	<i>New Business</i>			5 mins. (8:40pm)
15.	<i>Adjournment</i>	Co-Chairs		8:45 pm

### Meeting Norms

- During questions/comments periods by PIAC members, the following will occur:
- Rounds of questions/comments will occur to allow all PIAC members to have any opportunity to ask questions/comment at least once.
- PIAC members are expected to keep their questions/comments as concise as possible to ensure all PIAC members have an opportunity to speak.
- Co-chairs will close questions/comments periods to ensure meeting agenda is adhered to and indicate that questions/comments that are pending at the close of the questions/comment period be put into the chat or emailed to [info@torontopiac.com](mailto:info@torontopiac.com) to be recorded as part of the minutes.
- For PIAC motions that do not involve amending bylaws, change to meeting procedures, or budget allocation, which are moved and seconded, the follow steps will occur:
- PIAC Co-Chair will ask if there are any PIAC members that wish a recorded vote.
- If three (3) or more PIAC members request a recorded vote, then a recorded vote will occur (i.e., following rollcall voting procedure of calling on Wards one at a time for their vote).
- If less than three (3) PIAC members request a recorded vote, the motion is considered passed by consensus.

### PIAC Meeting & Working Group Schedule for the Next 3 Months

Meeting	Weekday	Time	October	November	December
<b>PIAC</b>	Tuesday	7pm-9pm	18-Oct	29-Nov	Winter- Break
<b>Executive WG</b>	Tuesday	6pm-7pm	11- Oct	08- Nov	Winter- Break
<b>Strategy Planning WG</b>	Monday	6pm-7pm	3-Oct	31- Oct	5-Dec
<b>Communications WG</b>	Monday	7pm-8:30pm	3-Oct	31- Oct	5- Dec
<b>Consultation WG</b>	Tuesday	6pm-7pm	4-Oct	1-Nov	6- Dec
<b>Event WG</b>	Tuesday	7pm-8:30pm	4-Oct	1-Nov	6- Dec
<b>Operational Effectiveness WG</b>	Wednesday	6pm-7:30pm	5-Oct	2-Nov	7- Dec



Parent Involvement Advisory Committee (PIAC)  
 5050 Yonge Street, Main Floor  
 Toronto, ON M2N 5N8

<b>School Council Support WG</b>	Wednesday	7:30pm-9pm	5-Oct	2-Nov	7- Dec
<b>Membership WG</b>	Thursday	7pm-8:30pm	6-Oct	3-Nov	8- Dec

**Events Dates 2022-2023**

- Parents as Partners Conference – October 22 & 23, 2022
- PIAC’s Bridging the Gap Conference – November 19 & 27, 2022