

All SCEA workshops welcome
People with Disabilities.
Additional accommodations are
available. Please ask about our
PWD facilities and assistive
technologies.



MAY 2021 ONLINE CALENDAR

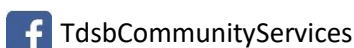
To sign up for workshops call:
416-396-8100, 416-396-8101

Monday	Tuesday	Wednesday	Thursday	Friday
3 ONLINE MS WORD FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	4 ONLINE MS EXCEL FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	5 ONLINE - MS OFFICE TUTORIALS/TESTING &, PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	6 RESUME & COVER LETTER REVIEWS & UPDATES TO REGISTER CPA ONTARIO INFORMATION SESSION TO REGISTER	7 ONLINE CANADIAN CITIZENSHIP PREPARATION SESSION (Instructor Led) TO REGISTER
10 ONLINE MS WORD FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	11 ONLINE MS EXCEL FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	12 ONLINE - MS OFFICE TUTORIALS/TESTING &, PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	13 INTERVIEW PRACTICE WORKSHOP (Instructor Led) 10-11:30AM TO REGISTER	14 ONLINE CANADIAN CITIZENSHIP PREPARATION SESSION (Instructor Led) TO REGISTER
17 ONLINE MS WORD FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	18 ONLINE MS EXCEL FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	19 ONLINE - MS OFFICE TUTORIALS/TESTING &, PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	20 INTERVIEW PRACTICE WORKSHOP (Instructor Led) 10-11:30AM CPA ONTARIO INFORMATION SESSION TO REGISTER	21 ONLINE CANADIAN CITIZENSHIP PREPARATION SESSION (Instructor Led) TO REGISTER
24 SCEA CLOSED 	25 ONLINE MS EXCEL FOR YOUR JOB SEARCH PART 3: 11AM-12:30PM PART 4: 1-2:30PM (Instructor Led) TO REGISTER	26 LINKEDIN FOR YOUR JOB SEARCH (Must have LinkedIn Account) PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	27 RESUME & COVER LETTER REVIEWS & UPDATES TO REGISTER MS POWERPOINT PRESENTATION 10AM-12PM TO REGISTER	28 SCEA EMPLOYMENT RESOURCE DAY 11AM – 12:30PM TO REGISTER
31 ONLINE MS WORD FOR YOUR JOB SEARCH PART 1: 11AM-12:30PM PART 2: 1-2:30PM (Instructor Led) TO REGISTER	DAILY ONLINE MS OFFICE TUTORIALS/TESTING & PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	DAILY ONLINE MS OFFICE TUTORIALS/TESTING & PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	DAILY ONLINE MS OFFICE TUTORIALS/TESTING & PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER	DAILY ONLINE MS OFFICE TUTORIALS/TESTING & PRE-EMPLOYMENT ASSESSMENT TOOLS TO REGISTER

Scarborough Centre for Employment Accessibility
3495 Lawrence Avenue East, Unit 203
(Cedarbrae Mall, 2nd Floor – Upper Level Parking)
Email: scea@tdsb.on.ca • Website: www.AccessibleERC.com
416-396-8100 | 416-396-8101



This project is funded in part by the Government of Canada and the



SPECIAL EVENTS:

NEXT-STEPS Employment Advisor by Appointment: *Must bring SIN Card, Government Issued piece of ID and Resume*
Meet online with an Employment Advisor to learn about eligibility for retraining and employment incentive programs.

SCEA Employment Resource Day (hosted by SCEA): Do you have questions about looking for work during a pandemic? Do you have questions about resume and interview? Do you have questions about second career? Great opportunity to get career advice from an Employment Advisor.

EMPLOYMENT OPPORTUNITIES:

Toronto District School Board (TDSB) Opportunities:

[TDSB Administrative Assistant](#)

[TDSB Replacement Staff - Cafeteria General Support](#)

[TDSB Replacement Staff - Educational & Special Needs Assistants](#)

[TDSB Replacement Staff - Designated Early Childhood Educator](#)

[TDSB Library Systems Technician \(2 Perm\)](#)

[Specialist III - Network Management \(1 Perm\)](#)

<https://www.ontario.ca/page/jobs-and-employment>

COMMUNITY PARTNERS EVENTS:

Housing Security for Black Tenants: COVID-19 – see attached Flyer

Canada Revenue Agency (CRA):

To learn everything newcomers need to know about filing their return, go to canada.ca/taxes-newcomers where they can find more information on:

- residency status
- completing an income tax and benefit return
- filing your tax return electronically
- when and how to apply for benefits and credits
- claiming credits and deductions
- contacting the CRA for help

TTC and The Toronto Public Library are working together to provide complimentary PRESTO Cards to people who do not yet have one or may face challenges purchasing one. For more information, please visit tpl.ca/presto or call 416 397 5981.

Toronto Public Library: Cedarbrae library branch remains open during the Grey Lockdown, with restrictions. We are offering in-branch computer access and holds pick-up service during opening hours. All in-branch programs have been cancelled until further notice. Online programming and access to digital resources are available. You can learn more about the changes here: <https://torontopubliclibrary.typepad.com/programming/our-reopening-plan.html>