

To: Members of PIAC
Date/Time: Tuesday, September 19, 2017, 7:00 pm – 9:30 pm
(6:30 pm dinner, Cafeteria);
Location: Boardroom, 5050 Yonge Street, 1st Floor
Committee Co-Chairs: Wilmar Kortleever, Trixie Doyle
Trustee Representative: Trustee Jennifer Arp

Present: Heather Vickers (W2 Rep); Zena Shereck (W5 Rep); Mirian Turcios (W6 Alt); Loen Hansford (W7 Rep); Jess Hungate (W8 Rep); Nahum Mann (W9 Rep); Haniyah Sheikh (W12 Rep); Eva Rosenstock (W12 Alt); Nazerah Shaikh (W13 Rep); Aretha Phillip (W17 Rep); Christopher Levien (W20 Rep); Laurie Poirier (W20 Alt); Kabirul Mollah (W21 Rep); Triune Chelliah (W21 Alt); Christiana Shinohoritis (W22 Alt); Towhid Noman (Toronto Bangladeshi Parents Association); Co-Chairs Wilmar Kortleever (present partly) and Trixie Doyle; Trustee Jennifer Arp; Jim Spyropoulos, Executive Superintendent, Engagement and Well-being (Director of Education designate)

Teleconference: Erin Goto (W1 Alt); Felicia Lau (W3 Alt); D.Williams (W10 Rep); Karen Pang (W10, Alt); Gazi Rahman (W13 Alt); Michelle Aarts (W16 Rep); Jennifer Sparks (W22 Rep)

Regrets: Ali Mohammad (W1 Rep); Trevor Burnett (W3 Rep); Catherine Ford (W9 Alt)



Absent: Karin Miskovsky (W2 Alt); Michelle Minott (W4 Rep); Suban Abdulahi (W4 Alt); John Bakous (W8 Alt); Katia El Kassem (W11 Rep); Marwa Al Homsy (W11 Alt); Christine Walters (W14 rep); Sureya Ibrahim (W14 Alt); Jason Irving (W18 Rep); Sandip Vora (W19 Rep); Pargat Mudher (W19 Alt); Rahima Hassan (Somali Parents Liaison Coalition)


Guest: Nicole Herbert (W15 Community); Kayla Rudbug-Rotman (W5 Parent); Cori Macfarlane (W15 Parent)

Staff: Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Craig Snider, Senior Business Officer, Business Services; Erin Pallett (Media Services); Latha John (Committee Assistant, PCEO)


Minutes


#	Item	Lead	Recommendation/Action
1.	Welcome & Introductions <ul style="list-style-type: none"> Acknowledgment of Traditional Lands Declarations of Membership Code of Conduct 	Co-Chair Trixie Doyle and Nahum Mann (Ward 9 Rep, interim Co-Chair) commenced the meeting at 7:10 pm. <ul style="list-style-type: none"> The meeting commenced with Chair Doyle acknowledging the traditional lands. Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet. 	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	None	
3.	Approval of Quorum	Quorum was achieved.	
4.	Approval of Agenda	Agenda to be amended with the following: <ul style="list-style-type: none"> Agenda Item #7 PRO Grant WG to be moved to the end of Working Group updates P/VP Report to be added to the Working Group 	

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		updates. Motion to approve Agenda as amended by Aretha P, seconded by Jess H. In Favour: 14 Opposed: 0 Abstain: 0 Motion carried.	
5.	Approval of Minutes ▪ June 20 , 2017	Minutes to be amended with the following: - The heading of the minutes to be changed from "Agenda" to "Minutes". **Motion to approve the June 20 minutes as amended by Aretha P seconded by Heather V. In Favour: 14 Opposed: 0 Abstain: 0 Motion carried.	
6.	PIAC 2017-2018 Budget presentation – Craig Snider	The budget presentation from the Board is attached. The year-end closing statement for 2016 -2017of the Board will be presented to the Finance committee in December. Q What happens to unused funds? Unused fund goes back to the Board unless there is a significant event. Q. What happens to unused PRO Grant money? Any unspent money of the PRO Grant gets returned to the ministry. Q. Report on the unspent money of 2016 -2017 PRO Grant money for Schools The Board is wrapping up the books for 2016 -2017 and the report and results will be presented then. Q. What is the number of 2015-2016 unspent PRO Grant money and how it was spent? The number was presented in the PCEO report, PCEO office to find the number and report it again to PIAC.	 Sept 2016 to Aug 31, 2017.pdf Action: PCEO to present the number of unspent PRO Grant 2015-2016.
7.	Working Group Reports		
	Budget 2016-2017 end of year	The budget report is presented (attached). The final report to be presented at the next PIAC meeting. Budget 2017-2018 The committee to look at the spending and the budget lines and present a budget for approval at the next meeting. Working groups to communicate on expected expenses for	 PIAC Financials 2016-2017 .pdf Action: The committee to work on end of year

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		<p>this year to the budget committee.</p> <p>The working group to put forth the following motions</p> <p># Webhosting Fees Motion by Aretha P to reimburse the website hosting fees seconded by Loen H</p> <p>In favour: 14 Opposed: 0 Against: 0 Motion passes</p> <p># Reimbursement of P4E Education Conference fees Motion by Aretha P to reimburse PIAC members who participate in the P4E Conference 2017, seconded by Jess H.</p> <p>In favour: 14 Opposed: 0 Against: 0 Motion passes</p>	<p>recommendation on surplus budget.</p>
	<p>Conference WG</p>	<p>The WG report is attached.</p> <p>Middle Childhood Matters Coalition Toronto (MCMCT). MCMCT has approached PIAC to be part of the conference. The group has offered to pay \$8000 for the conference. They have requested to hold seven workshops and tables at the conference.</p> <p>Q. On what basis is the group MCMCT partnering for the conference? The organisation has programs that focus on the middle childhood age group which is beneficial for the PIAC conference. The organisation has links to the community and works closely with the Board.</p> <p>Staff Response Internal consultation was done on the organisation. The organisation has been working with TDSB staff groups and parent groups in the community.</p> <p>How are the funds from MCMCT being used? Due to the collaboration there will be a larger audience at the conference which could increase the cost; the funds from MCMCT will be used to substantiate the increase.</p> <p>How is the organization promoted on the promotional material and flyers? The conference flyer and messaging will remain the same as previous years emphasizing that it is PIAC's Conference. MCMCT's logo will be in the flyer. The leads</p>	 <p>Sept152017ParentConferenceWGReport.pdf</p> <p>Action: The links of the organisation MCMCT to be sent to the committee</p>


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		<p>are still PIAC members.</p> <p>The WG to report back to the committee on the partnership at the final conference report.</p> <p>**Chair Kortleever joined the meeting at 7:50 pm**</p>	
	Membership WG	<p>The Working Group reported on the following ward vacancies;</p> <ul style="list-style-type: none"> • Ward 5 Alternate • Ward 6 Representative • Ward 7 Alternate • Ward 15 Representative • Ward 15 Alternate • Ward 16 Alternate • Ward 17 Alternate • Ward 18 Alternate 	
	Working Group sign - up	<p>2017-2018 Working Groups sign up.</p> <p>As per PIAC's By-laws on Working groups:</p> <ul style="list-style-type: none"> ➢ All PIAC parent members are required to be a member in at least one working group. ➢ Each working group can have only two leads. ➢ The following governance working groups are only open to PIAC members: <ul style="list-style-type: none"> • Budget • By-laws • Membership • Nomination • Strategic planning <p>Online WG Sign Form</p> <p>Online sign up form for working groups to be forwarded to the committee. Working groups to follow the new By-laws to establish the members and leads.</p> <p>Following are the brief descriptions of working groups.</p> <p>Budget WG</p> <p>Track, monitor and report PIAC's annual budget.</p> <p>By-laws WG</p> <p>The By-laws WG works on amending the bylaws once a year</p>	<p>Action: The WG sign up online form to be forwarded to all PIAC members.</p>

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		<p>Membership WG The list of membership is maintained online and accessible to all PIAC maintenance Management of attendance of PIAC members is tracked and reported to the committee.</p> <p>Nomination WG To develop the structure of the election and run the election of the Co –chair Members of Nomination WG cannot run in the election.</p> <p>Strategic WG Year-end planning meeting to develop the PIAC’s strategic work plan.</p> <p>P/VP WG To facilitate of compliance of Policy 052 into the process, work with TDSB Staff to promote parent involvement in the P/VP hiring/selection process.</p> <p>Pro Grant WG Develop and submit PRO Grant and oversee implementation of the grant.</p> <p>Parent conference Annual event in November for Parents to support Parents.</p> <p>School Council Appreciation Dinner Event to acknowledge school councils parents</p> <p>Consultation WG To summarise on reporting the Board’s policies and provide feedback and recommendations on the policies.</p> <p>Communication WG The WG worked on building PIAC website. Working Groups SC411 and Outreach WG have been amalgamated into the Communication WG.</p>	<p>Action: WG meetings schedules and information on the WG’s will be emailed to all PIAC members.</p>
	Consultation WG	<p>The WG report is attached.</p> <p>The Board has requested for CAC representation at the consultation meetings be clearly communicated to staff.</p>	 Consultations_Working Group Report_Sept :

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	Striking of the Nomination Committee	The 2017- 2018 group was struck to administer elections for the Co-Chair position. Nahum M volunteered to lead the nomination committee.	
	P/VP WG	The working group report is attached.	 P-VP WG update - September 19 2017.pr Action: List of Principal transfers to be forwarded to PIAC
	PRO Grant WG	The working Group is waiting for the PRO Grant application approval for the Ministry. **Motion by Jennifer Sparks that PIAC draft a letter to the Ministry to speed up the approval process for the 2018 PRO Grant, seconded by Jess H. In favour: 14 Opposed: 0 Against: 0 Motion passes	
8.	Co-Chairs Update	<p>The Letter to the Ministry to update the School guide. PIAC send out a letter to the Ministry, PIAC had requested the Chair of the Board to send a supporting letter. PIAC did not receive a response from the Ministry A response was sent to the Chair of the Board, the letter stated that there was good feedback on the current guide and list of links to resources around the provinces that school councils could use.</p> <p>Annual Report PIAC to send the final report to the Board once final budget is approved.</p> <p>Parents As Partners (PAP) committee The conference to be in May. PIAC to be part of the PAP conference planning with Mental Health, Inner city advisory committee and special education advisory committee. PIAC members who are interested can sign up to part of the committee.</p> <p>School Council email addresses PIAC had made the motion to the Board for access to School Council chairs email address; staffs have provided the list, the list to be updated in October when the school council elections are done. Protocols to be set on the usage of the email address</p>	

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		<p>Year-end survey Surveys were sent to PIAC members, six people have sent in their response, survey to be resent for more responses.</p> <p>Following request from PIAC members;</p> <ul style="list-style-type: none"> • Training and resources to function in PIAC role • Written Chair Report. 	
9.	Trustee Report	<p>Pro Grants As per the communication from the Minister's office, the PRO Grant requests will be out in two weeks.</p> <p>SRO The Board voted to suspend the SRO program during the consultation period.</p> <p>Q. Why was the SRO program suspended in the consultation period? Trustees felt that it would vote to suspend the program during the consultation period to provide safe spaces for students to comment on the SRO program.</p>	
11.	Director of Education (Designate) Report-Executive Superintendent Jim Spyropoulos	<p>SRO</p> <ul style="list-style-type: none"> • The Board is going through this review and is aware of the different experiences of different communities with this program. • SRO came into place in 2008 and was not a Board decision. TDSB and TCDSB was offered the program from TPS to place Police officers in individual schools, the decision was based on consultation between the Trustee, School Principal and Superintendent of Education and School Council Chair. • The program started with 22 police officers placed in 22 schools. The program was initially funded by TPS and Provincial Government. The configuration has changed as more schools have requested for SRO supports • Over representation of SROs in schools which has a higher proportion of rationalized groups • Feedback to be gathered in three ways- <ul style="list-style-type: none"> ➢ traditional survey for students Gr.10-12, staff and parents ➢ focus group of students through student program advisor ➢ community consultation 	

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		<ul style="list-style-type: none"> TPS is doing their own investigation through Ryerson University <p>Q. Why does the survey have to be completed in front of SRO officer? Students didn't feel safe to give opinion on the Police Officer in the presence of one.</p> <p>Q. Will the consultation include students that don't come to school at all? The board is working on reaching out in different ways to students at different locations. The Board is aware that students who are most adversely affected by this program are disengaging and the report has to reflect that group of students.</p> <p>Q. Why were not Grade 9 students included in the survey? The Board wanted the review to focus on the experience of SRO, the Grade 9 students don't have the experience to be included in the survey.</p> <p>Q. Is the survey anonymous, how will the marginalized communities be identified? The survey has sixteen questions and it is anonymous but the survey will identify the school and the demographics of the school. The survey has self-identify based questions on race, gender; sexual orientation which could be used to disaggregate.</p> <p>US Trips There will be no student or staff travel to US pending resolution to travel restrictions that are currently in place.</p> <p>Enhancing Equity Taskforce Document The draft report is under review by the Trustees and staff. The recommendation to be released in November.</p> <p>Revised Equity Policy The draft of the policy to go to Governance and Policy committee on October 25.</p> <p>Crossing Guards Crossing Guards were part of the work of TPS, TPS and City of Toronto is having conversation on running the program. School communities have the opportunity to advocate for the service.</p>	

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		<p>Is the safety concern being looked into by the Board? PIAC should depute at the Board's Health and Wellness committee and to the chair of the committee Trustee Gough's on the issue.</p> <p>School Trips –the tragic incident of drowning in the summer. The Board is looking at the process of high risk excursions. OPP has requested the Board not to comment on the situation as it is an active criminal investigation. The Board is implementing many changes.</p> <p>PIAC parents need to advocate for pools and swimming is very important for students</p>	
12.	PCEO	<p>The report is attached.</p> <p>SC 411 sessions The Working group to decide the number of sessions. The first session to be held on September 26, 2017.</p> <p>**Motion to extend the meeting till 9:45pm by Chair Kortleever, seconded by Eva R All in favour, Motion carried.</p>	 2017_09_18 (PCEO Report).pdf
13.	Ward Updates	<ul style="list-style-type: none"> - Ward events to be forwarded to info@torontopiac.com to be uploaded on the PIAC calendar - Ward 8 - Ward meeting with parents on how to increase parent involvement - Ward 9 - STEM fair postponed to October 28, Trustee Stiles to run for Provincial leadership. Bloor Dufferin project is ongoing , Inter school Colaboration 	
14.	New Business-	None	
15.	Adjournment	<p>**Motion to adjourn the meeting by Nahum M, seconded by Jess H All in favour. Motion carried. Meeting adjourned at 9:40 pm.</p>	