

EVENTS CALENDAR JANUARY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 HAPPY NEW YEAR! OFFICE CLOSED	2	3 Customer Service 101 Register PRE-RECORDED	4 Targeted Resumes 09:30-12:00 Register LIVE WEBINAR	5 Powerful Cover Letters 09:30-12:00 Register LIVE WEBINAR
8 Test & Power Edit Your Resume with ai 1:1 online <i>Referred by Your E. Advisor</i>	9	10 Labour Market Research (LMI) 09:30-12:00 Register LIVE WEBINAR	11 Social Networking w/ LinkedIn 09:30-12:00 Register LIVE WEBINAR	12 Personal Management: Reduce Stress Register PRE-RECORDED
15 Targeted/Optimized Resumes 09:30-12:00 Register LIVE WEBINAR	16 Powerful Cover Letters 09:30-12:00 Register LIVE WEBINAR	17 New to Canada? or Refugee*? How to Navigate the Labour Market? Register PRE-RECORDED	18 Networking & Cold Calling 09:30-12:00 Register LIVE WEBINAR	19 Get a Free Diploma (BJO) 09:30-12:00 <i>Referred by Your E. Advisor</i> LIVE WEBINAR
22 Test & Power Edit Your Resume with ai 1:1 online <i>Referred by Your E. Advisor</i>	23 INFO SESSION: JOBS & TIPS at RBC Insurance 11:00-12:00 Register LIVE WEBINAR	24	25 How To Ace Interviews? 09:30-12:00 Register LIVE WEBINAR	26
29 Laid off? How to get UNSTUCK? 09:30-12:00 Register NEW LIVE WEBINAR	30 The 7 Habits of Highly Effective People Register PRE-RECORDED	31		

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Meadowvale
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REGISTER: CALL US AT 905-814-5546 SCAN QR CODE or CLICK

VISIT: www.next-steps.ca



1:1 SESSIONS: TEST & POWER EDIT YOUR RESUME with JOBSCAN (live/Zoom) (25 min. session by Referral ONLY)

Resumes are mostly sorted through ATS software that helps employers segment their search and get the first 100 'perfect' candidates in front of them fast! Get your Resume TESTED by JOBSCAN and get detailed review on how to improve your key words that will be analyzed against an actual job posting. Please have your Resume ready along with a JOB POSTING you adjusted it to, to be scanned.

WORKSHOP: LABOUR MARKET RESEARCH (live/Zoom)

Where is the demand for work within your target industry? What are the top 15 jobs Canadian employers have hard time to fill in 2023? What is supply and demand? What tools are there for you to find out? Come and get into the know NOW!

WORKSHOP: TARGETED RESUMES (live/Zoom)

Is your Resume tailored to each job application you send out? Do you know how to analyze each job posting you apply to? Do you factor in the ATS (applicant tracking system) employers use to find and sort the most relevant candidates? Join us online and learn how to build an OPTIMIZED RESUME, that raises your possibility to be seen by potential employers!

WORKSHOP: POWERFUL COVER LETTERS (live/Zoom)

What is a Cover Letter? Why do we need one? We 'cover all that' in this exciting/interactive workshop that will enable and empower you to know what needs to go into it, how to write compelling paragraphs and how to make it memorable and dynamic by using a passion & reason why statement that connects powerfully to employers and helps stand out!

WORKSHOP: NETWORKING AND COLD CALLING (live/Zoom)

Traditional networking and cold calling are not a thing of the past! In fact, it should be an item on your 'integrative job search/self marketing' efforts for good results. Come and learn the various ways to put yourself in front of any employer!

WORKSHOP: SOCIAL NETWORKING with LINKEDIN (live/Zoom)

Do you know where is demand for work within your target industry? What are the top 15 jobs Canadian employers have hard time to fill in 2023? What is supply and demand? What tools are there for you to find out? Come and get into the know!

WORKSHOP: GET A FREE DIPLOMA – BJO (formerly Second Career Grant) (live/Zoom)

In this workshop, you will learn how to fill out the form necessary to apply for a free, government study grant and reengineer your career in Ontario. (**Referral only by your Employment Advisor**)

1. Show up on screen 5 min. earlier to the workshops, check your technology, make sure your microphone works and be camera ready!
2. To register for workshops, simply go to our website: www.next-steps.ca, scroll a bit down, select 'Program, Events & Updates', then NSEC Meadowvale, select to see our monthly programs and hit the 'Register' button under the date you choose, then fill out the Google form and we shall send you the links to all the webinars and/or pre-recorded video sessions you marked.

**** To be ELIGIBLE for our Free Programs, Refugees** need to check with our Front Desk upon first contact either by phone or in person.