

## PIAC Working Group REPORT

<b>Working Group</b>	<b>Budget</b>
<b>Date</b>	<b>February 18, 2020</b>
Description/Objective	To provide financial oversight
Update	<ul style="list-style-type: none"> <li>• The budget amount for PIAC for the 2020-2021 school year has been reset by the Ministry of Education at a starting amount of \$ 46,320</li> <li>• The budget is broken down into 4 areas of events. Each event has its own Cost Centre and accumulated costs.</li> <li>• The Cost Centre tells you where the item/expense will be used</li> <li>• By using the Cost element with the Cost Centre, it will be easy to keep track of all expenses easily and monitor the remaining balance available.</li> <li>• The Budget Committee will work closely with the PCEO office to stay on track of PIAC financials</li> <li>• PIAC Working group leads were asked to submit their budget by February 10, 2020 to the budget co-chairs.</li> <li>• These submissions would be discussed at the February PIAC meeting for discussion and approval</li> <li>• Workgroup met via Zoom on February 12<sup>th</sup> 2020 to:             <ul style="list-style-type: none"> <li>○ discuss how to spend the budget surplus of \$15K this year based on the submissions</li> <li>○ Elected a Budget working co-leads</li> </ul> </li> </ul> <p><b>Options for discussion at February PIAC meeting :</b></p> <ul style="list-style-type: none"> <li>○ \$5350K for communications             <ul style="list-style-type: none"> <li>- electronic media (MailChimp &amp; web domain registration) : \$300</li> <li>- Notepad &amp; Pens : \$3300</li> <li>- Brochures : \$1000</li> <li>- Business Cards : \$250 (pending needs assessment)</li> <li>- Extra Ward level promo materials: \$500</li> </ul> </li> <li>○ \$2K for professional development sessions for PIAC members (aligning with the TDSB Multi-Year Strategic Plan)             <ul style="list-style-type: none"> <li>- Public speaking</li> <li>- Facilitation</li> <li>- Consensus Building</li> <li>- Running an Effective Meeting</li> <li>- Equity and Anti-Oppression/Unconscious Bias</li> </ul> </li> <li>○ \$2K for volunteer t-shirts</li> <li>○ \$1K for gifts for workshop facilitators (30 for November '21 conference)</li> <li>○ \$3-5K for a facilitator for the May/June Strategic Planning session</li> </ul>
Motion(s)	<ul style="list-style-type: none"> <li>• That PIAC approve the February 2020 budget as presented</li> <li>• That PIAC approve the list of expenditures in order to spend the budget surplus of \$15K</li> </ul>
Question(s)	
Next Steps and Action items	<ul style="list-style-type: none"> <li>• This revised budget will be presented at the March PIAC meeting for</li> </ul>

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	final approval.		
Co-lead(s)	Andrew Water ( <a href="mailto:Andrew.waters.piac@gmail.com">Andrew.waters.piac@gmail.com</a> ) and Aretha Phillip ( <a href="mailto:aephillip@yahoo.com">aephillip@yahoo.com</a> )		
Working Group Members	Jaimala	Ward 5	Alt
	Kaydeen Bankasingh	Ward 8	Rep
	Sylvester Witter	Ward 10	Rep
	Seema Mitchell	Ward 18	Rep