



Statutory Committee

Name of Committee: Parent Involvement Advisory Committee

Meeting Date: 19, March 2019

A meeting of the Parent Involvement Advisory Committee convened on 19 March 2019 from 7: 12 p.m. to 9:44 p.m. in the Board Room at 5050 Yonge Street, with PIAC Co-chairs Zena Shereck & Christopher Levien (interim)

Attendance: Erin Goto (EP W1Alt), Shafoli Kapur (EP W2 Alt), Felicia Lau (W3 Rep), Sharon Grant (EP W4 Rep), Loen Hansford (W7 Rep), John Bakous (EP W8 Alt), D.Williams (W9 Rep), Eva Rosenstock (EP W12 Alt), Aretha Phillip (W13 Rep), Jenny Gannon (W14 Alt), Kate Leuschen Millar (W16 Rep), Mark Ramcharan (EP W18 Alt), Zena Shereck (PIAC Co-Chair); Christopher Levien (W20 Rep- Interim Co-Chair), Rachel Chernos Lin (Trustee)

Guest: Andrew (Parent), Glenna Wellington(Ward 17)

Staff: Roula Anastasakos (Executive Superintendent), Priyan De Silva (Admissions Assistant), John Chasty (Superintendent of Education), Latha John (Committee Assistant), Michelle Munroe (Central Coordinator, PCEO), Craig Snider (Associate Director),


Regrets: Kaydeen Bankasingh (W8 Rep), Ali Mohamed (W1 Rep), Mirian Turcios (W6 Rep), Kabirul Mollah (W21 Rep), Nazerah Shaikh (W14 Rep), Wilmar Kortleever(W11 Rep), Seema Mitchell (W18 Rep),

Absent: Vivek Rao (W2 Rep), Saira Soimaini (W3 Alt), Lia Christensen (W4 Alt), Dean Gray (W6 Alt); Helena Matter(W7 Alt), Chetna Dickerson(W9 Alt), Hafsa Esmail (W11 Alt), Haniya Sheikh (W12 Rep), Cori MacFarlane (W15 Rep), Zuojun Han(W 20 Alt), Jennifer Sparks (W22 Rep)

ITEM	DISCUSSION	MOTION	RECOMMENDATION
Welcome & Introductions <ul style="list-style-type: none"> Acknowledgment of 	Acknowledgement of Traditional Lands was done		

ITEM	DISCUSSION	MOTION	RECOMMENDATION
<p>Traditional Lands</p> <ul style="list-style-type: none"> • Declarations of Membership • Code of Conduct • Identification for an interim Co-Chair 	<p>by Chair Shereck.</p> <p>The committee was reminded of the code of conduct at meetings.</p> <p>Christopher Levien joined as interim Co-Chair for the meeting</p>		
<p>Declaration of Actual, Perceived, or Potential Conflict of interest</p>	<p>None Declared</p>		
<p>Approval of Quorum</p>	<p>Quorum was achieved</p>		
<p>Approval of Agenda</p>		<p>Motion for approval of the agenda by Kate L M, 2nd by Loen H.</p> <p>All in favour, motion carried.</p>	
<p>Approval of Minutes February 19, 2019</p>		<p>Motion for approval of the minutes by Aretha P, 2nd by D.Williams.</p> <p>All in favour Motion carried.</p>	
<p>Co-Chair Update</p>	<p>Co-Chair A written report was distributed to the committee. The Co-chair highlighted</p>		

ITEM	DISCUSSION	MOTION	RECOMMENDATION
	<p>the following:</p> <p>Safe and caring schools policy Extension to the policy review, the details of the focus group to be communicated to PIAC.</p> <p>Parents as Partners Conference Conference date is March 30th, registration is closed.</p> <p>TDSB Budget Survey The survey is on the website for parents</p> <p>PIAC's Strategic Planning WG The committee to strike a WG for PIAC's Annual Strategic Planning in April.</p>		
Co-Chair Elections	<p>Nomination WG to put forward two motions.</p> <p>Discussion</p> <p>PIAC, the 2019 Co-chair election be open to both Ward Representatives and Alternates as these Members have the same role and responsibilities with the exception of the Ward vote. Members who choose to run for the position of Co-chair have at least one year of experience in PIAC.</p>	<p>Motions</p> <p>1) <i>Motion by Loen H 2nd by Felicia S: The PIC Co-chair election be postponed a second time and be held at the April 16 PIAC meeting. In Favor: 11 Abstain: 1 Against: 0 Motion carried</i></p> <p>2) <i>Motion by Leon H, 2nd by Felicia S: PIAC Ward Representatives and Alternates with at least one-year of experience in PIAC be eligible to run for the position of Co-chair.</i></p>	

ITEM	DISCUSSION	MOTION	RECOMMENDATION
		<p><i>Friendly amendment to Motion 2- Motions by Loen H, 2nd by Kate LM : PIAC Ward Representatives and Alternates who have been active members of PIAC for at least one-year be eligible to run for the position of Co-chair to fulfill the term vacated by Heather Vickers. The election of this position will not impact the future terms and eligibility of the co-chair as per the PIAC by-laws</i></p> <p>In Favor: 10 Abstain:2 Against:0</p> <p>Motion carried</p>	
Budget Presentation	Associate Director Craig Snider presented the Budget (presentation attached)		 Ward-Forum-Presentation.pdf
Working Group (WG) Reports <ul style="list-style-type: none"> • Membership 	The WG reported on the following: <p>Terms of six PIAC members are expiring. There are fourteen vacancies in PIAC membership. The committee requested Trustee Rep Rachel Chernos Lin to communicate on PIAC vacancies to Trustees.</p>		

ITEM	DISCUSSION	MOTION	RECOMMENDATION
	<p>Working group All PIAC members (new and old) were reminded to sign up for working groups.</p>		
<ul style="list-style-type: none"> • Budget 	<ul style="list-style-type: none"> • PIAC Budget is on track • PRO grant has been implemented into the PIAC budget. • Budget WG request: <ul style="list-style-type: none"> ➢ Business Cards cost \$1700 ➢ PIAC website fees • Outstanding invoice- Math kits cost for the conference. • Potential surplus of \$1400 in the budget. 		
<ul style="list-style-type: none"> • School Council Appreciation Event Report 	<ul style="list-style-type: none"> • The WG leads reported the success of the event. • 330 Adults and 90 Children had registered for the event through Eventbrite registration. • 230 adults and 60 Kids attended the event. • Michelle Munroe's talk was greatly appreciated and well received by the attendees • Lot of feedback was received from attendees on topics discussed at the event, networking, venue, setup and food. • The WG to have a wrap up meeting, a report to be provided at the next meeting. 		<p>Action: Request to PIAC members to email feedback of the event to the leads.</p> <p>Action: PIAC's Annual planning WG to look at how the committee can change the format or location regarding the SCA event and other PIAC events in upcoming years.</p>

ITEM	DISCUSSION	MOTION	RECOMMENDATION
<ul style="list-style-type: none"> • Consultation WG 	<p>The WG to meet in April.</p>		
<ul style="list-style-type: none"> • Communications & Outreach 	<p>The WG report was distributed to the committee.</p> <p>Nicole Herbert was thanked for her work and support to the WG.</p> <p>The motion on Communications Best Practices and Guidelines document postponed to the April meeting.</p> <p>Action: The Communications Best Practices and Guidelines document to be emailed to PIAC membership for review.</p> <p>School Council Emails</p> <p>Request to staff for access to school council email list and list of schools that don't have a school council.</p>	<p>Motion by Loen, 2nd by Kate PIAC allows the spending of up to \$1889.36 (\$38/member + tax) for business cards. The C&O WG will work on the design of business cards in an attempt to cut costs in half (one card per Ward)</p> <p>All in favor, Motion carried.</p>	
<p>Trustee Report- Trustee Chernos Lin</p>	<p>Budget presentation is being done at wards forums.</p> <p>In lieu of announcements from the Province, PIAC members were encouraged to provide feedback on the impact of the decisions.</p> <p>Action: PIAC Post to have</p>	<p>Motion by Felicia L, 2nd by Loen H to extend the meeting</p>	

ITEM	DISCUSSION	MOTION	RECOMMENDATION
	the links and information for parents.	by 10 minutes. All in favor. Motion carried.	
Director of Education Report	The board is focused on the budget and budget drivers. No other matters to report.		
PCEO Report	<p>A written report from PCEO was distributed.</p> <p>PIAC webinars The dates of webinars are posted on the website.</p> <p>PIAC orientation The orientation to be held in the first week of May 2019</p> <p>P/VP Interview Process- Parent Involvement The training was on the Feb19th. The interviews were held on February 26 and March 5th. Follow up meeting to be held with Employee Services to discuss and plan the process</p> <p>School Council Permits Permit fees waiver-School Council chair needs to access the TDSB email account for access to TDSB permit site.</p>		
Ward update	Maker fair in Ward 16 Alternative funfair.		

ITEM	DISCUSSION	MOTION	RECOMMENDATION
	<p>Staffing Model process Staffing model process is going on and information needs to be shared for parents to participate in the process.</p>		
New Business			
Next Meeting Date	Tuesday, April 16, 2019		
Adjournment	Motion to adjourn at 9.44 by Felicia L, 2 nd by Aretha P.		