

To: Members of PIAC  
 Date/Time: Tuesday, March 20, 2018, 7:00 pm – 9:30 pm  
 (6:30 pm dinner, Cafeteria);  
 Location: Boardroom, 5050 Yonge Street, 1st Floor  
 Committee Co-Chairs: Trixie Doyle, Heather Vickers  
 Trustee Representative: Trustee Jennifer Arp

**Present:** Vivek Rao (W 2 Rep); Zena Shereck (W5 Rep); Mirian Turcios (W6 Rep); Jess Hungate (W8 Rep); Rachel Silber (W11 Rep); Eva Rosenstock (W12 Alt); Cori MacFarlane (W15 Rep); Kate Leuschen Millar( W15 Alt); Christopher Levien (W20 Rep); Towhid Noman (Toronto Bangladeshi Parents Association); Co-Chairs Heather Vickers and Trixie Doyle; Trustee Jennifer Arp; Exec Superintendent Jim Spyropoulos; Craig Snider- Executive Officer- Finance TDSB

**Teleconference:** Ali Mohammed (W1 Rep); Erin Goto (W1 Alt); Sharon Grant (W4 Rep); Pamela Hynes (W 4 Alt); Loen Hansford (Ward 7 Rep); John Bakous (W8 Alt); Catherine Ford (W9 Alt); D.Williams (W10 Rep); Gazi Rahman (W13 Alt); Aretha Phillip (W17 Rep); Arif Karedia (W17 Alt); Michelle Aarts (W16 Rep)

**Regrets:** Shafoli Kapur (W2 Alt); Felicia Lau (W3 Alt); Trevor Burnett (W3); Nazerah Shaikh (W13 Rep); Jason Irving (W18 Rep); Laurie Poirier (W20 Alt); Kabirul Mollah (W21 Rep); Jennifer Sparks (W22 Rep)



**Absent:** Haniya Sheikh (W12 Rep); Melissa Jacobs (W16 Alt); Amanda Cain (W21 Alt) Christiana Shinohoritis (W22 Alt);



**Guest:** Sharon Beason (Parent W 16)



**Staff:** Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Erin Pallett (Media Services); Latha John (Committee Assistant, PCEO)



### Minutes

#	Item	Lead	Recommendation /Action
1.	Welcome & Introductions <ul style="list-style-type: none"> <li>• Acknowledgement of Traditional Lands</li> <li>• Declarations of Membership</li> <li>• Code of Conduct</li> </ul>	Co-Chairs Trixie Doyle and Heather Vickers commenced the meeting at 7:10 pm. <ul style="list-style-type: none"> <li>• The meeting commenced with Chair Vickers acknowledging the traditional lands.</li> <li>• Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet.</li> </ul>	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	None	
3.	Approval of Quorum	Quorum was achieved.	
4.	Approval of Agenda	Motion to approve the agenda by Chris L, seconded by Cori M. All in favor. Motion carried.	

#	Item	Lead	Recommendation /Action
5.	Approval of Minutes <ul style="list-style-type: none"> <li>February 20, 2018</li> </ul>	**Motion to approve the February 20 minutes by Cori M, seconded by Zena S. All in favor, motion carried.	
6.	Budget Presentation	<p>The Budget Presentation was presented to the committee. Staff emphasized on the Board's budget need and advocacy for the capital and infrastructure, the current backlog in infrastructure is four billion dollars.</p> <p>A budget input survey to be online and the deadline is on March 30<sup>th</sup>.</p> <p><b>Discussion</b> How does the Board track student movement between the different school board and private schools? The enrolment is not impacted significantly due to movement between the four school boards in the city. The economy plays a factor in student movement between school boards and private schools.</p> <p>How are enrolments tracked with new condo developments in the city? What are the challenges to track enrolment? The planning department tracks enrolment based on trend analysis for condo developments and the national immigration patterns. The weakest area for projection is during the refugee crisis immigration.</p> <p>Does school-based staff budget include psychologist &amp; other supports? The school-based staffs such as psychologists, social workers are paid under the extended complimentary budget of Superintendents.</p> <p>Where is the budget for parent engagement piece in staffing allocation in the budget? The decision for parent engagement in schools and budget is done at the school level with the school staffing committee and parent committee. Principals to consult with parents through school councils and with superintendents.</p> <p><b>Feedback</b> The budget presentation to use parent perspective for parents to better understand the budget and for parents to provide feedback.</p>	 Presentation-Balancing the Budget-18-19Final
7.	PIAC Co-Chairs Update	PIAC's Annual Report and March Co-Chairs report was presented to the committee.  <b>PIC Symposium</b>	 2016-2017 PIAC Annual Report (2).pdf

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		<p>The Ministry of Education is having a two-day event on April 20 &amp; 21<sup>st</sup>. PIAC members who are interested to contact PIAC Chairs.</p> <p><b>PIAC Strategic Planning</b> The date to be on May 5<sup>th</sup> or 12<sup>th</sup>.</p> <p><b>PIAC google drive</b> Chair Doyle has set up a Co-Chair resources folder in the google drive and the access to be given to Co-Chairs and Committee Assistant</p> <p><b>PIAC member survey</b> PIAC members were encouraged to participate in the member survey.</p> <p><b>TDSB social media workshop</b> PIAC Chair Vickers attended the TDSB training on Social media. Information on TDSB protocols for using the social media tools such as Facebook, LinkedIn, and Snapchat. Chair Vickers to pass the information to Communications WG.</p> <p><b>PVP Process Parent participation</b> Chair Vickers was part of the PVP process.</p> <p><b>Feedback</b> Communication to parents on this process needs to be improved.</p>	 PIAC Co-Chairs Report MARCH 2018.p
8.	Working Group Reports		
	Budget WG	<p>The Budget summary was presented to the committee. The committee highlighted the following</p> <p><b>PIAC Conference Budget</b> The committee noted that the conference budget has exceeded the budget allotted. Interpretation services cost which used to be covered by PCEO was not done so this year. It was noted that there are some underspent and overspent areas in the PIAC budget. PIAC Planning meeting to look at the allocation of the budget.</p>	 PIAC Budget 2018.03.07.pdf  <b>Action:</b> Staff to work with PIAC Chairs and Budget WG to look at the budget.

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		<p><b>Discussion</b></p> <p>Isn't interpretation service part of the mandate of PCEO office?</p> <p>PCEO office does not have the budget to support the service and is running at a significant deficit this year.</p>	
	Membership WG	The Membership WG requested WG leads & co-leads to check the membership link for the members on the WG.	
	School Council Appreciation Event WG	<p>PIAC Chairs and committee members thanked the WG leads Zena S and Felicia L and Committee Assistant Latha J for their work in making the event a success.</p> <p>Parents had provided feedback on space concerns, sound for the event.</p> <p>The WG to present parent feedback in the next report to the committee.</p>	
	PRO Grant WG	<p>The Working group report is attached.</p> <p>Applications for PRO grant are due on June 5<sup>th</sup>.</p> <p>The WG to work on the application for approval to PIAC in April. All feedback on PRO grant application to be sent to Jennifer S.</p>	 PIAC PRO Grant Working Group Report
	Consultations	<p>Consultations WG presented the following motions:</p> <p><b>Motion (I)</b></p> <p>PIAC recommends that school councils be consulted on the current Fundraising Guide and that consultations are done for any future updates to the Fundraising Guide and any related Guidelines, as per O. Reg. 612/00, s. 19 (1.1.iv).</p> <p>Motions by Chris L, seconded by Vivek R.</p> <p>In favor: Abstain: 1 Opposed:0</p> <p>Motion carried.</p> <p><b>Motion (II)</b></p> <p>(A). PIAC requests the TDSB increase access to key parent resources by adding a permanent "Parent(s)" tab to the landing page and headers of the TDSB website (tdsb.on.ca).</p> <p>(B). As a body legislated to advise the board on matters of parent engagement and communication, PIAC requests Board consultation with PIAC in the creation of a "Parent(s)" tab and the navigation links selected for the dropdown menu.</p> <p>Motions by Vivek R, seconded by Cori M.</p> <p>All in favor. Motion carried</p> <p><b>Motion (III)</b></p> <p>(A). PIAC requests that school councils be granted access to school facilities during non-school and after school hours for school related activities and meetings, provided that all</p>	 2018_03_06_Consultations_Piac_Working G

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		<p>activities adhere to the mandate of council as outlined in Regulation 612 and appropriate insurance for events outside of the Boards scope has been purchased and custodians are regularly schedule or can be rescheduled to work.</p> <p>(B). PIAC also requests that the TDSB amend the policy and waive the permit fees for school council related meetings/activities.</p> <p>Motion by Aretha P, seconded by Chris L. All in favor. Motion carried.</p> <p>All motions will be presented by PIAC Co-Chairs at PSSC in April.</p>	
	Communications & Outreach WG	<p>The working group report is attached.</p> <p><b>Discussion</b> Communications/ handouts to parents to be approved by PIAC. All PIAC outreach materials were vetted by PIAC. The toolkit to be presented to PIAC in April</p>	 PIAC_WG Report_CommsOutrea Action: The resources to be sent to PIAC for approval
9.	Director of Education Report -Executive Superintendent Jim Spyropoulos report	<p><b>Revised Equity Policy</b> The Board has received significant feedback from the consultation. The draft of the policy to be distributed for feedback at the Board's Governance committee on March 27th, PIAC has the opportunity to provide feedback.</p>	
10.	Trustee Report	<p><b>Strategic Directions for the Board</b> The draft prepared by Trustee to be presented at the Board meeting on March 21. Once the draft is passed at the Board meeting it will go out for consultations at ward meetings hosted by Trustees and CAC meetings.</p>	<p><b>Action:</b> PIAC request Census data presented to PIAC in June</p>
11.	PCEO Report	<p>PCEO report is attached.</p> <p><b>Interpretation /Translation and Sign Language Service</b> The service is provided through the PCEO office to support parents to engage and participate in the system such as parent teacher meetings, school council meeting, IPRC/IEP. The total yearly budget for the interpretation and translation service was \$270,000 and \$274000 has been spent on interpretation alone. Each year the program operates at a deficit by November.</p> <p><b>Discussion</b> This is an equity issue and cost should be facilitated by the Board for the service. Equity is embedded in the Board's budget and finance's enrolment plan and the equity budget changes will be rolled</p>	 2018 03 20 PCEO Report.pdf <p><b>Action:</b> PIAC Members to provide their feedback on the Interpretation and Translation service in the budget online survey</p>

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		<p>out in the fall.</p> <p>What is the attempt to fix priorities when budget is insufficient?</p> <p>The Board's priorities are to support school based services, all costs are tracked and resources are moved to support the service.</p> <p>How are the service provided to the schools?</p> <p>The Board provides the service in the following ways:</p> <ul style="list-style-type: none"> <li>• Interpreters available in dispatch system</li> <li>• Remote interpreters phone based</li> <li>• Translation</li> <li>• Sign language service is provided in person and is most expensive, the Board has a roaster system in place for sign language</li> </ul> <p><b>Child care attendants</b></p> <p>Schools cannot use students to supervise children. School principals can access childcare attendants for a fee. All childcare attendants with the Board are PRC checked. The Board is aware of the feedback on the child care attendants and the need for professional training. The Board's child care guidelines are available for reference.</p> <p><b>Discussion</b></p> <p>What types of training are provided to childcare?</p> <p>In the childcare attendant roaster, some are ECE's; some have the basic CPR/First aid training.</p> <p>The Board is looking at putting in place training for child care attendants who do not have an ECE background.</p> <p><b>Permit waiver for School councils</b></p> <p>Staff is looking at the policy; the Board has policy review process in place. Community Use of Schools is on Step 2 on this policy request. The next stage is the consultation stage for feedback. Currently the Staff is having the conversation on having school councils embedded as an entity of the board.</p>	<p><b>Action:</b> Guidelines on child care to be forwarded to PIAC</p> <p><b>Action:</b> PIAC to check the total numbers of SNA and Child care attendants from the November conference</p> <p><b>Action:</b> The Board's Policy review Process to be forwarded to PIAC</p>
13.	Ward Updates	<p>Ward 8- Trustees to host all candidates meetings for the provincial election.</p> <p>PIAC can draft questions on funding to Trustees</p>	
14.	New Business-	<p><b>Late starts and early dismissals in secondary schools</b></p> <p>PIAC requests information from the Board on the policy as it is not followed across the city with other school boards.</p> <p>The hours of learning that are lost due to late start and early dismissal is significant.</p>	

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		<p><b>Staff Response</b>            The required instruction time is 110 hours and TDSB schools with the late start or early dismissals far exceeds the required 110 hours of learning and study.            Late start or early dismissals policy is not consistent for all secondary schools across the Board.</p>	
15.	Adjournment	<p><b>**Motion to adjourn the meeting by Jess H, seconded by Chris L.</b>            All in favor. Motion carried.            Meeting adjourned at 9:27 pm.</p>	