

31 Tapscott Road, Unit-T 81, Scarborough, ON Tel: (416) 396-4631 Fax: (416) 396-4780

Important – Please note that due to Covid-19 lockdown restrictions, our office will be closed for the month of January. Most of our services are available virtually or over the phone. Please contact us using the following methods: Call: 416-396-4631, text: 647-693-9919

e-mail: nsmalvern@tdsb.on.ca

	FEBRUARY 20	21 online work	shop Schedule	
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
		Basics of Microsoft		_
	NEW	Excel		Online
	English conversation circle - Online	9:00 AM - 12:00 PM		Canadian Citizenship Preparation Class
		Citizenship Preparation Class		
9 am – 5 pm	10:00 AM - 11:00 AM	3:00 PM - 4:30 PM	9 am – 5 pm	10:00 AM - 11:30 AM
8	9	10	11	12
		Basics of		
	NEW	Microsoft Word – Part	One-on-One Resume	Online
	English conversation	1	Review	Canadian Citizenship
	circle - Online	9:00 AM - 12:00 PM	(Online-please text or	Preparation Class
			e-mail to book an	
		Citizenship Preparation Class	appointment)	
9 am – 5 pm	2:00 PM - 3:00 PM	3:00 PM - 4:30 PM	10:00 AM - 3:00 PM	10:00 AM – 11:30 AM
15	16	17	18	19
Happy Family Day		Basics of		_
~	***NEW***	Microsoft Excel – Part		Online
Name Co	English conversation	2		Canadian Citizenship
	circle - Online	9:00 AM - 12:00 PM		Preparation Class
		Citizenship Preparation		
		Class		
Virtual office closed	10:00 AM - 11:00 AM	3:00 PM - 4:30 PM	9:00 AM - 5:00 PM	10:00 AM – 11:30 AM
22	23	24	25	26
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	NEW	made easy	One-on-One Resume	Online
	English conversation circle - Online	9:00 AM - 12:00 PM	Review (Online-please text or	Canadian Citizenship
	Circle - Offilite	Citizenship Preparation	e-mail to book an	Preparation Class
		Class	appointment)	
		0.033	аррошинсти,	
9 am – 5 pm	2:00 PM - 3:00 PM	3:00 PM - 4:30 PM	10:00 AM - 3:00 PM	10:00 AM – 11:30 AM

Operated by / Administré par:





