





# Next-Steps Employment Centre Mississauga Meadowvale e-Calendar

May  
2021

MON	TUE	WED	THU	FRI
<b>3</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>KEY WORDS GET YOU EXPOSURE!</b> <a href="#">Register</a>	<b>4</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>NETWORKING &amp; COLD CALLING</b> <a href="#">Register</a>	<b>5</b>	<b>6</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>NETWORKING WITH SOCIAL MEDIA:</b>  <a href="#">Register</a>	<b>7</b> <b>LIVE WEBINAR</b> 2:00pm - 4:30pm <b>LABOUR MARKET RESEARCH</b> <a href="#">Register</a>
<b>10</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>WINNING RESUMES</b> <a href="#">Register</a>	<b>11</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>POWERFUL COVER LETTERS</b> <a href="#">Register</a>	<b>12</b> <b>LIVE WEBINAR</b> 9:30am - 12:00pm <b>HOW TO ACE INTERVIEWS?</b> <a href="#">Register</a>	<b>13</b> <b>LIVE WEBINAR</b> 1:30pm - 4:00pm <b>SECOND CAREER (EA referral required)</b>	<b>14</b> <b>Watch It!</b> <small>RECORDED ONLINE VIDEO</small> <b>HOME BASED WORK SOLUTIONS</b> <a href="#">Register</a>
<b>17</b> <b>LIVE WEBINAR</b> 9:30am - 1:30pm <b>SOFT SKILLS TRAINING Part 1 of 5</b> <small>With Certificate</small> <b>COMMUNICATION (EA referral required)</b>	<b>18</b> <b>LIVE WEBINAR</b> 9:30am - 1:30pm <b>SOFT SKILLS TRAINING Part 2 of 5</b> <b>TEAM WORK</b>	<b>19</b> <b>LIVE WEBINAR</b> 9:30am - 1:30pm <b>SOFT SKILLS TRAINING Part 3 of 5</b> <b>PERSONAL MANAGEMENT</b>	<b>20</b> <b>LIVE WEBINAR</b> 9:30am - 1:30pm <b>SOFT SKILLS TRAINING Part 4 of 5</b> <b>PROBLEM SOLVING</b>	<b>21</b> <b>LIVE WEBINAR</b> 9:30am - 1:30pm <b>SOFT SKILLS TRAINING Part 5 of 5</b> <b>SKILLS DEVELOPMENT</b>
<b>24 OFFICE CLOSED</b> 	<b>25</b> <b>Watch It!</b> <small>RECORDED ONLINE VIDEO</small> <b>Future of Work Bridging the Skills Gap</b> <a href="#">Register</a>	<b>26</b>	<b>27</b> <b>Watch It!</b> <small>RECORDED ONLINE VIDEO</small> <b>How Do You Impress Employers Online with Your Brand?</b> <a href="#">Register</a>	<b>28</b>
<b>31 TEST YOUR SKILLS TODAY!</b>  (EA referral required)	We offer <b>FINANCIAL SUPPORTS</b> in the following areas for a maximum of \$ 500 per person (pending eligibility): <ul style="list-style-type: none"> <li>• CERTIFICATIONS / FOREIGN ACCREDITATIONS</li> <li>• ACADEMIC / LANGUAGE SKILLS ASSESSMENTS</li> <li>• CLOTHING FOR INTERVIEWS / JOB-STARTS                             <ul style="list-style-type: none"> <li>• CHILDCARE / TRANSPORTATION</li> <li>• UNIFORMS / PROTECTIVE EQUIPMENT</li> </ul> </li> </ul>			<b>NEED CAREER DIRECTION?</b> <b>CareerCruising</b>  (EA referral required)

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**Open:**  
 Monday - Friday  
 9am - 5pm



Next-Steps  
 Employment Centre  
[www.next-steps.ca](http://www.next-steps.ca)

# Next-Steps Employment Centre | Mississauga-Meadowvale

## Online Workshop Descriptions

**Second Career (2.5 hours):** This workshop will help you to understand how to fill-in the application forms, help you navigate with the calculations as well as to develop an understanding on what the government expects from you for funding approval. *A referral from your Employment Advisor is required to ensure you qualify.*

**Social Media Networking With LinkedIn For Job Search & Self Marketing (2.5 hours):**

In this valuable workshop, you will learn about the current social media landscape and how to navigate it, manage your content, and network powerfully in order to get opportunities within your industry/sector. The hands-on exercises combined with detailed strategies will enable you to market yourself and generate interest from hiring teams on LinkedIn. Let's get tech savvy with the most important job search/self marketing tool: LinkedIn! **(Beginner & Intermediate)**

**Winning Resumes & Powerful Cover Letters (2.5 hours):** In these 2 separate workshops, participants will learn how to optimize their resume in order to be selected by the applicant tracking systems. Effective story telling, key word match and relevant formats/contents will be discussed to empower you to turn your resume into a self marketing tool for the 21st c. job market. **Participants must have soft and hard copies of their current resume, cover letter, and one job posting.**

**Your Network is Your NET-WORTH! (2.5 hours):** This workshop will teach you **the secrets to conducting the top #1 successful job search technique** within the hidden job market: networking with employers, friends, and even strangers with ease! You are 'richer than you think' but are you mining your own data????

**How to Ace Interviews? (2.5 hours):** In this group workshop, participants will learn about the **key elements of an interview, key questions/answers/strategies for various types of interviews** and understand the proper steps to prepare for a successful interview. Participants will also learn how to avoid common interview mistakes.

**Assess Your Personality for Career Success with Myers Briggs (2.5 hours):** The knowledge you gain about your personal type within this unique, introductory **personality assessment workshop** will empower you with self knowledge that could guide you towards the right career path in the future. **Self awareness is POWER!**

**Effective Labour Market Tools & Tips (2.5 hours):** **Have you ever wanted to give up, as you felt NOTHING WORKED? Have you ever analyzed your target industry that you want to be working in?** This comprehensive Labour Market Information with latest research on each major industry will not only inform and empower you but put you in the know in terms of which industry is on the rise or decline, so that you can become more strategic, and re-energize your self-marketing efforts for maximum success! **Research is KEY to knowing how to INVEST YOUR ENERGIES!**

**Personal Branding (2.5 hours):** **Did you know you ALREADY HAVE A BRAND,** but you may just have no idea what it looks/feels like? What is personal branding? How does this help your self marketing efforts? How to build a better, more marketable brand of YOU around yourself online and offline? In this group workshop, participants will gain insights into how to leave the right impression/perception about themselves so that they attract the right employers and generate relevant interest for themselves in the industry of their choice. **GAIN BACK CONTROL!**

**Please watch our Pre-Recorded Webinars, sign up for our interesting Guest Speaker talks, join our Virtual Job Fairs, online Training events and participate in our Live Webinars in order to re-energize your job search and get noticed by employers!**

**Space is limited...Sign up TODAY!**

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