

PIAC Working Group REPORT

Working Group	Membership
Date	December 6, 2016
Description/Objective	Track and monitor PIAC's membership and ensure representation of all wards.
Update	<ul style="list-style-type: none"> • 14 members (30%) have completed PIAC Internal Member Survey. All members are requested to complete it ASAP. Members will have access to their responses and can update their information at any time. <i>[in progress]</i> • Update list of PIAC Working Groups & Descriptions as working groups begin to meet and refine their "Description/Objective". <i>[in progress]</i> • Assist in "counting votes" for motions during meetings. There is one vote per ward/CLG. Alternates can vote if the Representative is not voting. <i>[in progress]</i> • Create, maintain, and update a "live" shared PIAC Membership List 2016-2017 in Google Docs. This list includes member's name, email, phone number, twitter handle, term, meeting attendance, and working group participation. <i>[in progress]</i> • Review member attendance from Meeting Minutes and provide Co-Chairs with list of members who are absent twice with no regrets so that Co-Chairs can contact them before it becomes an issue. <i>[in progress]</i> • Address and help resolve issues with access to TDSB email and AW <i>[in progress]</i>
Motion(s)	None.
Question(s)	<ol style="list-style-type: none"> 1. Are PIAC members interested in having access to a "live" updated version of the PIAC Membership List 2016-2017? 2. How should we proceed with PIAC members who have not attended nor sent regrets for meetings as outlined in the By-Laws (see below)? <i>19.1. Any member who is unable to attend at a Committee meeting shall provide the Co-Chairs and the Secretary with a minimum of 24 hours' written notice, where possible, of regrets or apologies for absence, via electronic mail, with a copy to the Central Coordinator, PCIO. The Minutes of each Meeting shall include a notation of those members absent and those advising of apologies for absence. Any Member who misses either (a) three (3) or more consecutive Committee Meetings without advising apologies for absence, or (b) total of four (4) Committee Meetings in any fiscal year, may be removed from their seat. The Secretary may move for the removal of any Member with the matter requiring a simple majority to pass. [TDSB PIAC By-Laws, May 01, 2007, Revised September 13, 2011]</i> 3. Are members able to login to their TDSB email and AW?
Next Steps and Action items	<ul style="list-style-type: none"> • Continue working on all items that are in progress in the "Update" section. • Present summary of results and insights from PIAC Internal Member Survey at the next PIAC Strategic Planning Meeting (May/June 2017).
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Working Group Members <i>(Name and Email Addresses)</i>	<ul style="list-style-type: none"> • Jess Hungate (Ward 8 Rep) jhungate@rogers.com • Trevor Burnett (Ward 3 Rep) trevor.h.burnett@gmail.com • Trixie Doyle (Co-Chair) trixie.doyle@rogers.com • Wilmar Kortleever (Co-Chair) wilmar@kortleever.com