

To: Members of PIAC  
 Date/Time: Tuesday, May 15, 2018, 7:00 pm – 9:30 pm  
 (6:30 pm dinner, Cafeteria);  
 Location: Boardroom, 5050 Yonge Street, 1st Floor  
 Committee Co-Chairs: Trixie Doyle, Heather Vickers  
 Trustee Representative: Trustee Jennifer Arp

**Present:** Vivek Rao (W2 Rep); Felicia Lau (W3 Alt); Zena Shereck (W5 Rep); Mirian Turcios (W6 Rep); Loen Hansford (Ward 7 Rep); Jess Hungate (W8 Rep); Nazerah Shaikh (W13 Rep); Hafisa Esmail (W13 Alt); Aretha Phillip (W17 Rep); Kabirul Mollah (W21 Rep); Co-Chairs Heather Vickers and Trixie Doyle; Trustee Jennifer Arp; Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Exec Superintendent Jim Spyropoulos

**Teleconference:** Erin Goto (W1 Alt); Shafoli Kapur (W2 Alt); John Bakous (W8 Alt); Catherine Ford (W9 Alt); D.Williams (W10 Rep); Haniya Sheikh (W12 Rep); Eva Rosenstock (W12 Alt); Kate Leuschen Millar (W15 Alt); Michelle Aarts (W16 Rep); Chris Levien (W20); Jennifer Sparks (W22 Rep)

**Regrets:** Ali Mohammed (W1 Rep); Trevor Burnett (W3); Laurie Poirier (W20 Alt)


**Absent:** Sharon Grant (W4 Rep); Pamela Hynes (W 4 Alt); Rachel Silber (W11 Rep); Cori MacFarlane (W15 Rep); Melissa Jacobs (W16 Alt); Arif Karedia (W17 Alt); Jason Irving (W18 Rep); Amanda Cain (W 21 Alt); Christiana Shinohoritis (W22 Alt); Towhid Noman (Toronto Bangladeshi Parents Association)



**Guest:** Sima Komeilinejad




**Staff:** Erin Pallett (Media Services); Latha John (Committee Assistant, PCEO)




### Minutes



#	Item	Lead	Recommendation /Action
1.	Welcome & Introductions <ul style="list-style-type: none"> <li>Acknowledgement of Traditional Lands</li> <li>Declarations of Membership</li> <li>Code of Conduct</li> </ul>	Co-Chairs Trixie Doyle and Heather Vickers commenced the meeting at 7:11 pm. <ul style="list-style-type: none"> <li>The meeting commenced with Chair Vickers acknowledging the traditional lands.</li> <li>Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet.</li> </ul>	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	The following PIAC members declared conflict of interest to agenda item # 7- Guidelines for PIAC members running in elections for public office <ul style="list-style-type: none"> <li>Chair Doyle</li> <li>Chair Vickers</li> <li>Felicia Lau (Ward 3 Alternate)</li> </ul>	
3.	Approval of Quorum	Quorum was achieved.	

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4.	Approval of Agenda	Motion to approve the agenda by Aretha P, seconded by Zena S. All in favor. Motion carried.	
5.	Approval of Minutes ▪ April 17, 2018	**Motion to approve the April 17 <sup>th</sup> meeting minutes by Aretha P, seconded by Zena S. In favor: 11 Abstain: 4 Opposed: 0 Motion carried.	
6.	PIAC Co-Chairs Update	The written Co-Chair's report is attached. <b>PIC symposium</b> The symposium was well attended. Karl Suban was one of the key note speaker and everyone who attended received got a copy of his book -" How we did it". There was an indigenous panel who shared the indigenous perspective, knowledge sharing and learning. It was a successful event. <b>Feedback</b> More time needs to be allotted for PICs to interact, network and share information at the symposium.  <b>PIAC Annual Planning session</b> The annual planning session was held on May 12 <sup>th</sup> . PIAC Chairs thanked Aretha Philips (ward 17 Rep) for organizing the session and everyone who attended. The work plan to be presented in June for approval.  <b>Parents as Partners Conference 2018</b> Wrap up meeting in June. The planning for the next conference begins in September, PIAC members who are interested to be part of the planning committee to contact PIAC Co- Chairs.	 PIAC Co-Chairs Report MAY 2018 (2).f
7.	Guidelines for PIAC members running in elections for public office	**The following PIAC members who have a conflict of interest left the meeting. <ul style="list-style-type: none"> <li>• Chair Doyle</li> <li>• Chair Vickers</li> <li>• Felicia Lau (Ward 3 Alternate)</li> </ul> **Loen H and Jess H stepped in as the acting Chairs for the agenda item.  The recommendation on guidelines and the motions on PIAC members running for elections were emailed to all PIAC	

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		<p>members. The Boards Legal Services memo was received on May 15<sup>th</sup>.(attached)</p> <p><b>Feedback</b> The Board's legal memo was not sent in time to PIAC for consultation and discussion. During the period of elections PIAC Membership should have the flexibility to decide if members who run for elections may or must take a leave of absence. PIAC By-Laws WG to work on election guidelines and definition of conflict of interest.</p> <p>**The committee took a five minute recess at 8:21 pm</p> <p>**Motion by Aretha, seconded by Jess H</p> <p>A. That the attached guidelines, Election Activities and Use of PIAC/TDSB resources be adopted ;</p> <p>B. That PIAC Members who intend to run as candidates for public office notify the Director of Education (or designate) and PIAC Membership in writing. Members may choose to take a leave of absence.</p> <p>C. This motion takes effect May 16, 2018.</p> <p>In favor: 6 Opposed:5 Abstain:3 Motion passes</p> <p><b>Staff Feedback</b> Staff recognised the timing of the memo to PIAC was not ideal. Staff strongly emphasized that the motions are out of order and PIAC does not have the mandate or the authority to dictate any person who is intending to run for public office.</p> <p>**The following PIAC members rejoined the meeting at 8:40.</p> <ul style="list-style-type: none"> <li>• Chair Doyle</li> <li>• Chair Vickers</li> <li>• Felicia Lau (Ward 3 Alternate)</li> </ul> <p>**Michelle Aarts joined the meeting at 8:45pm</p>	<p> 20180515 memo re PIAC.pdf</p> <p> PIAC Guidelines and Best Practices on Elec</p>
8.	Working Group Reports		

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	Budget WG	The budget summary is attached.	 PIAC Budget summary- May .pdf
	Membership WG	<p>The written report was presented to the committee.</p> <p><b>**Motion by Nazerah S, seconded by Jess H</b></p> <p>To implement the PIAC Guidelines &amp; Best Practices: Working Groups on May 16, 2018.</p> <p><b>PCEO feedback</b></p> <p>The following roles and responsibilities to be moved from PCEO office to PIAC Chairs</p> <ul style="list-style-type: none"> <li>• Ensure Working Group meeting dates/times are posted on PIAC Google Calendar (in conjunction with Co-Chairs).</li> <li>• Open the teleconference line.</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• For the continuity of the work, working group leads should be allowed to continue until the nomination of the new lead is voted in the new school year.</li> <li>• The guidelines on appointment of working group leads are not consistent for all working groups.</li> <li>• PIAC Co-Chairs who are considered ex-officio to have voting rights at working groups decision was questioned.</li> <li>• The role of the Co-Chairs is to guide the work of working groups.</li> </ul> <p><b>**Motion by Jess H, seconded by Nazerah S</b></p> <p>To close the debate and to put forward the vote on the PIAC guidelines.</p> <p>In favor: 11 opposed: 2 abstain: 0</p> <p><b>**Motion to implement the PIAC Guidelines &amp; Best Practices with the following amendments added to the roles and responsibilities of PIAC Chairs.</b></p> <ul style="list-style-type: none"> <li>• PIAC Google Calendar</li> <li>• Open the teleconference line</li> </ul> <p>In favor: 14 opposed: 0 abstain: 0</p> <p>Motion Carried</p>	 PIAC Membership WG Report 2018.05.15.pdf   PIAC Guidelines & Best Practices_Workin

#	Item	Lead	Recommendation /Action												
		<p>**Motion by Nazerah S , seconded by Jess H to declare the following vacancy, due to absences, effective immediately.</p> <table border="1"> <thead> <tr> <th>Ward</th> <th>Trustee</th> <th>PIAC Member</th> <th>Position</th> <th>Term Expires</th> <th>Absences (2017-2018)</th> </tr> </thead> <tbody> <tr> <td>16</td> <td>Sheila Cary-Meagh</td> <td><b>Melissa Jacobs</b></td> <td>Ward Alt</td> <td>Nov 2019</td> <td>4</td> </tr> </tbody> </table> <p>In favor: 11 abstain: 2 opposed: 1 Motion carried</p>	Ward	Trustee	PIAC Member	Position	Term Expires	Absences (2017-2018)	16	Sheila Cary-Meagh	<b>Melissa Jacobs</b>	Ward Alt	Nov 2019	4	<p><b>Action:</b> Member WG to work on PIAC By-Laws on holding ward forums elections.</p>
Ward	Trustee	PIAC Member	Position	Term Expires	Absences (2017-2018)										
16	Sheila Cary-Meagh	<b>Melissa Jacobs</b>	Ward Alt	Nov 2019	4										
	Consultations WG	The report was presented.	 2018_05_15_Consultations_Working Group f  Consultations Update for PIAC_2018_04_11.												
	PIAC Conference 2018 WG	<p>The working group report is attached.</p> <p>**Motion by Zena S, seconded by Aretha P that the PIAC Fall Conference is asking PIAC for an allocation of funds in the PIAC 2018 budget (location and date to be determined). It is understood that the final amount to be allocated may be revised based on the outcome of the PRO Grant that is being submitted for 2018/19.</p> <p>The amount being asked for is \$27,000 and is based on the spend of the 2017 PIAC Fall Conference.</p> <p>The costs for the conference increased from previous years with in the areas of temporary staff interpreters, catering and childminding. The working group will be looking for ways to reduce this costs where possible for the 2018 conference.</p> <p>In Favor: 8 Opposed : 2 Abstain :2 Motion carried</p> <p><b>Discussions</b></p> <ul style="list-style-type: none"> <li>• Concerned on the increase in the budget request.</li> <li>• The WG looked at the last year's budget and 30% of the budget was for childminding and interpretations costs.</li> <li>• The attendance at the conference has increased in previous years.</li> <li>• Bussing service provided at the conference was not utilized</li> </ul>	 PIAC Conf_Working Group Report_May 10												

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		<p>by parents who had requested the service.</p> <p><b>Staff</b> Childcare cost to go up due to the increase in minimum wages.</p> <p><b>**Motion by Jess H to extend the meeting by 10 minutes. seconded by Zena S All in favor, motion carried.</b></p>	
	PRO Grant WG	The report was presented.	 PIAC PRO Grant WG Report May2018.pdf
	Communications and Outreach WG	<p>A link to FAQ page was forwarded to all PIAC Members for response.</p> <p>The WG is meeting on May 16<sup>th</sup>.</p>	
9.	Director of Education Report - Exec Superintendent Jim Spyropoulos	<p><b>Equity</b> Staff is working on equity initiatives and updating Integrated Equity Framework. The preliminary results of student parent census are being reviewed. Staff to release results in the fall and the action plans around the data and the Director's Enhancing Equity plan.</p> <p><b>Celebration of Heritage months</b> The Board is currently evaluating the heritage months that are being celebrated; a moratorium is currently being placed on allocating additional heritage month celebrations.</p>	
10.	Trustee Report	<p><b>Multi- Year Strategic Plan</b> The updated document Multi –Year Strategic plan to go to the Board. The Board had received 307 responses as feedback.</p>	
11.	PCEO Report	PCEO Report was presented	 2018 05 15 PCEO Report .pdf
13.	Ward Updates		
14.	New Business-		
15.	Adjournment	<p><b>**Motion to adjourn the meeting at 9:45pm. by Nazerah S, seconded by Aretha P. All in favor. Motion carried.</b></p>	