

PIAC Working Group REPORT

Working Group	Membership
Date	January 16, 2018
Description/Objective	Track and monitor PIAC's membership and ensure representation of all wards.
Update	<p><u>Membership WG Meeting #2</u> Meeting held on Thursday, January 11, 2018 via teleconference from 7:00 – 8:30 pm.</p> <ul style="list-style-type: none"> • ATTENDEES: Zena S, Jess H, Nazerah S, Chris L, Trixie D, Heather V • REGRETS: Wilmar K • ABSENT: John B, Cori M • GUESTS: Michelle A, Sharon G • AGENDA: <ol style="list-style-type: none"> 1. Review Scope of Work for 2017-2018: <ol style="list-style-type: none"> a) <i>Maintain an updated PIAC Membership List (Member Contact Info, Terms, Attendance, and Working Group participants, including community participants in Working Groups) on Google Docs that is accessible to all PIAC members.</i> b) <i>Monitor PIAC member terms and member absences.</i> c) <i>Manage Working Group sign-up for PIAC members and non-members.</i> d) <i>Conduct an internal skills audit and identify PIAC experts.</i> e) <i>Develop "PIAC Guidelines & Best Practices: Working Groups" based on newly revised By-Laws (focus on Mandate, Leadership, Membership, and Communication).</i> f) <i>Develop New Member Orientation & Member Training information.</i> 2. Discuss potential motion for PIAC Members to liaise with other TDSB Committees <ul style="list-style-type: none"> ▪ Suggested committees include: Mental Health & Wellness Committee, Special Education Advisory Committee (SEAC), Equity Policy Advisory Committee (EPAC), and Community Use of Schools Advisory Committee (CUSAC). ▪ Explore electronic method of interaction with all Community Advisory Committees (CACs) to facilitate information sharing and updates to facilitate coordination of "lobbying" efforts on specific topics or initiatives. ▪ Several concerns regarding liaising tabled: including defining clear roles and responsibilities; inappropriate representation of PIAC as a group; and setting up connections that may not be maintained. ▪ Encourage all PIAC members to complete PIAC Internal Member Survey (could also potentially help identify members who may liaise with CACs informally). 3. Explore strategies to encourage PIAC members who have not signed up for at least one Working Group (per by-laws). <ul style="list-style-type: none"> ▪ Sign-up form available here: https://goo.gl/forms/tEPUa7Nck57eW2N92 ▪ PIAC reps can share this link with parents in their ward to sign up for Working Groups as well.

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	<p style="text-align: center;">4. Post PIAC vacancies by ward on the PIAC Facebook Page and TDSB School Council Facebook Page.</p> <p style="text-align: center;">5. Share Google Spreadsheet onscreen at next PIAC meeting.</p>										
Motion(s)	<p>(1) To declare the following vacancy, due to absences, effective immediately:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">Ward</th> <th style="text-align: center;">Trustee</th> <th style="text-align: center;">PIAC Member</th> <th style="text-align: center;">Position</th> <th style="text-align: center;">Absences</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">21</td> <td style="text-align: center;">Abdul Hai Patel</td> <td style="text-align: center;">Triune Chelliah</td> <td style="text-align: center;">Ward Alt</td> <td style="text-align: center;">4</td> </tr> </tbody> </table> <p><u>Rationale:</u> PIAC Bylaws (SECTION 4.9) state:</p> <p style="text-align: center;"><i>4.9.5 Any member who is unable to attend at a PIAC meeting shall provide the Co-Chairs with a minimum of 24 hours written notice, where possible, of regrets or apologies for absence, via electronic mail, with a copy to the Central Coordinator, PCEO. The minutes of each meeting shall include a notation of those members absent and those members advising of apologies for absence. Any member who misses either (a) three (3) or more consecutive PIAC general meetings without advising apologies for absence, or (b) a total of four (4) PIAC general meetings in any fiscal year, may be removed from his/her seat. The Membership Working Group Lead/Co-Lead may move for the removal of any member, with the matter requiring a simple majority vote to pass.</i></p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> • Co-Chairs (past and present) have made multiple attempts to contact member listed above, with no response. 	Ward	Trustee	PIAC Member	Position	Absences	21	Abdul Hai Patel	Triune Chelliah	Ward Alt	4
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Question(s)	<ol style="list-style-type: none"> 1. Should PIAC liaise with other TDSB committees? If so, how? 2. With respect to PIAC vacancies, how can Trustees be better supported to call/run elections? 3. For PIAC Guidelines & Best Practices for Working Groups, what should (or should not) be included? 4. How do we “protect” confidential information once a member is no longer a PIAC Rep/Alt/CLG? 										
Next Steps and Action items	<ul style="list-style-type: none"> • Next Meeting: February 8, 2018, 7 pm via teleconference 										
Co-lead(s)	<p>Zena Shereck (W5 Rep) zs.piac@gmail.com</p> <p>Nazerah Shaikh (Ward 13 Rep) ward13.piac@gmail.com</p>										
Working Group Members	<ul style="list-style-type: none"> • Jess Hungate (Ward 8 Rep) jhungate@rogers.com • John Bakous (Ward 8 Alt) nadev77@gmail.com • Cori MacFarlane (Ward 15 Alt) cori.macfarlane@tdsb.on.ca • Christopher Levien (W20 Rep) christopher.levien@gmail.com • Trixie Doyle (Co-Chair) trixie.doyle@rogers.com • Heather Vickers (Co-Chair) heatherv.piac@gmail.com 										