

APRIL 2024 CALENDAR

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Easter Monday Office Closed	2 Better Jobs Ontario Information Session 1:00-3:00 pm by referral only	3 Resume and Cover Letter 10:00am-12:00pm	4 	5 How to sharpen your LinkedIn to get noticed by employers? PRE RECORDED
8 	9 Interview Preparation 10:00am-12:00pm	10 Tips for Successful Job Search 10:00 am-12:00pm	11 	12 One-on- One Resume Review 10:00-4:00pm By appointment job posting is required
15 One-on- One Resume Review 10:00-1:00pm By appointment job posting is required	16 Resume and Cover Letter 1:00pm- 3:00pm	17 Group Practice Interview 10:00Am-12PM	18 How to Navigate The Canadian Job Market PRE RECORDED	19
22 Behavioural Interview PRE RECORDED	23 Tips for Successful Job Search 1:00PM-3:00PM	24 Resume & Cover Letter 10:00 am-12:00pm	25 Interview Preparation 1:00PM -3:00PM	26 One -on- One Resume Review 10:00am-4:00pm By appointment job posting is required
29 One-on- One Resume Review 10:00-1:00pm By appointment job posting is required	30 Better Jobs Ontario Information Session 10:00-12:00 pm by referral only			

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Don Mills
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 @NextStepsEmploymentCentres | @NextStepsEC

REGISTER:
 CALL US AT
 416-395-5103 SCAN
 OR CLICK



Workshop Details

Tips for Successful Job Search: In this 2-hour workshop, new clients will learn more about the services offered by the centre and get tips on how to effectively conduct their job search.

Resumes & Cover Letters: Two-hour workshop in person. Please join us to ensure your cover letter and resume get seen by recruiters and Applicant Tracking System software. We will provide insider tips to make your resume gets you an interview!

One-on One Resume Review: This thirty-minute resume session that provides job seekers with the opportunity to receive professional feedback on their resumes from our Employment Specialist. Participants must attend the 2-hour workshop and bring their update resume with a job posting to this appointment.

Interview Preparation: In this 2-hour workshop. Participants will get tips on various types of interviews, interview questions and answers and how to be better prepared.

One-on One Practice Interview: This session will help clients practice for their upcoming, scheduled interview

Group Practice Interview: In this group session, participants will have the opportunity to practice and develop their interview skills and get feedback.

Better jobs Ontario Information Session: (formerly Second Career) Two- hour in-person workshop with an overview of the training programs, requirements, and general information. A referral from your Employment Advisor is required to ensure you qualify.

Registration is required for all workshops

Pre-Recorded Virtual Workshops

How to sharpen your LinkedIn to get noticed by employers?

How to Navigate the Canadian Job Market

Behavioural Interview

Listen to pre recorded sessions at your own pace