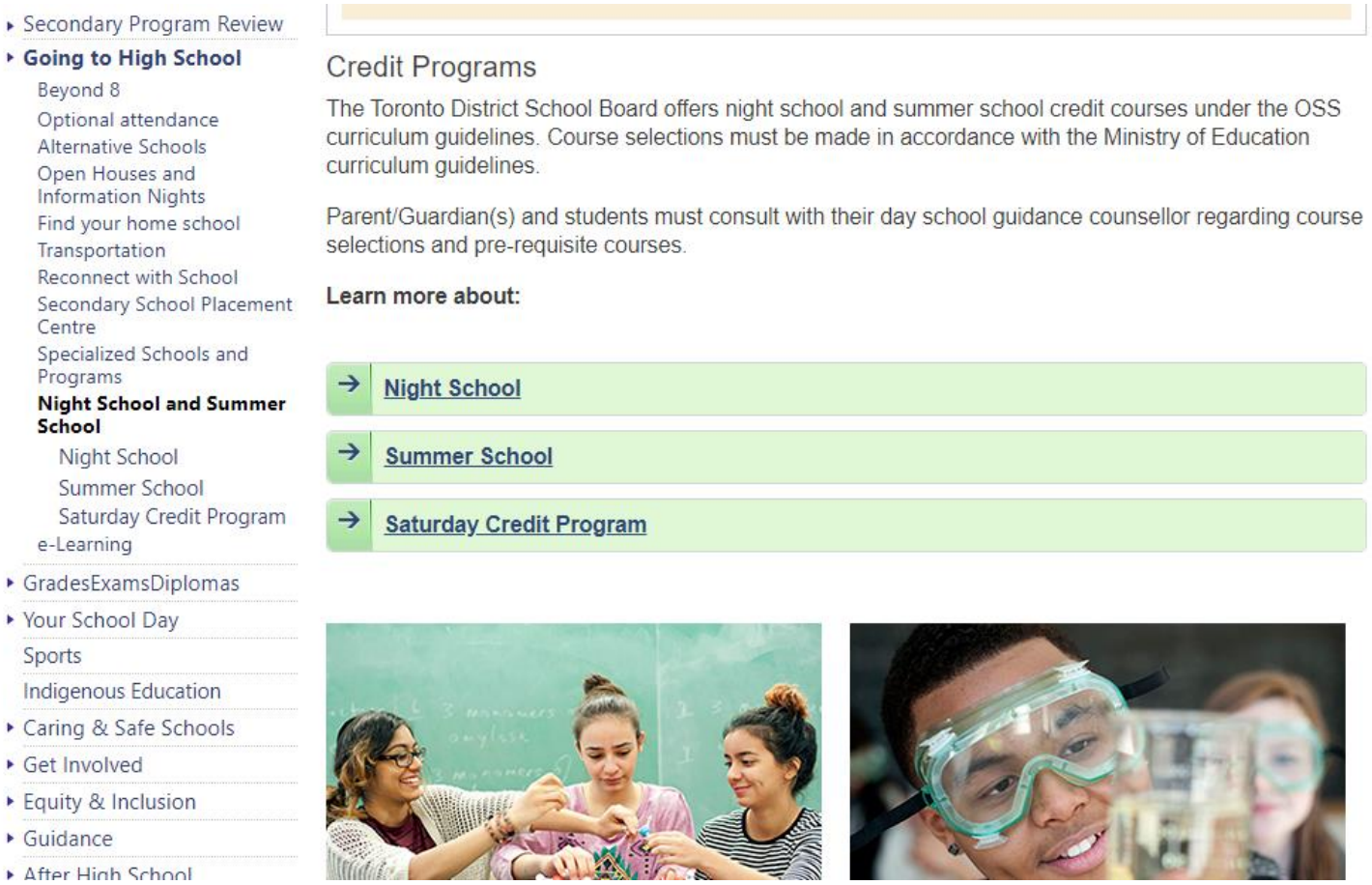
Step - by - Step Instructions for External Students and Adults on How to Register

Please be sure to login through the TDSB Continuing Education Credit Programs website at www.creditprograms.ca.

Select the Credit Program you wish to register for.

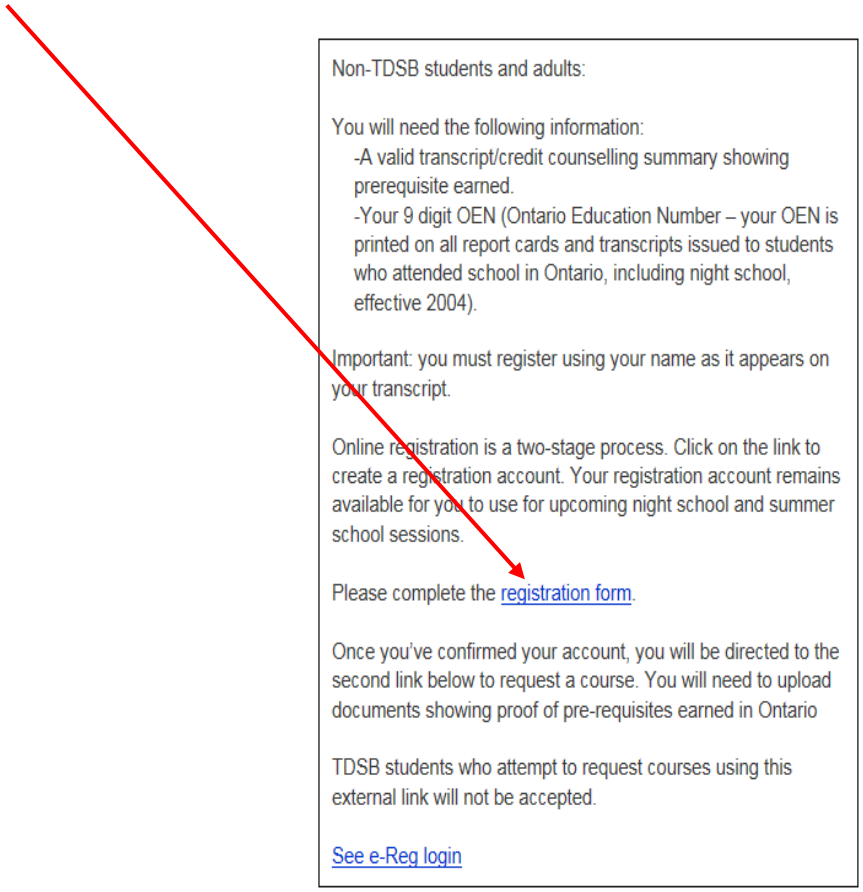
Google Chrome is not compatible with the registration system. Please select a different browser (Firefox, Bing, Internet Explore).



Go to Want to Register?

For Non-TDSB students and adults.

Click on Registration form link.



Non-TDSB students and adults:

You will need the following information:

-A valid transcript/credit counselling summary showing prerequisite earned.

-Your 9 digit OEN (Ontario Education Number – your OEN is printed on all report cards and transcripts issued to students who attended school in Ontario, including night school, effective 2004).

Important: you must register using your name as it appears on your transcript.

Online registration is a two-stage process. Click on the link to create a registration account. Your registration account remains available for you to use for upcoming night school and summer school sessions.

Please complete the registration form.

Once you've confirmed your account, you will be directed to the second link below to request a course. You will need to upload documents showing proof of pre-requisites earned in Ontario

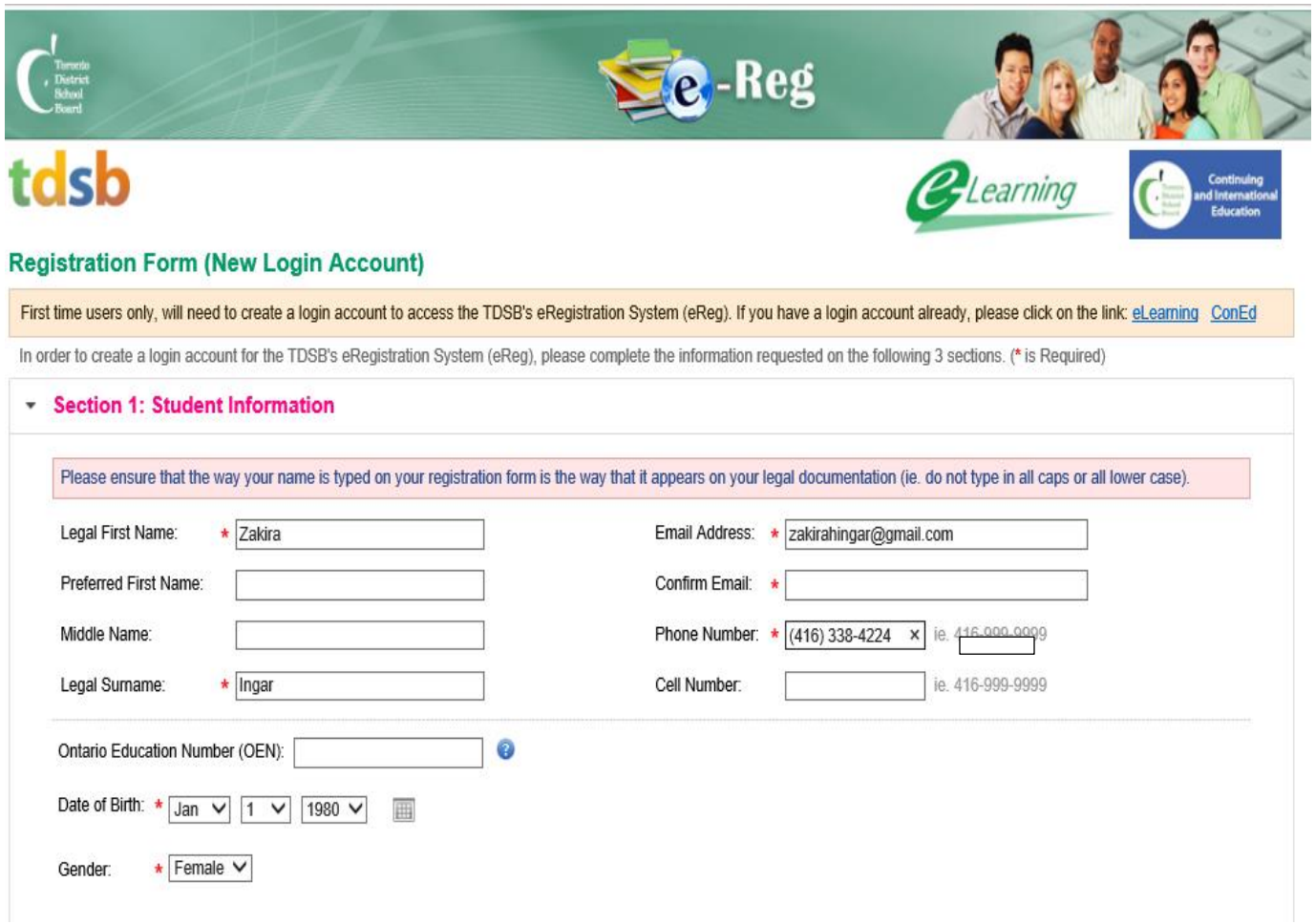
TDSB students who attempt to request courses using this external link will not be accepted.

See e-Reg login

Fill out: Section 1: Student Information

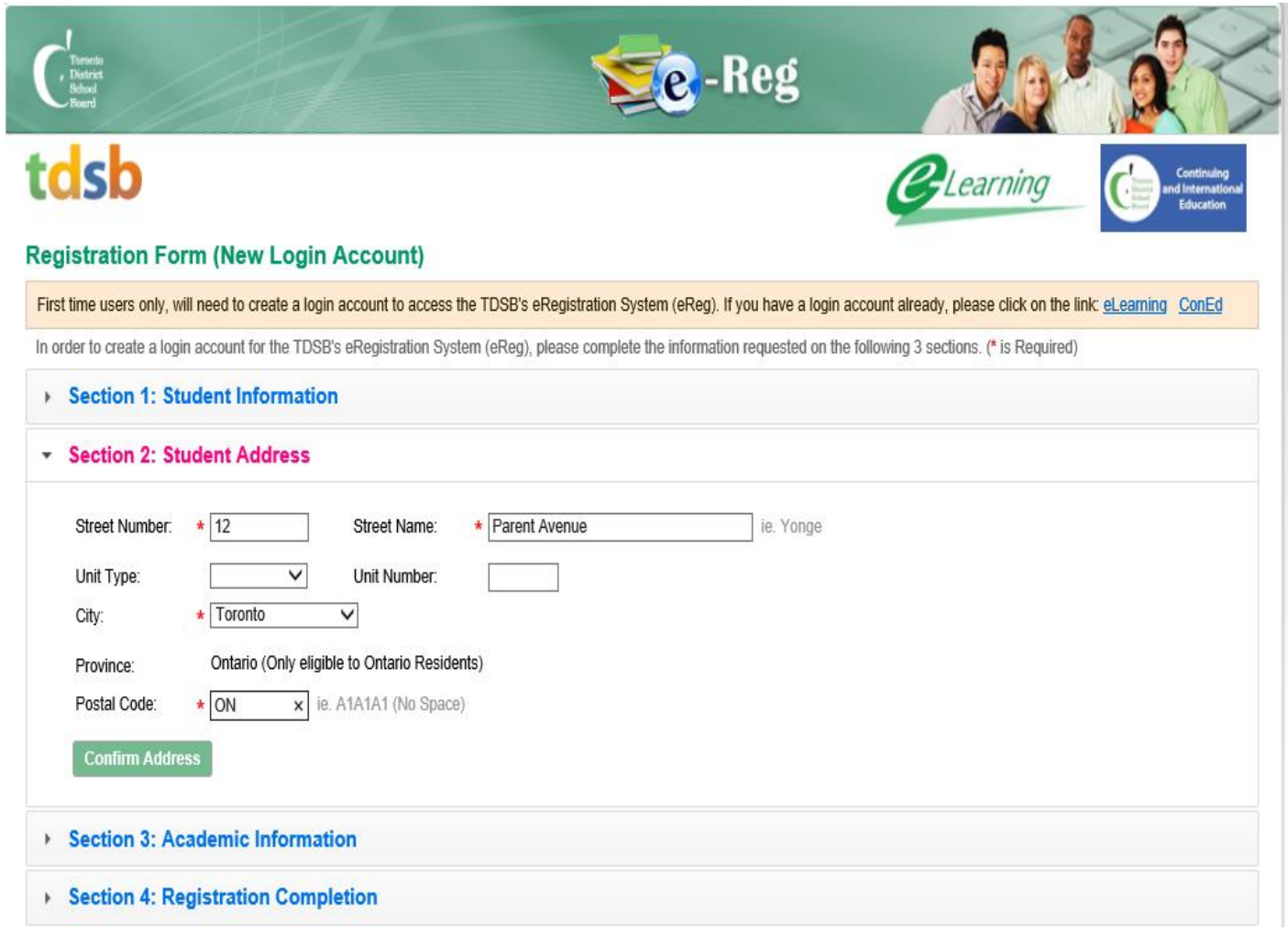
Note: Night School only requires OEN if you attended school in Ontario after 2004.

You don't require an OEN unless you indicate that you attend a school in Ontario. Simply skip the field.



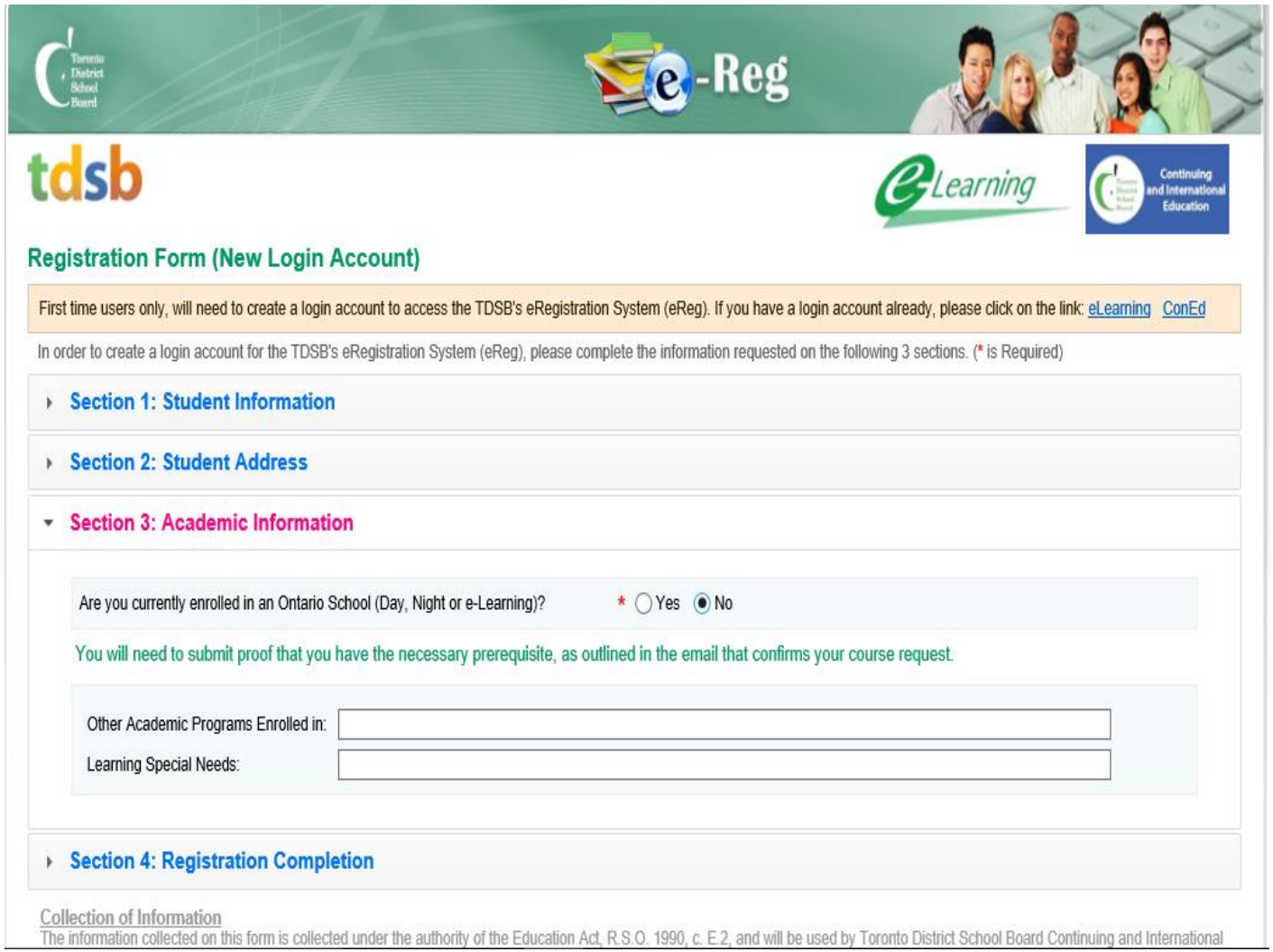
Section 2: Student Address - Make sure to Confirm Address before proceeding to Section 3

NOTE: If you cannot type in any of the Student Address fields, please try a different browser.

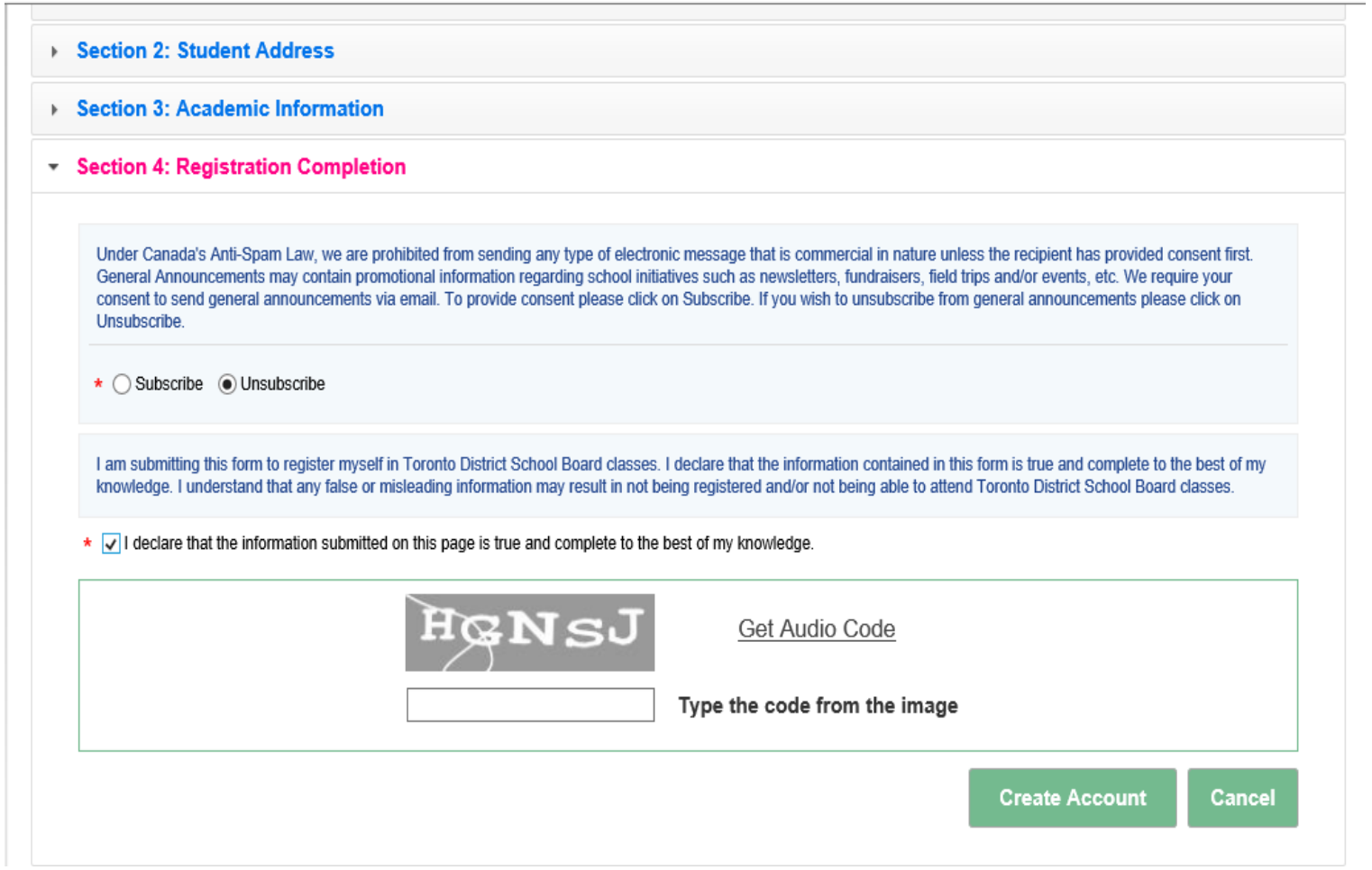


Section 3: Academic Information

If you are enrolled in an Ontario School and you click “Yes,” using the drop down select your day school. If your school is not listed, please scroll down the menu and select “Other.”

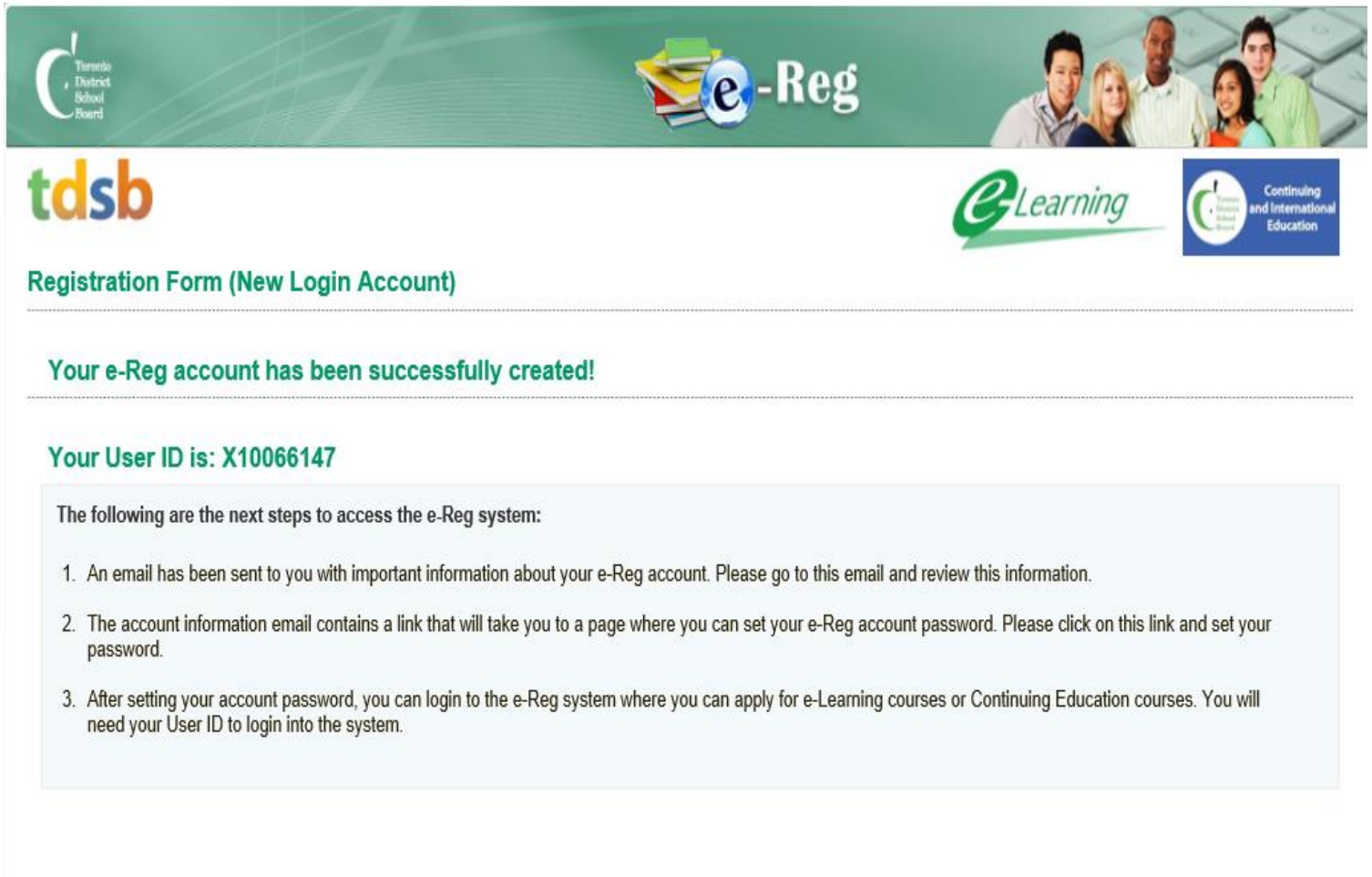


Section 4: Registration Completion – select Radio button Subscribe/ Unsubscribe – Make sure to click on the declare box – Fill in the Audio Code and than press Create Account.



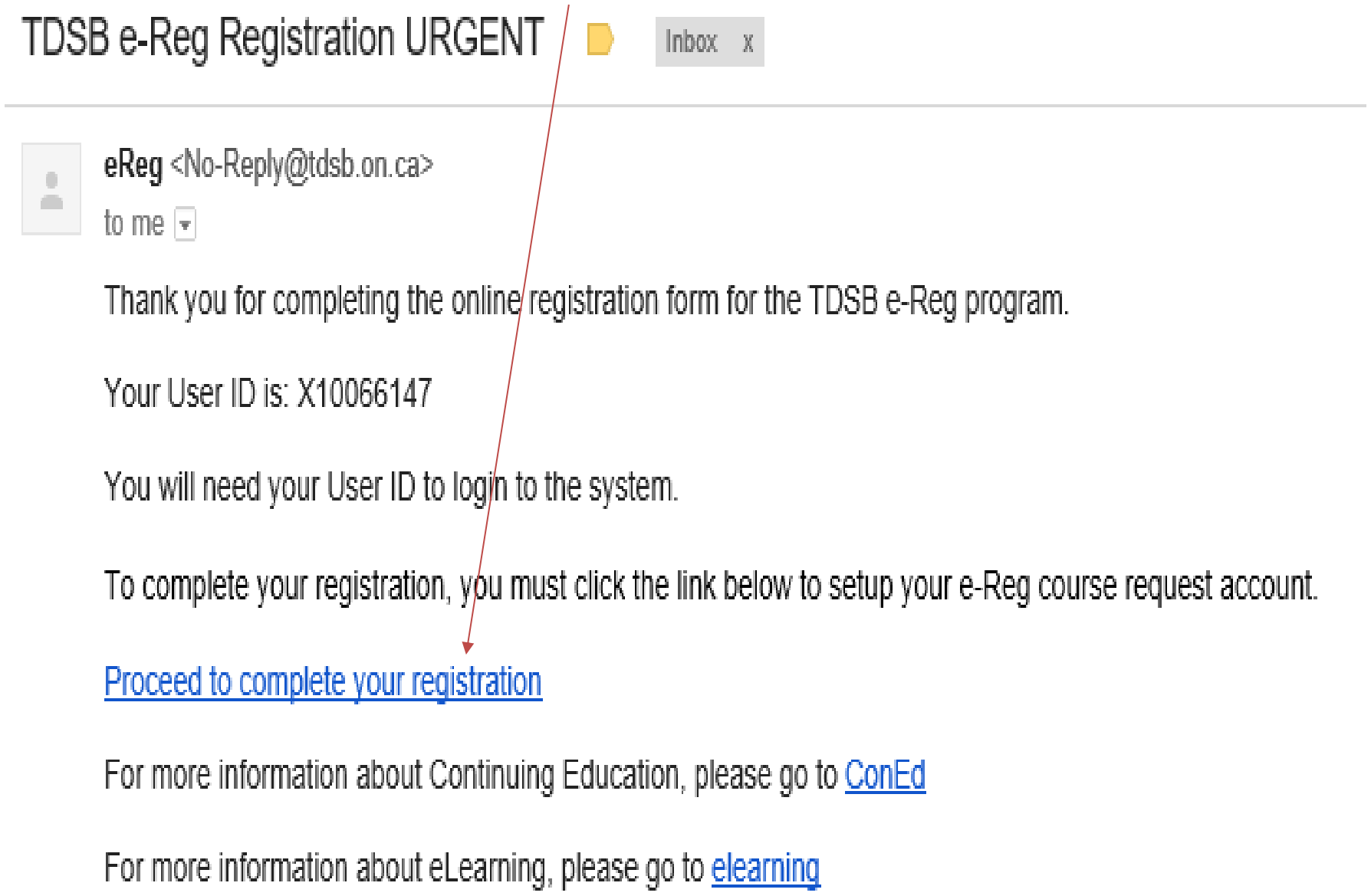
Once you have completed the application, click the Create Account button. The below page will appear on your screen.

The following instructions are the next steps to access the eReg system.



This is the email that you will receive once you have completed the registration.

Very Important: You must Proceed to complete your registration within 24 hours.



TDSB e-Reg Registration URGENT

Inbox x

eReg <No-Reply@tdsb.on.ca>

to me

Thank you for completing the online registration form for the TDSB e-Reg program.

Your User ID is: X10066147

You will need your User ID to login to the system.

To complete your registration, you must click the link below to setup your e-Reg course request account.

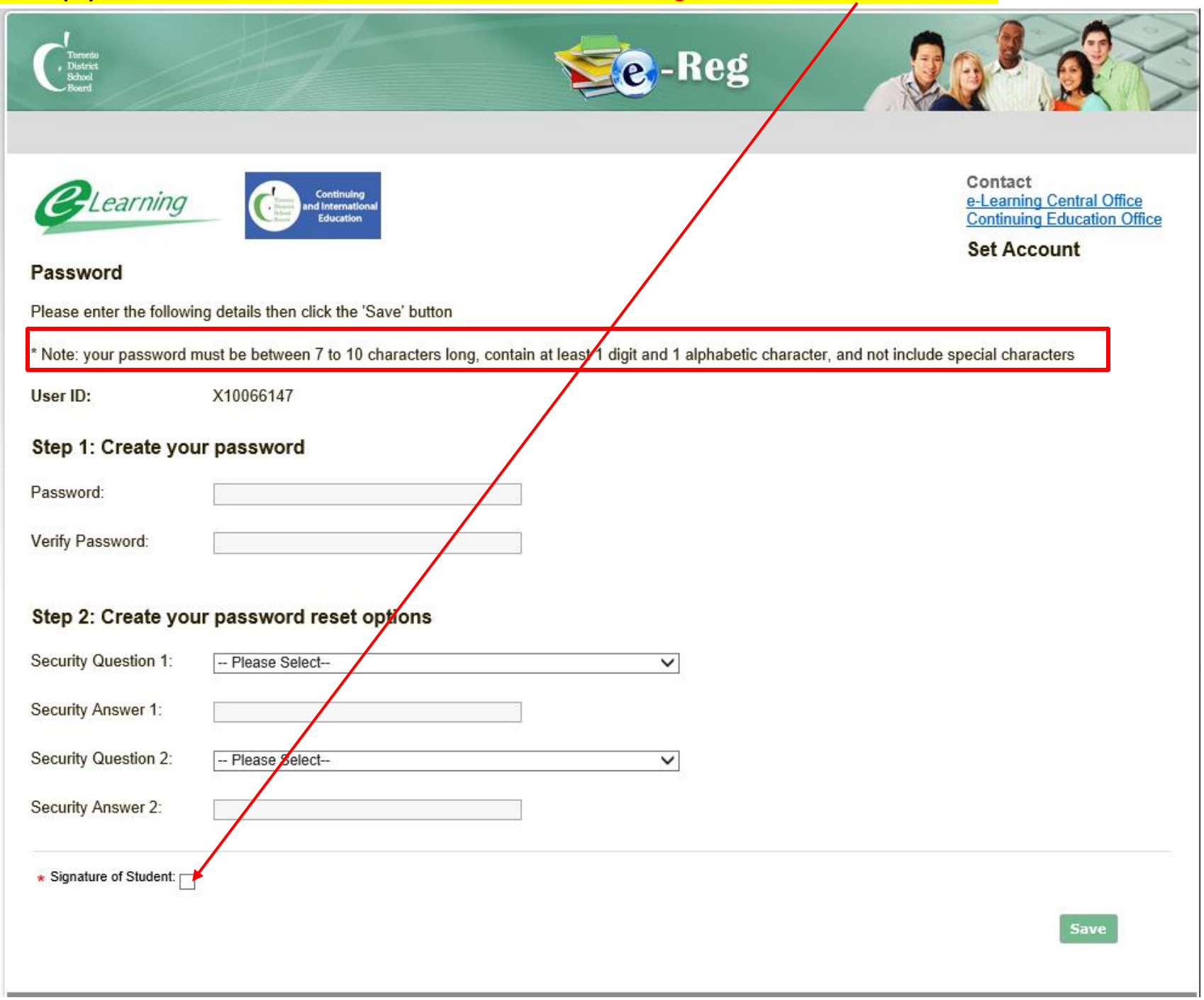
Proceed to complete your registration

For more information about Continuing Education, please go to ConEd

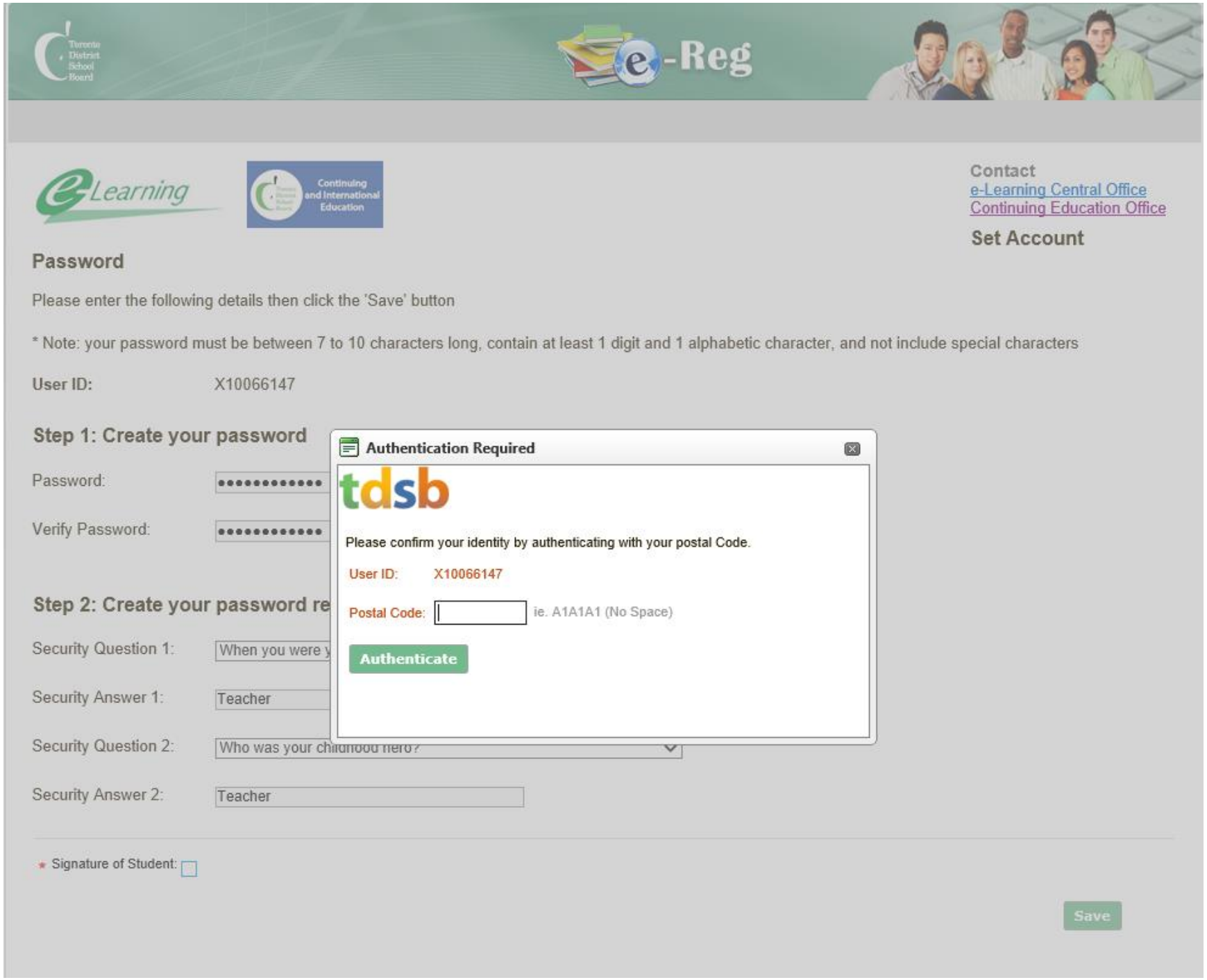
For more information about eLearning, please go to elearning

Proceed to complete your registration, please enter the following details then click the Save button.

Please pay close attention to the *NOTE. Reminder to check the box "Signature of Student" and click Save



Authentication Required: Enter your Postal Code. **Make sure all information is correct.**



Please complete all required fields. **Pay close attention to *Note: regarding Password criteria. Click save once completed.**

eLearning

Continuing and International Education

Contact
e-Learning Central Office
Continuing Education Office

Set Account

Password

Please enter the following details then click the 'Save' button

* Note: your password must be between 7 to 10 characters long, contain at least 1 digit and 1 alphabetic character, and not include special characters

User ID: X10066147

Step 1: Create your password

Password: ••••••••••••

Verify Password: ••••••••••••

Step 2: Create your password reset options

Security Question 1: When you were young, what did you want to be when you grew up?

Security Answer 1: Teacher

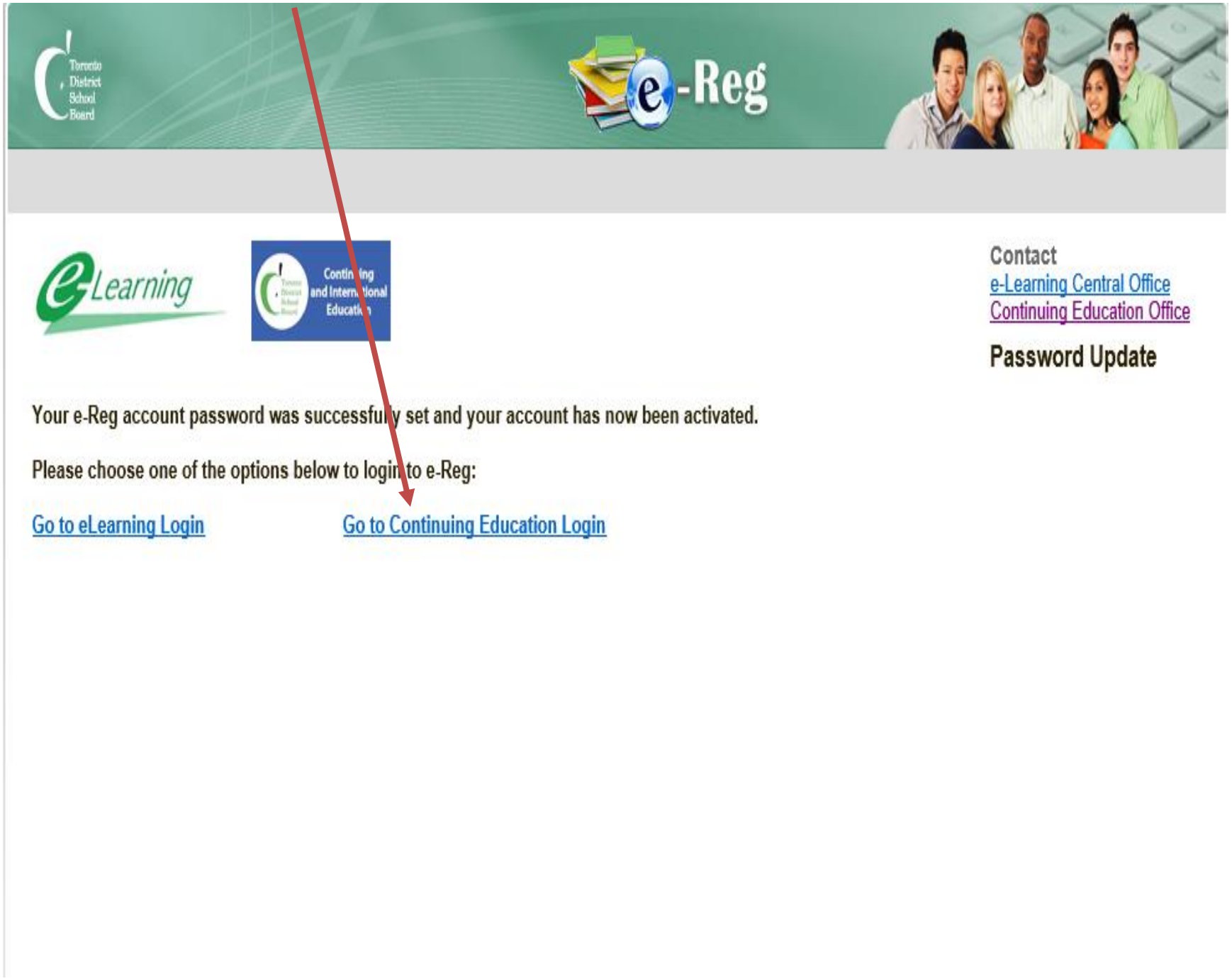
Security Question 2: Who was your childhood hero?

Security Answer 2: Teacher

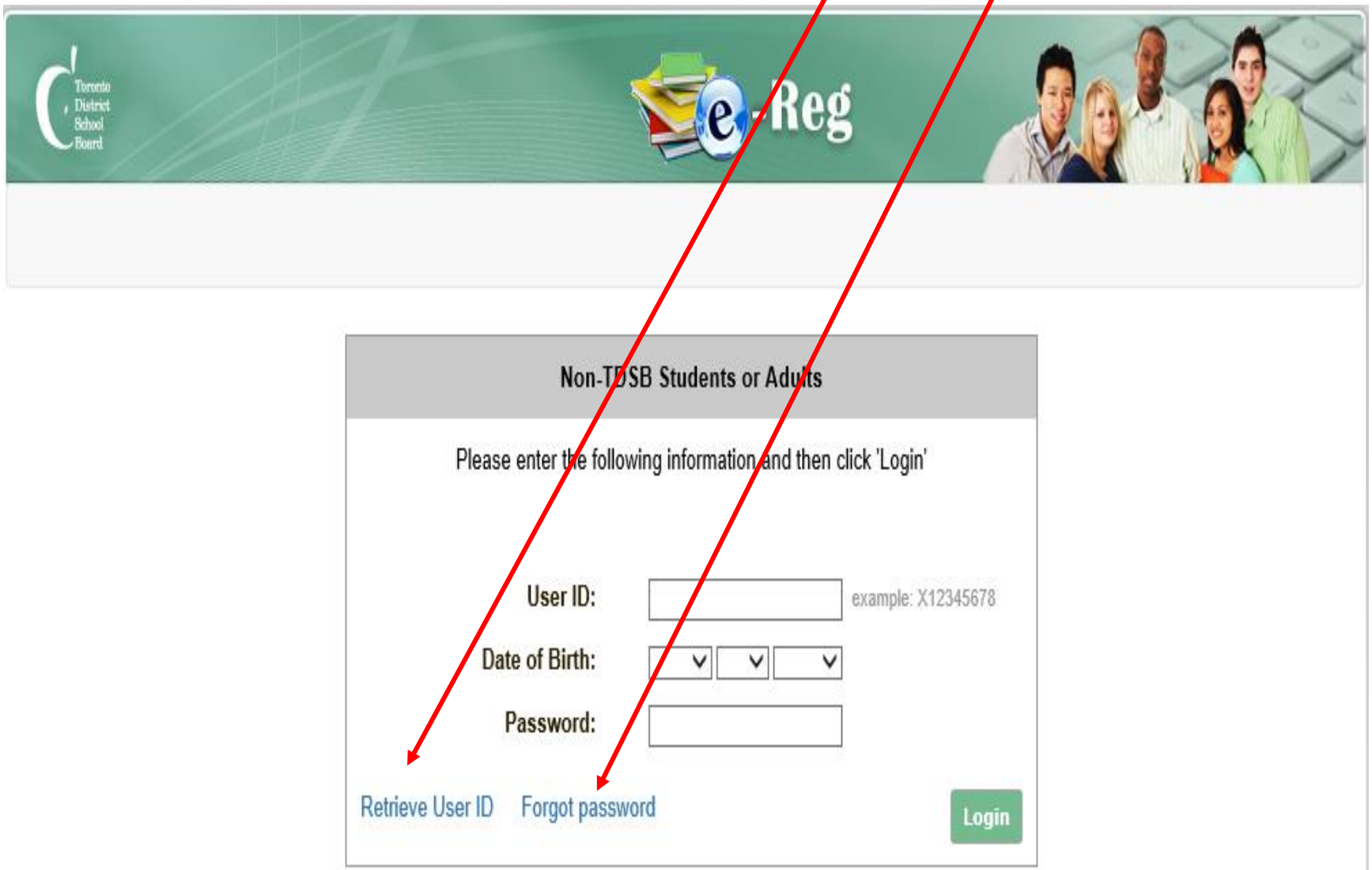
* Signature of Student: Digitally Signed: 12/14/2017 2:09:47 PM

Save

Click on GO to Continuing Education Login. Please note that eLearing and Continuing Education are two different departments.



Request a course: Fill in all required fields, click login once completed. To Retrieve User ID or Forgot Password.



Click Continue

News

Subject: Welcome
Date: 27-Aug-2015
Message: This is the Toronto District School Board eReg system

Continue

Select Session. **Please note:** Prior to the registration date, you will not be able to request a course. Once registration opens, you will then be able to request a course.

My Course Requests

Select a session from the list below to **view** or **add** your course request(s) for that session.

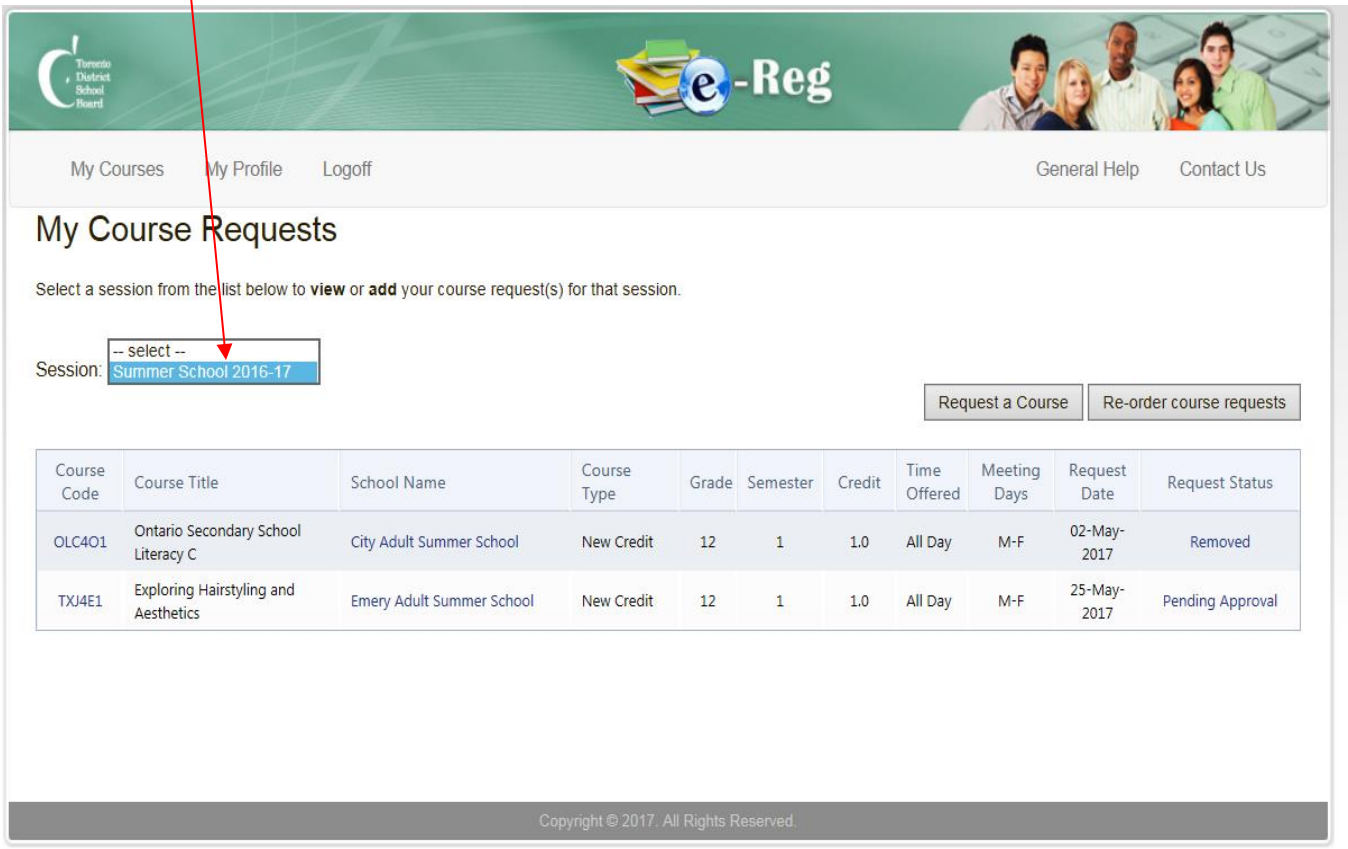
Session: -- select --

Request a Course

Course Code	Course Title	School Name	Course Type	Grade	Semester	Credit	Time Offered	Meeting Days	Request Date	Request Status

You have not made any course requests for this session. To do so, please click on Request a Course.

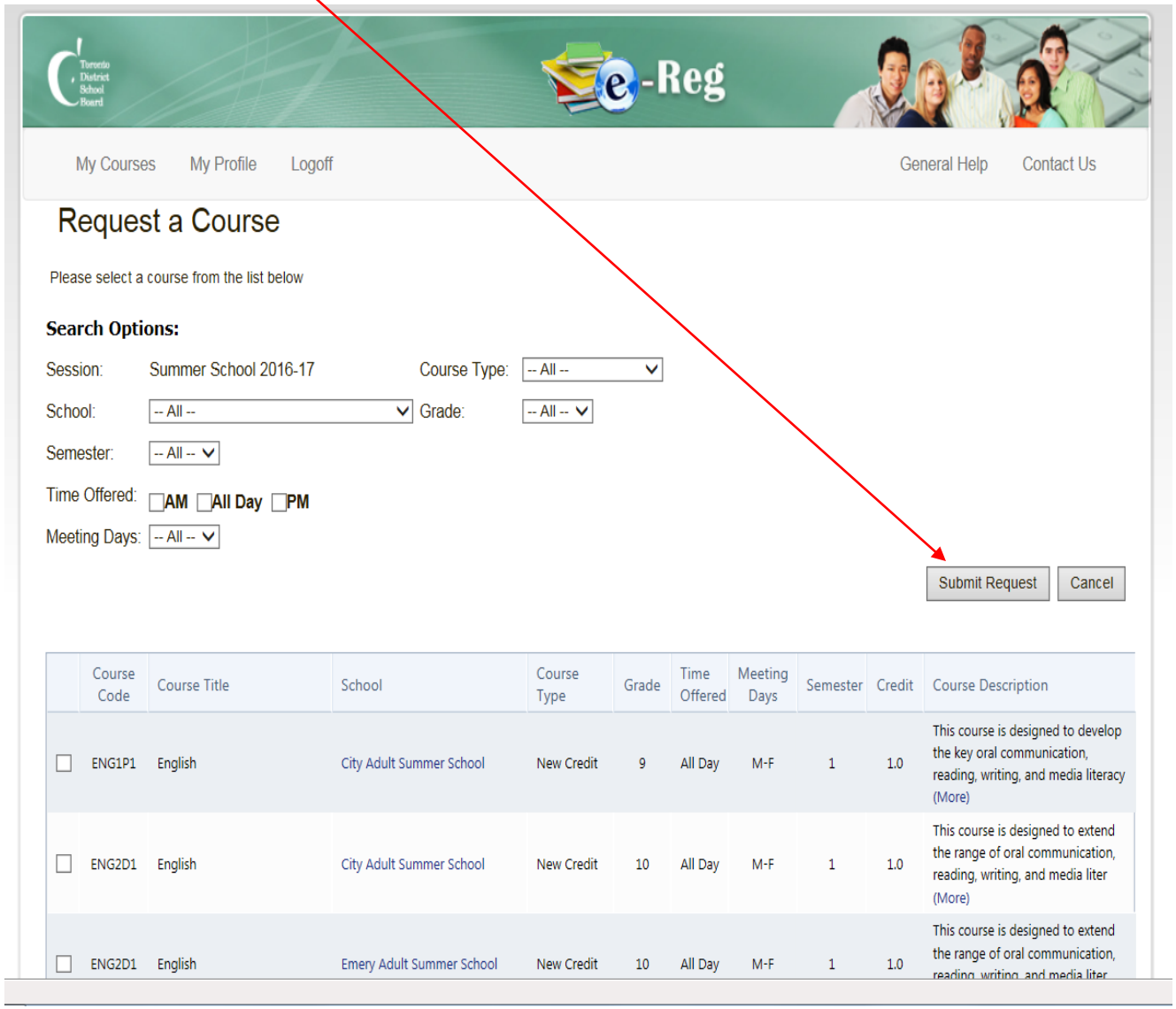
From the drop down select the session, click on request a course.



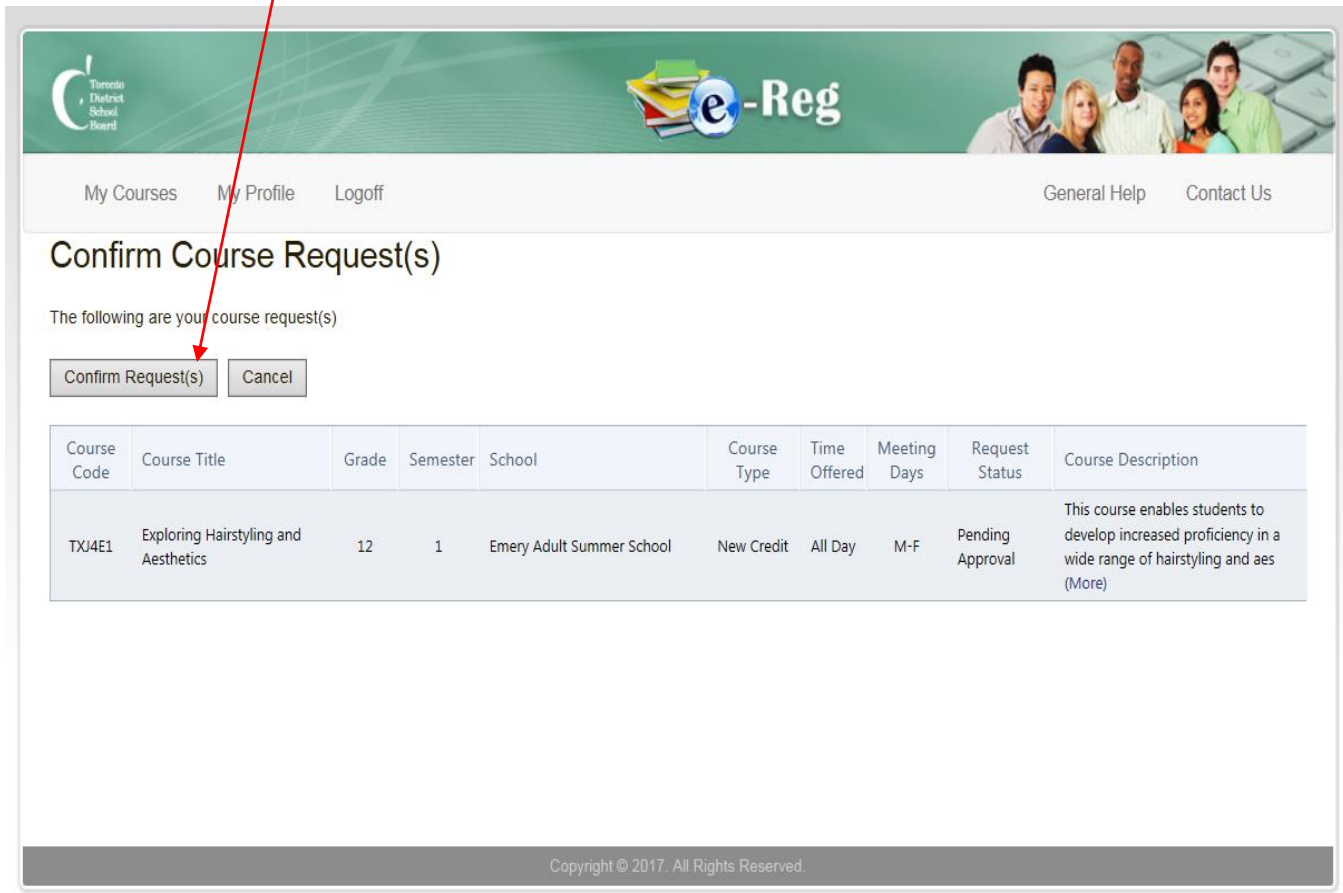
Select course(s) and check mark the box.

For night school students may enrol in 2 courses only. Choose one course for Mon/Wed and one for Tues/Thurs.

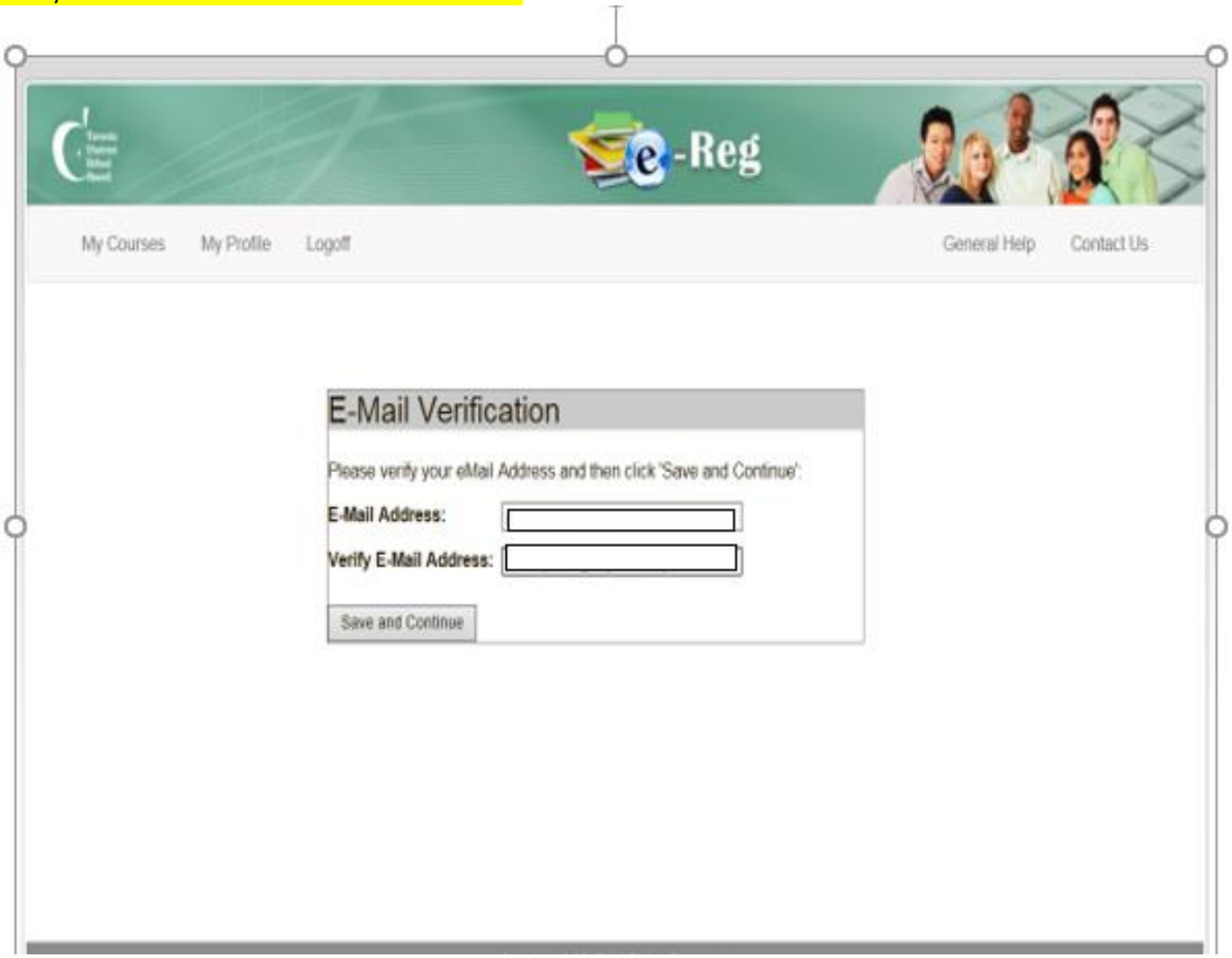
Click on submit request.



Click on Confirm request(s)



Verify email address and click Save and Continue

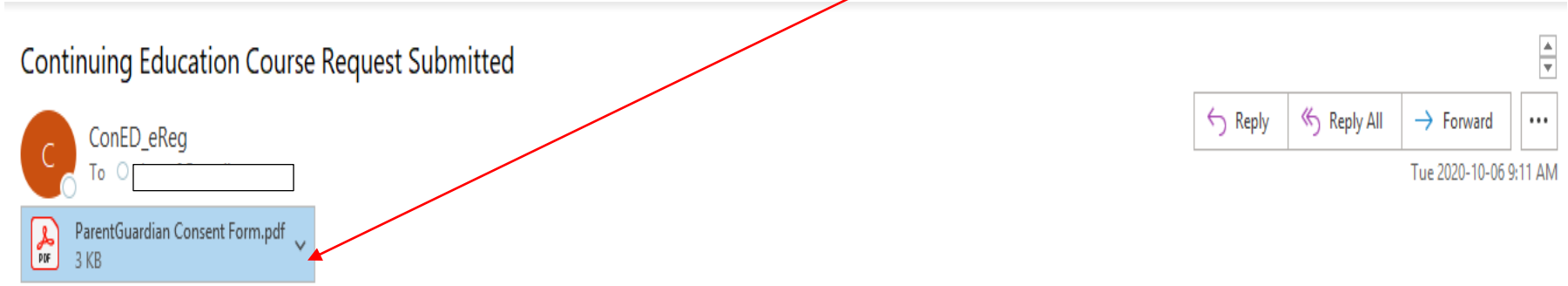


Once you completed your course request you will receive an email with further details. **Please check your email/junk email box.**

Please follow the steps outlined. You are not enrolled yet!

Once you have requested a course, you will receive an email (Sample below). Check your email/junk email box.

Students under 18 years of age, attached to the email sent to you is the Parent/Guardian Consent Form. Please download the attached form and have the applicable sections for the attached form signed and submit with your proof of prerequisites.



Thank you [redacted] for submitting a course request for **SCH3U1 Chemistry - Night School Semester 1 2020-2021,** but you're not enrolled yet!

You must provide proof that you have successfully completed the prerequisite for SCH3U1. Here's how: Log in using the Former and Non TDSB login screen; click on My Profile; scroll to Support Documents at the bottom of the page; click on Upload File; click on Browse. Find the file you wish to submit and click to select it. Click on the upload button. You can submit up to 5 files.

Important information for day school students!!

Day school students are also required to provide signed permission from the day school to enrol.

If you are under 18, you are required to provide signed permission from your parent or guardian.

Please have the applicable sections of the attached form signed and submit with your proof of prerequisite following the steps outlined above.

For more information please go to www.creditprograms.ca or email ConED_ereg@tdsb.on.ca

Night School Semester 1 2020-2021

Click on My Profile; scroll to Support Documents.

1. Click on Upload File
2. Click on "Choose File," and select the corresponding file you saved on your device.
3. Click on the upload button.
4. Click "Save Changes"

Continuing Education does not provide transcripts or credit counselling summaries. If you received your high school education outside North America, a copy of an educational assessment completed by WES or ICAS is acceptable. Acceptable documents include transcripts, report cards, credit counselling summaries or a mid-term report. **We do not accept Blueprint, Provincial Report Card or Completion of Requirements for Graduation it does not show the prerequisite.**

If you are under 18, please upload your signed Parent/Guardian Consent Form.

Once your course request has been reviewed and approved, you will receive an email as per below.

Prior to the credit program start date, additional information will be provided to you via email.