



AUDITORIUM AGREEMENT

The following acknowledgement and agreement must be signed by the permit holder organization and filed in the Facility Services Permit Unit of the Toronto District School Board, before the Permit Holder Organization may use a Board auditorium.

The undersigned Permit Holder Organization and its designated representative(s) hereby jointly acknowledge and agree that in consideration of the granting of the permit, they will ensure that the undersigned Permit Holder Organization and its members/participants will strictly observe and comply with the rules and regulations prescribed by the Board for community use of the auditorium under the permit, namely:

1. A Board technician must be present during the permit activity at the permit holder's expense (if additional services are required student stage crew will be assigned to assist the Board technician and/or additional Board technicians will be assigned at the expense of the permit holder).
2. Arrangements must be made with the Board technician at least one week in advance for the use of any technical equipment, such as stage lighting and public address systems.
3. Permit Holders shall not make any changes to electrical wiring or electrical systems without the approval of the Board, and any approved changes must be performed by Board electricians at the sole cost and expense of the Permit Holder.
4. All stage sets and all decorations must be approved by the Board technician.
5. Permit Holders shall not bring inflammable products or similar materials into the permitted facilities, and all decorations must be made of non-inflammable materials or are treated with a flame-retardant material.
6. All fire department regulations must be adhered to. No open flames or smoke emitting substances are to be burned in or around school facilities.
7. Permit Holders shall ensure that all aisles, hallways, stairways and exits in the building are kept free from obstruction at all times.
8. The seating capacity of auditoriums must not be exceeded.
9. Permit participants must wear soft-soled shoes for on-stage performances; otherwise, a protective covering must be used and provided by the Permit Holder.
10. No refreshments are allowed in auditoriums at any time.

*Please note: School auditoriums are permitted on an "as is" basis. They are not theatres or commercial type facilities with all auxiliary equipment and rooms. Budget restrictions may prevent timely replacement of certain equipment (this includes repairs to air conditioning if available).

The Undersigned Organization hereby further acknowledges and agrees that the Board shall have the right to cancel the permit in the event of the occurrence of any violation of the above-noted rules.

DATED this _____ day of _____, 20 _____.

Name of Organization (Print Name)

Name of Permit Holder/Applicant (Print Name)

Signature of Permit Holder/Applicant

Name of Person in charge at Permitted Event (Print)

Signature of Person in Charge at the Permitted Event