

# EVENTS CALENDAR APRIL 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5 Resume & Cover Letter 10:00am-11:00am <a href="#">Register</a> <b>LIVE WEBINAR</b>	6 Teamwork Go Team Go! <a href="#">Register</a> <b>PRE-RECORDED</b>	7 Good Friday Office Closed
10 Easter Monday Office Closed	11 How to get your resume noticed online by employers? <a href="#">Register</a> <b>PRE-RECORDED</b>	12 Interview Skills 10:00am-11:00am <a href="#">Register</a> <b>LIVE WEBINAR</b>	13 Cold Calling Tips <a href="#">Register</a> <b>PRE-RECORDED</b>	14
17 Customer Service 101 <a href="#">Register</a> <b>PRE-RECORDED</b>	18 Better Jobs Ontario Info Session, Part 1 10:00am-12:00pm <i>(Referral by Employment Advisor required)</i>	19 Better Jobs Ontario Info Session, Part 2 10:00am-12:00pm <i>(Referral by Employment Advisor required)</i>	20 Resume & Cover Letter 10:00am-11:00am <a href="#">Register</a> <b>LIVE WEBINAR</b>	21 Effective Problem Solving <a href="#">Register</a> <b>PRE-RECORDED</b>
24 How to sharpen your LinkedIn to get noticed by employers? <a href="#">Register</a> <b>PRE-RECORDED</b>	25 Labour Market Information 10:00am-12:00pm <a href="#">Register</a> <b>LIVE WEBINAR</b>	26 Interview Skills 10:00am-11:00am <a href="#">Register</a> <b>LIVE WEBINAR</b>	27 Social Media For Job Search 10:00am-11:00am <a href="#">Register</a> <b>LIVE WEBINAR</b>	28 Success at Work <a href="#">Register</a> <b>PRE-RECORDED</b>

**EVENTS ARE FREE. REGISTRATION REQUIRED.**

Next-Steps Employment Centre—Riverdale  
1000 Gerrard St. E 2<sup>nd</sup> Floor, Toronto, ON M4M 3G6  
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**REGISTER:**

**CALL US AT  
416-396-2020**

**SCAN QR CLICK**



### **Resumes & Cover Letters Webinar**

2 hour group webinar for two resume styles, chronological and combination. Example of cover letter. How to create it and its' purpose.

### **Interview Skills Webinar**

1 hour group webinar on various types of interviews, interview questions and answers.

### **Better Jobs Ontario Info Sessions, part 1 & 2 (formerly Second Career)**

#### **Part 1**

2 hour group workshop with overview of the training programs, requirements and general facts. **Note: by referral of your Employment Advisor.** An eligibility assessment questionnaire must first be completed.

#### **Part 2**

2 hour group workshop that explains how to fill out the required documents. It is the responsibility of attendees to complete all forms, not NSEC staff.

### **Labour Market Information Webinar**

2 hour group workshop on how to research and where to research labour market information for job search and/or career exploration.

### **Social Media For Job Search Webinar**

2 hour group workshop on how to use social media for Job Search and networking