

EVENTS CALENDAR October 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2	3 Canadian Workplace Culture & Communication 10:00am-12:00pm In person workshop	4	5 Tips for Successful Job Search 10:00 am-12:00pm In person workshop	6 LinkedIn Networking Secrets PRE RECORDED
9 Thanksgiving Day OFFICE CLOSED	10 Resume and Cover Letter 10:00am-12:00pm In person workshop	11	12 Interview Preparation 10:00 -12:00pm In person workshop	13 One & One Resume Review By appointment job posting is required
16 Tips for Successful Job Search 10:00 am-12:00pm In person workshop	17	18 Better Jobs Ontario Information Session 10:12:00 pm In person workshop	19	20 Behavioural Interview Questions PRE RECORDED
23 Cover Letter Mistakes PRE RECORDED	24 Interview Preparation 10:00am-12:00pm In person workshop	25	26 Resume & Cover Letter 10:00 am-12:00pm In person workshop	27 One & One Resume Review By appointment job posting is required
30 Career Exploration Day 1 10:00-1:00pm In person workshop	31 Career Exploration Day 2 10:00-1:00pm In person workshop	Career Exploration Day 3 10:00-1:00pm In person workshop		

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Don Mills
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REGISTER:
 CALL US AT
 416-395-5103 SCAN
 OR CLICK



Workshop Details

Tips for Successful Job Search: In this 2-hour workshop, new clients will learn more about the services offered by the centre and get tips on how to effectively conduct their job search.

Resumes & Cover Letters: Two-hour workshop in person. Please join us to ensure your cover letter and resume get seen by recruiters and Applicant Tracking System software. We will provide insider tips to make your resume gets you an interview!

One-on One Resume Review: This thirty-minute resume session that provides job seekers with the opportunity to receive professional feedback on their resumes from our Employment Specialist. Participants must attend the 2-hour workshop and bring their update resume with a job posting to this appointment.

Interview Preparation: In this 2-hour workshop. Participants will get tips on various types of interviews, interview questions and answers and how to be better prepared.

One-on One Practice Interview: This session will help clients practice for their upcoming, scheduled interview

Better jobs Ontario Information Session: (formerly Second Career) Two- hour in-person workshop with an overview of the training programs, requirements, and general information. A referral from your Employment Advisor is required to ensure you qualify.

Career Exploration: This 3-day interactive session will assist anyone who maybe unsure of what career path to take, if you are thinking of going back to school, or changing careers. We will introduce you to various career assessments to help you determine your path.

Canadian Workplace Culture and Communication: This workshop is design to assist foreign trained professionals and Newcomers in exploring some of the essentials of the Canadian workplace.

Pre-Recorded Virtual Workshops

LinkedIn Networking: Learn how to create and develop your LinkedIn profile. Learn how to use this platform to network and job search.

Behavioural Interview: Get tips on answering behavioral interview questions in your next interview.

Registration is required for all workshops