



Requesting Additional Child Care Space for Summer (July and August) 2020

Requests for additional child care space to support enhanced requirements may be made through a Permit application. Permits for additional space will be made available until August 21, 2020.

Requests must be submitted through the TDSB Permit Ebase System at:

<http://www.tdsb.on.ca/Community/Permits/Applications>

1. **Select Permit Type:** Lease Extension
2. **Purpose:** COVID-19 Operational Requirements
3. **Space Type:** Child Care Space
4. **Permit end date:** August 21, 2020
5. **Comments – Step 4 of 4:** List all rooms that are not under their lease but have been identified as suitable for this purpose. These are the rooms you would want added to their leased space.



6. **Troubleshooting** – Permit not going through or being accepted: The child care will need to remove stat holidays, July 01 and August 03, as well as weekends. Although the start and end times will show conflict, this will not stop the permit from being submitted. The permit start date is the first day of operation, and end date should be August 21st.

A permit is not required for:

- staff access to support preparations
- leased exclusive space or 12 month shared space
- staff rooms for lunches and breaks
- outdoor playgrounds and school yards

A permit is required for:

- leased 10 month that you would like to use (primary and alternative spaces)
- any additional rooms that are not on your lease