

# EVENTS CALENDAR FEBRUARY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 <b>Targeted &amp; ai Optimized Resumes</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	2 <b>Powerful Cover Letters &amp; ai</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR
5 <b>Test &amp; Power Edit Your Resume with ai</b> 1:1 online <i>Referred by Your E. Advisor</i>	6 <b>Networking &amp; Cold Calling</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	7 <b>New to Canada? or Refugee*?</b> <b>How to Navigate the Labour Market?</b> <a href="#">Register</a> PRE-RECORDED	8 <b>Social Networking w/ LinkedIn</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	9 <b>Labour Market Research (LMI)</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR
12 <b>Targeted &amp; ai Optimized Resumes</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	13 <b>Powerful Cover Letters &amp; ai</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	14 <b>Online Jobs 101</b> <a href="#">Register</a> PRE-RECORDED	15 <b>How To Ace Interviews?</b> 09:30-12:00 <a href="#">Register</a> LIVE WEBINAR	16 <b>Get a Free Diploma (BJO)</b> 09:30-12:00 <i>Referred by Your E. Advisor</i> LIVE WEBINAR
19 <b>HAPPY FAMILY DAY!</b>  <b>OFFICE CLOSED</b>	20 <b>Test &amp; Power Edit Your Resume with ai</b> 1:1 online <i>Referred by Your E. Advisor</i>	21	22 <b>INFO SESSION: LANGUAGE TESTS FOR NEWCOMERS</b> 11:00-12:00 <a href="#">Register</a> LIVE WEBINAR	23
26	27 <b>Laid off? How to get UNSTUCK?</b> 09:30-12:00 <a href="#">Register</a> NEW LIVE WEBINAR	28 <b>Customer Service 101</b> <a href="#">Register</a> PRE-RECORDED	29	

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Meadowvale  
6435 Erin Mills Parkway, Unit C-03  
Bathford Centre, Mississauga, ON L5N 4H4  
Tel 905-814-8406 | Fax 905-814-1738

[nsec-mississaugameadowvale@tdsb.on.ca](mailto:nsec-mississaugameadowvale@tdsb.on.ca)

[f @NextStepsEmploymentCentres](#) | [t @NextStepsEC](#)

REGISTER: CALL US AT  
905-814-5546 SCAN QR  
CODE or CLICK

VISIT: [www.next-steps.ca](http://www.next-steps.ca)



## 1:1 SESSIONS: TEST & POWER EDIT YOUR RESUME with JOBSCAN (live/Zoom) (25 min. session by Referral ONLY)

Resumes are mostly sorted through ATS software that helps employers segment their search and get the first 100 'perfect' candidates in front of them fast! Get your Resume TESTED by JOBSCAN and get detailed review on how to improve your key words that will be analyzed against an actual job posting. Please have your Resume ready along with a JOB POSTING you adjusted it to, to be scanned.

## WORKSHOP: LABOUR MARKET RESEARCH (live/Zoom)

Where is the demand for work within your target industry? What are the top 15 jobs Canadian employers have hard time to fill in 2023? What is supply and demand? What tools are there for you to find out? Come and get into the know NOW!

## WORKSHOP: TARGETED RESUMES (live/Zoom)

Is your Resume tailored to each job application you send out? Do you know how to analyze each job posting you apply to? Do you factor in the ATS (applicant tracking system) employers use to find and sort the most relevant candidates? Join us online and learn how to build an OPTIMIZED RESUME, that raises your possibility to be seen by potential employers!

## WORKSHOP: POWERFUL COVER LETTERS (live/Zoom)

What is a Cover Letter? Why do we need one? We 'cover all that' in this exciting/interactive workshop that will enable and empower you to know what needs to go into it, how to write compelling paragraphs and how to make it memorable and dynamic by using a passion & reason why statement that connects powerfully to employers and helps stand out!

## WORKSHOP: NETWORKING AND COLD CALLING (live/Zoom)

Traditional networking and cold calling are not a thing of the past! In fact, it should be an item on your 'integrative job search/self marketing' efforts for good results. Come and learn the various ways to put yourself in front of any employer!

## WORKSHOP: SOCIAL NETWORKING with LINKEDIN (live/Zoom)

Do you know where is demand for work within your target industry? What are the top 15 jobs Canadian employers have hard time to fill in 2023? What is supply and demand? What tools are there for you to find out? Come and get into the know!

## WORKSHOP: GET A FREE DIPLOMA – BJO (formerly Second Career Grant) (live/Zoom)

In this workshop, you will learn how to fill out the form necessary to apply for a free, government study grant and reengineer your career in Ontario. (**Referral only by your Employment Advisor**)

1. Show up on screen 5 min. earlier to the workshops, check your technology, make sure your microphone works and be camera ready!
2. To register for workshops, simply go to our website: [www.next-steps.ca](http://www.next-steps.ca), scroll a bit down, select 'Program, Events & Updates', then NSEC Meadowvale, select to see our monthly programs and hit the 'Register' button under the date you choose, then fill out the Google form and we shall send you the links to all the webinars and/or pre-recorded video sessions you marked.

**\*\* To be ELIGIBLE for our Free Programs, Refugees** need to check with our Front Desk upon first contact either by phone or in person.