

EVENTS CALENDAR: MARCH 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				<p>Which Resume Fits Best? Register PRE-RECORDED</p>
<p>Cover Letter Secrets Revealed Register PRE-RECORDED</p>	<p>Has Your Job Search Stalled? Register PRE-RECORDED</p>	<p>ZOOM Interviews BE Camera Ready! Register PRE-RECORDED</p>	<p>The 7 Habits of Highly Effective People Register PRE-RECORDED</p>	<p>How to Convey Accomplishments, Resume and Interviews Register PRE-RECORDED</p>
<p>MARCH BREAK</p> <p>Time Management for Job Search Register PRE-RECORDED</p>	<p>WHY Doesn't My Resume WORK? 1:00 pm-3:00 pm Register LIVE WEBINAR Boot Camp</p>	<p>How to Impress Employers with your Online Brand Register PRE-RECORDED</p>	<p>DO You Need Cover Letters? 1:00 pm-3:00 pm Register LIVE WEBINAR Boot Camp</p>	<p>Innovative Interviews Tips 1:00 pm-3:00 pm Register LIVE WEBINAR Boot Camp</p>
<p>Get Prepared To Begin Your Job Search Register PRE-RECORDED</p>	<p>Networking Made Easy! 1:00 pm-3:00 pm Register LIVE WEBINAR Boot Camp</p>	<p>How to Deal with Difficult/Different People: Workplace Register PRE-RECORDED</p>	<p>Research for Better Jobs Ontario 1:00 pm-2:30 pm Register LIVE WEBINAR</p>	<p>Better Jobs Ontario 1:00 pm-2:30 pm Register LIVE WEBINAR</p>
<p>Which Resume Fits Best? Register PRE-RECORDED</p>	<p>Best Interviews Tips & Practise Register PRE-RECORDED</p>	<p>Cover Letter Secrets Revealed Register PRE-RECORDED</p>	<p>How to Impress Employers with your Online Brand Register PRE-RECORDED</p>	<p>GOOD FRIDAY OFFICE CLOSED</p>

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Downsview
 3701 Chesswood Drive, Suite 100, North York, ON
 416-395-9559 | nsec-downsview@tdsb.on.ca

@NextStepsEmploymentCentres | @NextStepsEC

**REGISTER:
 CALL US AT
 416-395-9559 SCAN
 OR CLICK QR CODE**



Ann Mossop will review your resume and work with you to create an AMAZING resume and cover letter. DO NOT BE RESISTENT TO CHANGE! YOUR RESUME ISN'T WORKING! Things have changed and you need to “get with it” and understand what Employers want!

ENGAGE, ATTEND AND EXPLORE!

We cannot help you if you do not interact and stay in touch with the Webinars, Workshops and ACT on YOUR Job Search!

Intensive Coaching Unit, **BOOT CAMP**: 4 days of intense discovery on your Job Search. Set and achieve your employment goals. **ONE SHOP STOP!**
LIVE everyday on MARCH BREAK from 1 pm-3:00 pm

Basic Job Search on the Internet: IN-HOUSE; Must have the ability to navigate the keyboard and simply unfamiliar with current job search techniques.

Book Appointments: One on One Resume, Cover Letter and Interview Assistance After Attending LIVE and RECORDED Sessions like: “Which Resume Fits Best,” “Cover Letter Secrets, REVEALED,” and LIVE Webinars. You can meet Ann during the Webinar. Make changes and then work with Ann Mossop, Employment Specialist: ann.mossop@tdsb.on.ca **Make Changes, understand it is a Changed World, and YOU must adjust to be successful!**

“Which Resume Fits Best?” RECORDED Understand the CHANGES in Resume expectations from Employers. Do not ignore ATS' or you will never be contacted for an interview. You cannot fly by the seat of your pants in today's market. Update and understand why it is so important to use the posting and Keywords throughout your resume.

NEW The 7 Habits of Highly Effective People (Stephen Covey's 7 Principles) RECORDED Hit the “reset” button and “wipe the slate clean” by starting with a change from within. The 7 Habits of Highly Effective People is still considered foundational to leading a life with meaning and purpose.

Cover Letter Secrets Revealed: RECORDED Learn about the importance of an excellent Cover Letter and how to target toward each Employer.

Zoom Interviews Tips & Preparation: RECORDED There are terrific tips and tricks that are relevant to all and will improve remote and in-person Interviews. Lighting, Camera, and Action!

Better Jobs Ontario (formerly, Second Career; Information Session): LIVE! Register with Next-Steps and meet with an Employment Advisor, and then the Employment Specialist Webinar to move forward with you are the application process.

Time Management Essentials, The Pomodoro Method: RECORDED Learn how to increase your productivity and stay on task with 7 Things to follow.

Dealing with Difficult/Different People in the Workplace: RECORDED Why do we just “click” with some people and “clash” with others! Find out Why?

