

To: Members of PIAC  
 Date/Time: Tuesday, October 16, 2018 7:00 pm – 9:30 pm  
 (6:30 pm dinner)  
 Location: Committee Room A 5050 Yonge Street, 1st Floor  
 Committee Co-Chairs: Trixie Doyle  
 Trustee Representative: Trustee Jennifer Arp

**Present:** Shafoli Kapur (W2 Alt); Sharon Grant (W4 Rep); Lia Christensen (W4 Alt); Zena Shereck (W5 Rep); Mirian Turcios (W6 Alt); Jess Hungate (W8 Rep); Nazerah Shaikh (W13 Rep); Kate Leuchen Millar (W15 Alt); Aretha Phillip (W17 Rep); Christopher Levien (W20 Rep); Co-Chair Trixie Doyle; Peter Singh Executive Officer; Kevin Bradbeer – Senior Manager; Michelle Munroe, Central Coordinator

**Teleconference:** Erin Goto (W1 Alt); Loen Hansford (W7 Rep); John Bakos (W8 Alt); Catherine Ford (W9); D. Williams (W10 Rep); Rachel Silber (W11); Haniya Sheikh (W12 Rep) Michelle Aarts (W16 Rep) Trustee Jennifer Arp; Executive Superintendent Roula Anastasakos,

**Regrets:** Felicia Lau (W3 Rep); Saira Somani (W3 Alt); Eva Rosenstock (W12 Alt); Cori Macfarlane (W15 Rep); Jennifer Sparks (W22 Rep); Towhid Noman (Toronto Bangladeshi Parents Association)

**Guests:** Elaine Heikura (Parent); Jenny Gannon (Parent); L Cato (Parent)



**Absent:** Vivek Rao (W2 Rep); Hafsa Esmail (W13 Alt); Arif Karedia (W17 Alt); Jason Irving (W18 Rep); Kabirul Mollah (W21 Rep); Amanda Cain (W21 Alt)



**Staff:** Parent & Community Engagement Office (PCEO); Erin Pallett (Media Services); Mun Shu Wong (Media Services); Latha John (Committee Assistant, PCEO)

### Minutes

#	Item	Lead	Recommendation/Action
1.	Welcome & Introductions <ul style="list-style-type: none"> <li>Acknowledgment of Traditional Lands</li> <li>Declarations of Membership</li> <li>Code of Conduct</li> </ul>	The meeting commenced at 7:10 pm. <ul style="list-style-type: none"> <li>The meeting commenced with Chair Doyle acknowledging the traditional lands.</li> <li>PIAC Co-Chair Heather Vickers is on a leave of absence.</li> <li>Zena Shereck (W5 Rep) was the interim acting Co-Chair for the meeting</li> <li>Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet.</li> </ul>	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	Following members are running for office and have declared a conflict of interest. <ul style="list-style-type: none"> <li>PIAC Chair Trixie Doyle</li> <li>Michelle Aarts (W16 Alt)</li> </ul>	
3.	Approval of Quorum	Quorum was achieved.	

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4.	Approval of Agenda	Motion to approve by Jess H, seconded by. Kate LM All in favor Motion carried.	
5.	Approval of Minutes September 25 , 2018	**Motion to approve the September 25, 2018 minutes by Jess H, seconded by Kate LM. In favor:14, Opposed:0, Abstain: 1 Motion carried.	
6.	Digital Learning Tools Consent Form- Peter Singh Executive Officer and Kevin Bradbeer, Senior Manager	<p><b>Digital Learning Tools</b> The TDSB provides the following digital learning tools available as resources to students and staff.</p> <ul style="list-style-type: none"> <li>• Academic Workspace</li> <li>• Desire to Learn</li> <li>• G Suite for Education</li> <li>• Virtual Library</li> </ul> <p><b>Feedback</b> The digital tools are not mentioned in the Digital Learning Tools Consent Form. PIAC members expressed privacy concerns on the tools.</p> <p><b>Staff feedback</b> The digital tools are mentioned in the online website for parents. Staff to take in consideration PIAC's feedback on the parental consent form.</p> <p><b>Privacy and security</b> Each student has login id throughout their student life at the Board. The login id is built around the student number. The process has been place in TDSB from 1998. TDSB owns the space within the Google environment and the environment is encrypted. All tools are run through a security assessment.</p> <p>Does Google have a right to access to the data? As a service provider Google has administrative rights to access the system. The TDSB's contract with Google along with Ministry of Education enforces that TDSB owns the space.</p> <p>Can law enforcement request data from google? Google has the ability to provide the data, It is legislated to provide the services; there has been no incident so far to report from TDSB.</p>	

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		<p>What are parents consenting to in the Digital Learning Tools form?</p> <p>The consent is for use of limited personal information such as the student's name and email.</p> <p><b>TDSB communication on digital tools</b></p> <p>The communication on the context of digital consent was sent to every school principals, vice principals, teachers of responsibilities in the system.</p> <p>A series of online sessions was additionally provided to staff.</p> <p><b>Feedback</b></p> <p>PIAC members expressed concerns on the lack of communication to parents; the board has to be accountable to parent concerns.</p> <p>All communication regarding security and online tools to school administrators have to be mandatory.</p> <p><b>Staff</b></p> <p>Staffs acknowledged that there is a gap in communication to parents, staff to take feedback from PIAC to improve the communication.</p>	
7.	Working Group Reports		
	Nomination Committee	<p>The following are the members of the nomination committee</p> <ul style="list-style-type: none"> <li>• Shafoli Kapoor (W2 Alt)</li> <li>• Jess Hungate (W8 Rep)</li> <li>• Nazerah Shaikh (W13 Rep)</li> </ul> <p>The committee presented the timeline for the upcoming co-chair elections</p> <p>November 6<sup>th</sup> - nomination package to be send to the committee</p> <p>November 13<sup>th</sup>- nomination closes at 5 pm.</p> <p>November 15<sup>th</sup>- the candidate names that was received will be shared with membership</p> <p>November 20<sup>th</sup>- elections for the Co- chairs will be held at 7:20 pm at the PIAC meeting.</p>	 PIAC Nominations WG Report 2018.10.13 (2)
	Conference WG	<p>The Conference WG presented the report.</p> <p>The parent conference is on November 17, 2018.</p> <p>The committee discussed on promoting the conference at community centers and libraries.</p> <p>The conference posters to be mailed out to all schools to on October 17<sup>th</sup>, all PIAC members are welcome to volunteer.</p>	 PIAC Conf_WG Report_Sept 17 27 an

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	Membership WG	The WG presented the report (attached).	 PIAC Membership WG Report 2018.10.13.pdf <b>Action:</b> PIAC to provide a standard package briefing Trustees on the election process of PIAC members in their ward forums and on PIAC representation.
	PVP WG	Fall training date is on October 18. There is shortage of parent volunteers for the Fall interview cycle. All PIAC reps that got trained in the February and would like to be part of the interview process to email Latha.	
8.	Co-Chairs Update	Chair Doyle presented the report to the committee (attached). PIAC members were requested to sign up for Working groups. PIAC members were requested to be part of Parents as Partners conference working group.	 PIAC Chair Report OCTOBER 2018.pdf
9.	PIAC Ward Boundary	PIAC discussed the impact of the new ward boundaries on the membership. It was determined that a review of membership was required to identify members impacted by the changes, determine adherence of PIAC membership eligibility criteria and identify conflicts/challenges and next steps. The PCEO will contact all existing members to confirm eligibility	
10.	Trustee Report	<b>Multi-year strategic plan</b> Staff is finalizing the multi-year strategic plan to be presented at the next Board meeting. <b>New Board</b> The first regular board meeting of the new Board will be on December 12. The organization meeting of the Board is December 3. <b>Ward Elections</b> Current trustees and interim trustees can hold election before the election. <b>Feedback</b> Concerns on ward elections being held based on old ward	

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		<p>boundaries.</p> <p>Some parents could be excluded from the election process in the transition period.</p> <p>Parents who are available to be part of PIAC should be given the opportunity.</p>	
11.	Director of Education (Designate) Report- Executive Superintendent Roula Anastasakos	<p><b>Strategic Plan Directors' Action plan</b></p> <p>The Director will be sharing action plans for Multi Year Strategic Plan at upcoming Board meeting.</p>	
12.	PCEO	<p>The PCEO report is attached, the following were highlighted.</p> <p><b>PO21 Fundraising policy</b></p> <p>The review of the policy will have impact and implication on the guidelines.</p> <p>Staff to have pre conversation with members of PIAC prior to drafting of the document. The consultation to happen in November.</p> <p><b>Local School Appropriate Dress Codes</b></p> <p>Review taking place for PIAC's attention</p> <p><b>Funding and Resources for Parent Workshops</b></p> <p>The funds and resources usually provided for school /council parent workshops by the Continuing Education Department are presently under review. Applications are NOT being accepted at this time.</p> <p>**Motion to extend 7 minutes by Jess H, seconded by Kate LM</p> <p><b>PRO Grant</b></p> <p>PIAC should advocate for the grant to the provincial government.</p>	 2018 10 16 PCEO Report.pdf  <p><b>Action:</b> Communication WG to work with school councils to send their feedback on PRO Grant to the ministry. <b>Action:</b> PIAC Co - Chairs to connect with PICs of the provinces on PRO Grant. <b>Action:</b> PIAC to work on recommendation to the Board.</p>
13.	Ward Updates		
14.	New Business-		
15.	Adjournment	Meeting adjourned at 9:43 pm.	