

COMPUTER WORKSHOPS STARTING IN SEP. 2023

| Topic | Start Date | End Date | Time | Location |
|--------------------------------------|----------------|----------------|-----------------------------------|--|
| Microsoft Word | Sept. 22, 2023 | Oct. 13, 2023 | 9:30 AM-9:00 PM (Fridays Only) | 10 Gateway Blvd Don Mills & Overlea |
| Microsoft Word | Sept. 25, 2023 | Oct. 23, 2023 | 1:00 PM -3:30 PM Mon & Wed | 1641 Pharmacy Ave |
| Microsoft Word | Sept. 25, 2023 | Oct. 13, 2023 | 9:30 AM- 3:30 PM Mondays only | 777 Bloor Street W Bloor & Christie |
| Microsoft Excel | Sept. 25, 2023 | *Nov. 20, 2023 | 6:30 PM- 9:00 PM Mon & Wed | Virtual |
| Microsoft Word | Sept.26, 2023 | Oct. 19, 2023 | 6:30 PM – 9:00 PM Tues & Thurs | Virtual |
| Workplace Communication Skills | Sept. 26, 2023 | Oct. 17, 2023 | 9:30 AM-3:00 PM | 10 Gateway Blvd Don Mills & Overlea |

To attend workshop:

- Attendees need laptop/computer with software installed.
- Learners MUST be registered to attend workshop.
- Valid SIN required
- No workshop on Thanksgiving Oct. 9,2023
**No Excel workshop on Nov. 15,2023*

**WORKSHOPS ARE FREE.
REGISTRATION IS REQUIRED.**

TO REGISTER:

Please call 416-396-6368

Or email us at upgrading@tdsb.on.ca

Please include phone number in the email



This program is operated by Toronto District School Board's Community Services unit. TDSB Community Services Unit offers services in settlement, employment, skills development, language training, and more. Learn more at tdsb.on.ca/communityservices

