

To: Members of PIAC  
 From: PIAC Co-Chairs Felicia Lau & Andrew Waters – [info@torontopiac.com](mailto:info@torontopiac.com)  
 Subject: **PIAC Meeting Agenda - Tuesday, February 15, 2022, 7:00 pm -9:00 pm**  
 CC: Trustee Representative: Trustee Christopher Mammoliti  
 Director of Education Designates: Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson

Agenda

| #  | Item   | Lead(s)                             | Recommendation/Action | Duration            |
|----|--|-------------------------------------|-----------------------|---------------------|
| 1. | Welcome & Introductions <ul style="list-style-type: none"> <li>• Approval of Quorum</li> <li>• Land Acknowledgment:<br/>               "We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognise the enduring presence of all First Nations, Métis and Inuit peoples."</li> </ul> Code of Conduct | Co-Chairs                           |                       | 2 mins<br>(7:02 pm) |
| 2. | Meeting Administration <ul style="list-style-type: none"> <li>• Conflict of interest</li> <li>• Change in Membership status</li> </ul> Approval of Consent Agenda<br>(Agenda and January 18 Minutes)   | Co-Chairs                           |                       | 3 mins<br>(7:05 pm) |
| 3. | Co-Chairs Update<br>OPICA update   | Co-Chairs<br>D.Williams             |                       | 5 mins<br>(7:10 pm) |
| 4. | Trustee Report   | Trustee<br>Christopher<br>Mammoliti |                       | 5 mins<br>(7:15pm)  |



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|-----|--|---|-----------------------|----------------------|
| 5.  | <p>Director of Education Report</p> <ul style="list-style-type: none"> <li>➤ 2021-2022 PIAC Recommendations Update               <ul style="list-style-type: none"> <li>• IT support for school council emails</li> <li>• School council by-laws template</li> </ul> </li> <li>➤ French immersion registration process for kindergarten</li> <li>➤ COVID case tracker by school as done by other boards</li> <li>➤ Virtual school student support</li> </ul> | <p>Superintendent Shirley Chan &amp; Executive Superintendent Uton Robinson</p> |                       | 45 mins<br>(8:00 pm) |
| .6. | <p>School Council Insurance Update</p> <p>PCEO Update</p> <ul style="list-style-type: none"> <li>• School Council Basics Training</li> <li>• Update list of school without councils from TDSB as per the motion passed on January 19, 2019</li> <li>• Update on distribution of PIAC's Quick Guide "Fall Tips for Principals"</li> <li>• PIAC's outreach plan implemented in school with no school councils</li> </ul>                                       | <p>Marisa Chiu, Executive Officer</p> <p>Michelle Munroe<br/>PCEO</p>           |                       | 5 mins<br>(8:05pm)   |
| 7.  | Q&A for Trustee, Director of ED & PCEO   |   |                       | 15 mins<br>(8:20 pm) |
| 8.  | Working Group (WG) Reports   | WG Co-leads   |                       | 35 mins<br>(8:55 pm) |



| #   | Item                            | Lead(s)   | Recommendation/Action | Duration              |
|-----|---------------------------------|-----------|-----------------------|-----------------------|
|     | 1. Operational Effectiveness WG |           |                       | 5 min.                |
|     | 2. Strategic Planning WG        |           |                       | 5 mins                |
|     | 3. Membership WG                |           |                       | 5 mins                |
|     | 4. Consultation WG              |           |                       | 5 mins                |
|     | 5. School Council Support WG    |           |                       | 5 mins                |
|     | 6. Special Events WG            |           |                       | 5 mins                |
|     | 7. Communications WG            |           |                       | 5 mins                |
| 9.  | Ward Updates                    |           |                       | 5 mins.<br>(9:00 pm)  |
| 10  | New Business                    |           |                       | 10 mins.<br>(9:10 pm) |
| 11. | Adjournment                     | Co-Chairs |                       | 9:05 pm               |

**Meeting Norms**

1. During questions/comments periods by PIAC members, the following will occur:
  - a. Rounds of questions/comments will occur to allow all PIAC members to have any opportunity to ask questions/comment at least once.
  - b. PIAC members are expected to keep their questions/comments as concise as possible to ensure all PIAC members have an opportunity to speak.
  - c. Co-chairs will close questions/comments periods to ensure meeting agenda is adhered to and indicate that questions/comments that are pending at the close of the questions/comment period be put into the chat or emailed to [info@torontopiac.com](mailto:info@torontopiac.com) to be recorded as part of the minutes.



2. For PIAC motions that do not involve amending bylaws, change to meeting procedures, or budget allocation, which are moved and seconded, the follow steps will occur:
  - a. PIAC Co-Chair will ask if there are any PIAC members that wish a recorded vote.
    - i. If three (3) or more PIAC members request a recorded vote, then a recorded vote will occur (i.e., following rollcall voting procedure of calling on Wards one at a time for their vote).
    - ii. If less than three (3) PIAC members request a recorded vote, the motion is considered passed by consensus.

**PIAC Meeting & Working Group Schedule for the Next 3 Months**

| Meeting                             | Weekday   | Time       | March    | April   | May    |
|-------------------------------------|-----------|------------|----------|---------|--------|
| <b>PIAC</b>                         | Tuesday   | 7pm-9pm    | 8-Mar    | 19-Apr  | 17-May |
| <b>Executive WG</b>                 | Tuesday   | 6pm-7pm    | 1-Mar    | 12- Apr | 10-May |
| <b>Strategy Planning WG</b>         | Monday    | 6pm-7pm    | 28-Feb   | 4- Apr  | 2- May |
| <b>Communications WG</b>            | Monday    | 7pm-8:30pm | 24-Feb * | 4- Apr  | 2- May |
| <b>Consultation WG</b>              | Tuesday   | 6pm-7pm    | 22-Feb   | 5- Apr  | 3- May |
| <b>Membership WG</b>                | Tuesday   | 7pm-8:30pm | 22-Feb   | 5- Apr  | 3- May |
| <b>Operational Effectiveness WG</b> | Wednesday | 6pm-7pm    | 23-Feb   | 6- Apr  | 4- May |
| <b>School Council Support WG</b>    | Wednesday | 7pm-8:30pm | 23-Feb   | 6- Apr  | 4- May |
| <b>Events WG</b>                    | Thursday  | 7pm-8:30pm | 24-Feb   | 7- Apr  | 5- May |

\* Communication WG meeting shifted to 6pm Thursday February 24, 2022.