



## Statutory Committee

**Name of Committee:** Parent Involvement Advisory Committee

**Meeting Date:** 16, April 2019

A meeting of the Parent Involvement Advisory Committee convened on 16 April 2019 from 7:10 p.m. to 10:07 p.m. in the Board Room at 5050 Yonge Street, with PIAC Co-chairs Zena Shereck & D. Williams

**Attendance:** Ali Mohamed (EP W1 Rep), Vivek Rao (EP W2 Rep), Shafoli Kapur (W2 Alt), Felicia Lau (W3 Rep), Sharon Grant (W4 Rep), Jess Hungate (W5 Rep), Jaimala (W5 Alt) Mirian Turcios (W6 Rep), Dean Gray (W6 Alt); Loen Hansford (W7 Rep), Kaydeen Bankasingh (W8 Rep), Sylvester Witter(W10 Alt), Wilmar Kortleever (W11Rep), Haniya Sheikh (W12 Rep), Eva Rosenstock (W12 Alt), Aretha Phillip (W13 Rep), Nazerah shaikh( W14 Rep),Jenny Gannon (W14 Alt), Kate Leuschen Millar (W16 Rep), Seema Mitchell (W18 Rep), Christopher Levien (W20 Rep), Zena Shereck (PIAC Co-Chair); ,D.Williams ( PIAC Co-chair) Rachel Chernos Lin (Trustee), Trustee Dan MacLean (Trustee)

**Guest:** Glenna Wellington (W17 Parent)

**Staff:** Roula Anastasakos (Executive Superintendent) Latha John ( Committee Assistant); Michelle Munroe (Central Coordinator, PCEO)

**Regrets:** Erin Goto (W1Alt), Cori MacFarlane (W15 Rep), Kabirul Mollah (W21 Rep), Saira Soimaini ( W3 Alt)

**Absent:** Lia Christensen (W4 Alt), Helena Matter(W7 Alt), John Bakous (W8 Alt), Chetna Dickerson(W9 Alt), Hafsa Esmail (W11 Alt), Syed Sumar Alam(W13 Alt), Mark Ramcharan (W18 Alt), Zuojun Han(W 20 Alt), Jennifer Sparks (W22 Rep)

ITEM	DISCUSSION	MOTION	RECOMMENDATION
Welcome & Introductions • <b>Acknowled</b>	Acknowledgement of		



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<p><b>gement of Traditional Lands</b></p> <ul style="list-style-type: none"> <li><b>Code of Conduct</b></li> </ul>	<p>Traditional Lands was done by Chair Shereck.</p> <p>The committee was reminded of the code of conduct at meetings.</p>		
<p>Declaration of Actual, Perceived, or Potential Conflict of interest</p>	<p>None Declared</p>		
<p>Approval of Quorum</p>	<p>Quorum was achieved</p>		
<p>Approval of Agenda</p>	<p>Agenda to be amended with the following changes</p>	<p>Motion for approval of the agenda by Loen H, 2<sup>nd</sup> by Wilmar K</p> <p>Agenda to be amended, agenda item Co-Chair Elections moved to agenda item 5.</p> <p>Motion to approve the agenda as amended by Seema M, 2<sup>nd</sup> by Kate LM</p> <p>In favor: 16 Abstain: 1 Against: 0</p> <p>Motion carried.</p>	
<p>Approval of Minutes</p>		<p>Motion to approve the March 19<sup>th</sup> minutes by Dean G, 2<sup>nd</sup> by</p>	

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March 19, 2019		<p>Seema M.</p> <p>In favour: 16 Abstain: 1 Against: 0 Motion carried</p>	
Co-Chair Elections	<p>The Nominations WG had received four nominations. An election was held and D. Williams was elected as the Co-Chair by the committee.</p>		
Co-Chair Update	<p>The Co-Chair's written report was distributed to the committee.</p> <p><b>Parents as Parents conference wrap up meeting.</b></p> <p>Feedback from PIAC to be emailed to <a href="mailto:info@torontopiac.com">info@torontopiac.com</a></p> <p><b>Excellence awards for parent volunteer.</b></p>	<p>Motion by Wilmar K, 2<sup>nd</sup> by Kate LM for an Ad Hoc working group to come up with an excellence awards for parent volunteer.</p> <p>All in favor, motion carries.</p>	
PIAC's Response to proposed public	<p>The committee discussed the need for PIAC to respond to the decisions of</p>	<p>Motion by Wilmar K, 2<sup>nd</sup> by Kate LM, THAT the PIAC Co-Chair(s) in collaboration with</p>	

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education cuts	the Ministry of Education.	<p>the PIAC Executive Committee write and send a letter on behalf of the Parent Involvement Advisory Committee (PIAC), to express our concerns to the Minister regarding education funding reductions which will result in larger classes from grades 4-8 and in high school, inadequate supports for students with special needs, and a loss of education professionals in our schools. Relevant parties may be copied on this correspondence.</p> <p>In Favor :13 Against:2 Abstain:1</p> <p>Motion carried</p>	
<p>Working Group (WG) Reports</p> <ul style="list-style-type: none"> <li>Membership</li> </ul>	<p>The WG written Report was distributed. New members were welcomed. Working Groups list was distributed to the committee.</p>		
<ul style="list-style-type: none"> <li>Budget</li> </ul>	<p>The WG lead presented the summary and the following were highlighted:</p> <ul style="list-style-type: none"> <li>November parent conference has a pending payment for the amount \$500.</li> <li>PIAC members were asked to submit the</li> </ul>		



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	<p>invoices for reimbursement for PIC and Parents for Education conference.</p> <ul style="list-style-type: none"> <li>The committee have set aside a budget of 7500 for Marketing and outreach purchases which includes business cards for PIAC members.</li> </ul> <p><b>The Budget allocated for PICs</b> Budget allocation is based on student enrolment numbers. The budget allocation announcement is received in September.</p> <p>PIAC cannot carry forward unspent budget to the next school year, PIAC needs to plan the spending strategically.</p>		
<ul style="list-style-type: none"> <li>School Council Appreciation Event Report</li> </ul>	<p>The written report was distributed to the committee.</p> <p>The WG leads thanked the committee and requested feedback and ideas from the committee for future events going forward.</p> <p>Trustee Dan MacLean expressed his appreciation and thanked the committee for holding a successful School Council</p>		

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	Appreciation dinner.		
<ul style="list-style-type: none"> <li>• Consultation WG</li> </ul>	<p>A written report was distributed to the committee.</p> <p>The WG lead updated the committee on upcoming policy reviews that PIAC was invited to give feedback</p> <ul style="list-style-type: none"> <li>• <b>Caring and Safe Schools Policy(P051)</b></li> </ul> <p>PIAC members will be attending the focus group. Members interested to be part of the focus group should email Latha.</p> <ul style="list-style-type: none"> <li>• <b>Excursions Policy (P033)</b></li> </ul> <p><b>Discussion</b></p> <p><b>Concussion Focus group on April 18, 2019</b></p> <p>Committee expressed concerns on the short timeline to provide an organised response from PIAC.</p> <p><b>Staff Response</b></p> <p>The consultation is from the Ministry that the Board communicated with the committees for public feedback.</p>		

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<ul style="list-style-type: none"> <li>Communications &amp; Outreach</li> </ul>	<p>The committee discussed the following</p> <p><b>Business cards for PIAC members</b></p> <p>Generic business cards for PIAC members to save cost were discussed.</p> <p><b>PIAC Best Practices and Guidelines</b></p> <p>The document was distributed via email to the committee and the amendments to the document were discussed.</p> <p><b>School Councils Emails</b></p> <p>School councils have consistently expressed the desire to communicate by email with the parent community of their schools.</p>	<p>(1) Motion by Loen 2<sup>nd</sup> by Wilmar PIAC adopt the Communications Best Practices and Guidelines document as a communications guide for all PIAC Members and Co-chairs. In Favor:12 Against:1 Abstain:2 Motion carried.</p> <p>(2) Motion by Loen H 2<sup>nd</sup> by Jess H  All in favor Motion carried</p>	<p>PIAC recommends to the Board that school registration forms include a checkbox to allow parents to consent to the sharing of their email with the school's School Council to facilitate communication and increased engagement by the School Councils with the school community. PIAC requests that this be completed to be included in the 2019 Fall Welcome Packages to parents</p>

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	<p align="center"><b>School Cash Online</b></p>	<p>(3) Motion by Loen 2<sup>nd</sup> by Seema M</p> <p>PIAC requests that Business Services, with the assistance of a well-versed office administrator(s), develop a “Quick Reference Guide”, including reference to O.Reg.612 and the TDSB’s accounting process for school councils, for office administrators, principals, and school councils on how to access and process of school council funds. PIAC requests that this be completed for the start of the 2019-2020 school year.</p> <p>All in favor. Motion carried.</p>	
<ul style="list-style-type: none"> <li>Strategic Planning WG</li> </ul>	<p>Strategic planning to be held on Saturday June 15<sup>th</sup> at the Board Office.</p> <ul style="list-style-type: none"> <li>The Strategic plan to look at the work of the committee.</li> <li>PIAC’s best practices</li> <li>The roles of PIAC Rep and Alt</li> <li>Review of PIAC’s Special events</li> <li>PIAC’s action plans to move forward.</li> </ul>		
<p>Trustee Report- Trustee Chernos Lin</p>	<p><b>Budget Survey</b> Around 15000 responses were received. Over 50 Million budget</p>		



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	<p>shortfall this year for the Board.</p> <p>The drivers that scored the highest were</p> <ul style="list-style-type: none"> <li>• Early years</li> <li>• Student success</li> <li>• Differentiated approach to learning</li> <li>• Hiring staff to support all students</li> <li>• Parent engagement</li> <li>• Indigenous education</li> </ul>		
<p>Director of Education Report</p>	<p><b>School Improvement Plan Consultation.</b></p> <p>Request to PIAC representation to take part in the consultation.</p> <p>Consultation dates:</p> <ul style="list-style-type: none"> <li>• April 26<sup>th</sup> at 9-10:30 am (Committee Room C)</li> <li>• May 9<sup>th</sup> 4:30 -6:00Pm (Committee Room A)</li> <li>• May 21 -4:30 – 5:30 pm (5<sup>th</sup> Floor Exec committee only if required)</li> </ul> <p>Motion to extend the 10 minutes by Jess H 2<sup>nd</sup> by Wilmar K.</p> <p>All in favor, motion carried.</p> <p><b>Discussion</b> The committee expressed for two PIAC</p>		



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	<p>representations at the consultation. SIP scenarios are different for Elementary and Secondary schools.</p> <p>PIAC members Jess H (Ward 5 Rep) and Kate LM (Ward 16 Rep) will represent the committee at the consultation.</p>		
PCEO Report	A written report was submitted to the committee.		
Ward update	None		
New Business			
Next Meeting Date	Tuesday, May 21, 2019		
Adjournment	Motion to adjourn at 10:07 pm by Jess H, 2 <sup>nd</sup> by Wilmar K.		