

EVENTS CALENDAR February 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 Teamwork Go Team Go! Register PRE-RECORDED	2 Resumes & Cover Letters 10:00am-12:00pm Register LIVE WEBINAR	3
6	7 One to One Resume Review or Interview Practice <i>(Referral by Employment Advisor required)</i>	8 Interview Skills 10:00am-11:00am Register LIVE WEBINAR	9 Networking & Cold Calling 10:00am-12:00pm (in person) Call: 416-396-2020	10
13 Customer Service 101 Register PRE-RECORDED	14 One to One Resume Review or Interview Practice <i>(Referral by Employment Advisor required)</i>	15 Better Jobs Ontario Info Session, Part 1 10:00am-12:00pm <i>(Referral by Employment Advisor required)</i>	16 Better Jobs Ontario Info Session, Part 2 10:00am-12:00pm <i>(Referral by Employment Advisor required)</i>	17 Effective Problem Solving Register PRE-RECORDED
20 FAMILY DAY Centre Closed	21 One to One Resume Review or Interview Practice <i>(Referral by Employment Advisor required)</i>	22 JOB FAIR Multiple Employers 10:00am -2:00pm Register	23 Labour Market Information 10:00am-12:00pm (in person) Call: 416-396-2020	24 Success at Work Register PRE-RECORDED
27 Future of Work: Bridging the Skills Gap Register PRE-RECORDED	28 One to One Resume Review or Interview Practice <i>(Referral by Employment Advisor required)</i>			

EVENTS ARE FREE. REGISTRATION
REQUIRED.

Next-Steps Employment Centre—Riverdale
1000 Gerrard St. E 2nd Floor, Toronto, ON M4M 3G6
416-396-2020 | nsec-riverdale@tdsb.on.ca

[f](#) @NextStepsEmploymentCentres | [t](#) @NextStepsEC

REGISTER:

**CALL US AT
416-396-2020**

SCAN QR CLICK



Resumes & Cover Letters Webinar

2 hour group webinar for two resume styles, chronological and combination. Example of cover letter. How to create it and its' purpose.

One-to-One Resume Reviews/Creation, Cover Letter Reviews/Creation

Up to 1 hour appointment with Employment Specialist. Resume or cover letter, critique and/or creation. Note: you must be referred by your Employment Advisor.

Interview Skills Webinar

1 hour group webinar on various types of interviews, interview questions and answers.

One-to-One Interview Practice (in person or on Zoom)

Up to 1 hour appointment with Employment Specialist. Industry specific questions, coaching assistance with answers, reframing and a critique on performance with helpful tips on how to "ace" the interview. Note: you must be referred by your Employment Advisor.

Better Jobs Ontario Info Sessions, part 1 & 2 (formerly Second Career)

Part 1

2 hour group workshop with overview of the training programs, requirements and general facts. Note: by referral of your Employment Advisor. An eligibility assessment questionnaire must first be completed.

Part 2

2 hour group workshop that explains how to fill out the required documents. It is the responsibility of *attendees* to complete all forms, not NSEC staff.

Labour Market Information (in person)

2 hour group workshop on how to research and where to research labour market information for job search and/or career exploration.

Networking & Cold Calling (in person)

2 hour group workshop on how to network, techniques for effective cold calling.

Job Fair – Multiple Employers

Monthly hiring events hosted by NSEC-Riverdale in partnership with various employers offering various positions.

- 1. Wednesday, February 22, 10:00am – 2:00pm at Ralph Thornton Community Centre
765 Queen St. E.**