

## PIAC Working Group REPORT

<b>Working Group</b>	<b>Membership</b>
<b>Date</b>	<b>February 16, 2017</b>
Description/Objective	Track and monitor PIAC's membership and ensure representation of all wards.
Update	<p>The Membership WG met online from 9:00 pm – 10:15 pm via Google Hangout on Saturday, February 11, 2017.</p> <ul style="list-style-type: none"> <li>• We reviewed and updated the <b>Scope of Work</b> for the Membership WG from the PIAC 2016-2017 Work Plan. <ul style="list-style-type: none"> <li>○ The Scope of Work for the Membership WG can be found online here: <a href="https://goo.gl/o4Lbpl">https://goo.gl/o4Lbpl</a></li> <li>○ 22 current PIAC members (~50%) have completed PIAC Internal Member Survey. If you have not completed the survey, please do so ASAP.</li> <li>○ Please review the PIAC Working Groups Member List 2016-2017 and contact the Co-Chairs and the Membership WG Lead (Nazerah) with any changes.</li> </ul> </li> <li>• We used Google Docs to initiate a “conversation” and online discussion regarding the current by laws (specifically with respect to Working Groups) as well as parameters for developing <b>PIAC Guidelines &amp; Best Practices: Working Groups</b>. Members were tasked with the following action items: <ol style="list-style-type: none"> <li>1. <b>Suggest changes and/or revisions</b> to CURRENT BY-LAWS.</li> <li>2. <b>Add comments to questions</b> in the MANDATE, MEMBERSHIP, LEADERSHIP, and COMMUNICATION sections.</li> <li>3. <b>Propose further questions</b> to set and/or identify parameters for the MANDATE, MEMBERSHIP, LEADERSHIP, and COMMUNICATION sections.</li> </ol> </li> </ul> <p>The Membership WG submitted the following update for the Executive Meeting on Wednesday, February 15, 2017:</p> <ol style="list-style-type: none"> <li>1. Wards with <b>missing</b> PIAC Representative or Alternate.</li> <li>2. Members whose terms are <b>expired</b> or expiring soon.</li> <li>3. Members who were <b>absent twice</b>, with no regrets.</li> <li>4. Members &amp; parents who are signed up for each <b>Working Group</b>.</li> </ol>
Motion(s)	None.
Question(s)	<ol style="list-style-type: none"> <li>1. <b>Who is a “parent” member of PIAC?</b></li> <li>2. <b>Who can be, and who cannot be, a member of a Working Group?</b></li> <li>3. <b>What is the PIAC calendar year?</b></li> </ol>

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Next Steps and Action items	<ul style="list-style-type: none"> <li>• <b>Next Membership WG meeting:</b> Thursday, March 9, 2017 at 8 pm ONLINE via Google Hangouts.</li> <li>• Continue working on all items that are in progress in the <b>Scope of Work</b>.</li> <li>• Develop <b>PIAC Guidelines &amp; Best Practices: Working Group</b>.</li> <li>• Present <b>summary of results and insights</b> from PIAC Internal Member Survey at the next PIAC Strategic Planning Meeting (May/June 2017).</li> </ul>
Co-lead(s) <i>(Name and Email Addresses)</i>	<ul style="list-style-type: none"> <li>• <b>Nazerah</b> Shaikh (Ward 13 Rep) <a href="mailto:ward13.piac@gmail.com">ward13.piac@gmail.com</a></li> </ul>
Working Group Members <i>(Name and Email Addresses)</i>	<ul style="list-style-type: none"> <li>• <b>Trevor</b> Burnett (Ward 3 Rep) <a href="mailto:trevor.h.burnett@gmail.com">trevor.h.burnett@gmail.com</a></li> <li>• <b>Jess</b> Hungate (Ward 8 Rep) <a href="mailto:jhungate@rogers.com">jhungate@rogers.com</a></li> <li>• <b>John</b> Bakous (Ward 8 Alt) <a href="mailto:nadev77@gmail.com">nadev77@gmail.com</a></li> <li>• <b>Kabirul</b> Mollah (Ward 21 Rep) <a href="mailto:kabirulmollah@yahoo.com">kabirulmollah@yahoo.com</a> (inactive?)</li> <li>• <b>Christopher</b> Levien (W20 Rep) <a href="mailto:christopher.levien@gmail.com">christopher.levien@gmail.com</a></li> <li>• <b>Laurie</b> Poirier (W20 Alt) <a href="mailto:lauriepoirier@hotmail.com">lauriepoirier@hotmail.com</a></li> <li>• <b>Towhid</b> Noman (CLG) <a href="mailto:torontobpac@gmail.com">torontobpac@gmail.com</a></li> <li>• <b>Trixie</b> Doyle (Co-Chair) <a href="mailto:trixie.doyle@rogers.com">trixie.doyle@rogers.com</a></li> <li>• <b>Wilmar</b> Kortleever (Co-Chair) <a href="mailto:wilmar@kortleever.com">wilmar@kortleever.com</a></li> </ul>