























Next-Steps Employment Centre DOWNSVIEW Online Workshop Calendar

**November
2020**

MON	TUE	WED	THU	FRI
IN-DEMAND SKILLS 2 Why not get your Food Handler's Certificate At No Cost To You? Call: 416-395-9559 For More Details	 Watch It! RECORDED ONLINE VIDEO 3 RESUME Which Resume Style Fits Best? Design Tips REGISTER	 Watch It! RECORDED ONLINE VIDEO 4 How to Convey Accomplishments REGISTER	 LIVE WEBINAR 5 RESUME: Part 1 The Top 1/2 Front Page 1 pm – 2 pm REGISTER	 LIVE WEBINAR 6 RESUME: Part 2 What Employers Want? 1 pm-2 pm REGISTER
 Watch It! RECORDED ONLINE VIDEO 9 Has Your Job Search Stalled? Common Reasons Why? REGISTER	FREE WORD & EXCEL 10 Beginner Classes Book before Oct. 27th and Nov 19th . BOOK at ESU 416-396-6368	REMEMBRANCE DAY 11 	 LIVE WEBINAR 12 Cover Letter Secrets Revealed! 1 pm–2pm REGISTER	 Watch It! RECORDED ONLINE VIDEO 13 Dealing With Difficult/ Different People 1 pm -2 pm REGISTER
 Watch It! RECORDED ONLINE VIDEO 16 Are You Challenged By Behavioural Interview Questions ? REGISTER	 17 CAREER CHOICES SKILLS ONTARIO Skilled Trades & Apprenticeships 1pm-2pm REGISTER	 Watch It! RECORDED ONLINE VIDEO 18 Cover Letter Mistakes REGISTER	All WEBINARS are FREE of charge and OPEN TO ALL! Registered participants will receive an email confirmation with details.	 LIVE WEBINAR 20 I.ntensive, C.oaching U.nit: Job Search Discussion, Q & A 11 am –12 pm REGISTER
 LIVE WEBINAR 23 “Tell Me About Yourself” Interview Tips & Techniques 1pm –2pm REGISTER	 Watch It! RECORDED ONLINE VIDEO 24 Labour Market, NETWORKING & Using SCOTT'S DIRECTORY REGISTER	 LIVE WEBINAR 25 SECOND CAREER Information, Part 1 1:30 pm – 2:30 pm REGISTER	 Watch It! RECORDED ONLINE VIDEO 26 How To Sharpen Your LinkedIn To Get Noticed By Employers REGISTER	 LIVE WEBINAR 27 I.ntensive, C.oaching U.nit: Job Search Discussion, Q & A 11 am –12 pm REGISTER
 LIVE WEBINAR 30 Day 1: Motivation & Future Job Goals CAREER DISCOVERY 10 am – 12 pm REGISTER	 LIVE WEBINAR Dec 1 Day 2: Who Are You? CAREER DISCOVERY 10 am – 12 pm	 LIVE WEBINAR Dec 2 Day 3: What's Important? CAREER DISCOVERY 10 am – 12pm	 LIVE WEBINAR Dec 3 Day 4: Communicating Your Value CAREER DISCOVERY 10 am – 12pm	 LIVE WEBINAR Dec 4 Day 5: Next Steps & Future Training & Job Search Plans CAREER DISCOVERY 10 am–12 pm

Give Us Your Feedback: <https://docs.google.com/forms/>

Don Mills 416-395-5101	Downsview 416-395-9559	Riverdale 416-396-2313	Scarborough 416-396-8110	Dundas-Dixie 905-896-2233	Meadowvale 905-814-8406	Vaughan 905-851-6551
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We have 7 locations across the GTA to serve you!

For more information, please visit our website to contact a Next-Steps Employment Centre near you:

www.next-steps.ca

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