

EVENTS CALENDAR: JULY 2021

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Featured this Month Soft Skills Solutions July 12, 14, 19, 21 and 22 nd Register	One Link for ALL Soft Skills Solutions Workshops Starting July 12 th	July 9 th 7 Habits of Highly Effective People, July 9 th Change your Mindset! Register	Celebrate Happy Canada Day! July 1 st , 2021	
5	6	7	8	9
	Cover Letter Secrets Revealed Register PRE-RECORDED		Sharpen Your LinkedIn Profile Register PRE-RECORDED	7 Habits of Highly Effective People 1:00 pm-3:00 pm Register LIVE WEBINAR
12	13	14	15	16
Soft Skills Solutions, Day 1 10:00 am-4:00 pm Register LIVE WEBINAR	Has Your Job Search Stalled? Register PRE-RECORDED	Soft Skills Solutions, Day 2 Teamwork 10:00 am -4:00 pm LIVE WEBINAR	Bridge the Skills Gap Register PRE-RECORDED	Second Career Part 1, Information Register PRE-RECORDED
19	20	21	22	23
Soft Skills Solutions, Day 3 Personal Dev. 10:00 am-4:00 pm LIVE WEBINAR	Which Resume Fits You Best? Register PRE-RECORDED	Soft Skills Solutions, Day 4 Critical Thinking 10:00 am-4:00 pm LIVE WEBINAR	Time Management Essentials, Get Focused Register PRE-RECORDED	Soft Skills Solutions, Day 5 Professional Skills 10:00 am-4:00 pm LIVE WEBINAR
26	27	28	29	30
Zoom Interviews Tips & Prep 1:00 pm-2:00 pm Register LIVE WEBINAR	Dealing with Difficult, Different People Register PRE-RECORDED	Second Career Part 2 & Part 3 1:30 pm -2:30 pm Register LIVE WEBINAR		WHO AM I? Personality @Work 10:00 am-12:00 pm Register LIVE WEBINAR

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Downsview
 3701 Chesswood Drive, Suite 100
 416-395-9559 | nsec-downsview@tdsb.on.ca

[f](#) @NextStepsEmploymentCentres | [t](#) @NextStepsEC

REGISTER:
 CALL US AT
 416-395-9559
 SCAN OR CLICK



The 7 Habits of Highly Effective People (Stephen Covey's 7 Principles) LIVE: July 9th from 1 pm – 3 pm

Hit the “reset” button and “wipe the slate clean” by starting with a change from within. The 7 Habits of Highly Effective People is still considered foundational to leading a life with meaning and purpose. Reflection leads to progression!

Soft Skills Solutions[®]: 3S, Same Link, Each Day. LIVE: July 12th, 14th, 19th, 21st 22nd from 10 am – 4 pm

Soft Skills Solutions[®] (SSS) is a free program and 25- 30 hours in length. It covers important topics that will give you confidence and a competitive edge at your next job. Learn more about the key workplace skills that employers are asking for” Communication, Teamwork, Personal Management, Problem Solving, Critical Thinking, Professional Development. See flyer and Certificate expectations.

Who Am I? LIVE: July 30th 10 am – 12 pm

Self-Discovery and understanding human relations are important professional development in leadership, self-awareness, self-knowledge, and self-reliance. Employers want that!

Cover Letter Secrets Revealed: Pre-Recorded

Learn about the importance of an excellent Cover Letter and how to target toward each Employer.

Sharpen Your LinkedIn Profile: Pre-Recorded

Change your Strategy and make improvements with these Tips and Profile Techniques.

Second Career, Part 1, Information Session: Pre-Recorded

Register with Next-Steps and meet with an Employment Advisor to discuss options and choices for your career future.

Has Your Job Search Stalled? Pre-Recorded

Mediocre is not good enough in a highly competitive employment market. Make changes and improve the quality of your self-presentation skills and just how to do just that!

Bridge the Skills Gap: Future Work: Pre-Recorded

Explore skills that are in high demand and lacking that Employers seek the most from candidates.

Which Resume “Fit” Best? Pre-Recorded

Applicant Tracking Systems, Keywords, and Resume formats are discussed to understand Technology's impact on Job Search. How do you know, what you don't know?

Time Management Essentials, The Pomodoro Method: Pre-Recorded

Learn how to increase your productivity and stay on task with 7 Things to follow.

Dealing with Difficult/Different People in the Workplace: Pre-Recorded

Why do we just “click” with some people and “clash” with others! Find out Why?

