

To: Members of PIAC
Date/Time: Tuesday, May 16, 2017, 7:00 pm – 9:00 pm
(6:30 pm dinner, Cafeteria);
Location: Boardroom, 5050 Yonge Street, 1st Floor
Committee Co-Chairs: Wilmar Kortleever, Trixie Doyle
Trustee Representative: Trustee Jennifer Arp

Present: Suban Abdulahi (W 4 Alt); Zena Shereck (W 5 Rep); Mirian Turcios (W 6 Alt); Jess Hungate (W 8 Rep); Nahum Mann (W 9 Rep); Eva Rosenstock (W 12 Alt); Nazerah Shaikh (W 13 Rep); Nicole Herbert (W 15 Rep); Michelle Aarts (W 16 Alt); Aretha Philip (W 17 Rep); Christopher Levien (W 20 Rep); Co-Chairs Wilmar Kortleever and Trixie Doyle; Trustee Jennifer Arp

Teleconference: Ali Mohammad (W 1 Rep); Erin Goto (W 1 Alt); Heather Vickers (W 2 Rep); Trevor Burnett (W 3 Rep); Loen Hansford (W 7 Rep); John Bakous (W 8 Alt); D. Williams (W 10 Rep); Haniya Sheikh (W 12 Rep); Gazi Rahman (W13 Alt); Susan Morgan (W 16 Rep); Jennifer Sparks (W 22 Rep);

Regrets: Karen Pang (W 10 Alt); Kabirul Mollah (W 21 Rep);



Absent: Karin Miskovsky (W 2 Alt); Christine Heath (W 3 Alt); Michelle Minott (W 4 Rep); Catherine Ford (W 9 Alt); Katia El Kassem (W 11 Rep); Marwa Al Homsy (W 11 Alt); Christine Walters (W 14 Rep); Sureya Ibrahim (W 14 Alt); Jason Irving (W 18 Rep); Sandip Vohra (W 19 Rep); Pargat Mudher (W 19 Alt); Laurie Poirier (W20 Alt); Christina Shinoritis (W 22 Rep); Triune Chelliah (W 21); Towhid Noman (Toronto Bangladeshi Parents Association - CLG); Rahima Hassan (Somali Parents Liaison Coalition - CLG)




Staff: Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Jim Spyropoulos Director's Designate, Executive Superintendent, Engagement and Well-being; Vicky Branco (Superintendent); Mun Shu Wong (Media Services); Latha John (Committee Assistant, PCEO)



AGENDA



#	Item	Lead	Recommendation /Action
1.	Welcome & Introductions <ul style="list-style-type: none"> Acknowledgment of Traditional Lands Declarations of Membership Code of Conduct 	Co-Chairs Trixie Doyle and Wilmar Kortleever commenced the meeting at 7:07 pm. <ul style="list-style-type: none"> The meeting commenced with Chair Wilmar acknowledging the traditional lands. Members were reminded of PIAC's Code of Conduct and membership declaration sign-in sheet. 	
2.	Declaration of Actual, Perceived, or Potential Conflict of interest	None was declared.	
3.	Approval of Quorum	Quorum was achieved.	
4.	Approval of Agenda	Agenda to be amended with the following: <ul style="list-style-type: none"> Remove sub items from agenda Item # 9 Working Groups <ul style="list-style-type: none"> ➤ Pools 	

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		<ul style="list-style-type: none"> ➤ SC411 • Membership report to be added to the Working group reports. <p>**Motion to approve the agenda as amended moved by Nicole H , seconded by Nazerah. All in favor. Motion carried.</p>	
5.	Approval of Minutes	<p>**Motion to approve the April 25 minutes by Nahum M, seconded by Nicole H. All in favour. Motion carried. In favour: 14 Abstain: 2 Opposed: 0</p>	
6.	Co-Chairs Update	<p>PSSC update PIAC Chairs presented PIAC's motion on school trips to US. PIAC Chairs raised concerns on the communication process to parents and school councils for the Board's Equity Ward Forums at PSSC.</p> <p>PIAC Meeting Schedule PIAC to meet every third Tuesday for the upcoming school year 2017-18. PIAC members were requested to provide feedback on the proposed schedule.</p> <p>PIAC Annual Report All CACs to submit an annual report to the Board. The Board has provided a self-evaluation tool for all CACs. The tool to be forwarded to all PIAC Reps, Alts and CLG's.</p> <p>Parents As Partners (PAP)Conference The wrap up meeting to be held at the end of May, an update of PAP conference to follow at the next PIAC meeting.</p> <p>Equity Task Force PIAC Chairs attended a meeting on Parental Engagement with Equity Task Force.</p> <p>Annual Planning Strategy Meeting The meeting was held on May 13th and was well attended by PIAC members.</p> <p>Feedback Ward 1 Rep Ali M has expressed concerns on having PIAC meetings scheduled on Tuesdays for the upcoming School year 2017-18.</p>	

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7.	By-Laws Working Group	<p>The revised draft document of the By-Laws was presented to the committee (attached).</p> <p>Discussion/ Feedback</p> <p>PIAC members provided the following feedback to the By-Laws working group:</p> <ul style="list-style-type: none"> • To include voting on motions by email. • Clarification on CLG membership and CLG representation at PIAC. • Composition of parent members • Article 5 Making decision-Section 5.1–“PIAC will strive for consensus in its decision-making” the wording needs to be more specific. • Article 10 Amendments- “By-laws may be amended at any time, no more than once per year” should be changed to “end of the school year”. <p>PIAC members were requested to forward all comments to By-Laws Working Group.</p> <p>PIAC to vote on the revised By –Laws document in June 2017.</p> <p>**Ward 8 Alt John Bakous joined meeting via teleconference at 7:49 pm**</p>	 2017-05-16__Draft-Revised-PIAC By-laws_
8.	School council Survey Summary Report	<p>Report recommendations for PIAC (attached)</p> <p>Feedback</p> <p>Membership and Operations</p> <p>As per PIAC Strategic Plan, the committee should look at exploring and developing partnerships with Elementary Teachers of Toronto.</p> <p>Communications and Relationships</p> <p>PIAC’s Communication Working Group is already actively working making recommendations to the Board.</p> <p>PIAC working groups to look at the TDSB email usage by School Councils.</p> <p>Funding</p> <p>PIAC in collaboration with the Board should explore methods to close the disparity in the amount of money raised by School Councils.</p> <p>PIAC should work with School Councils to share information on fundraising.</p> <p>**Ward 4 Alt Suban Abdulahi joined the meeting at 8:18pm**</p>	 SAC survey recommended items fi Action: PIAC members were asked to email the recommendations to PIAC Chairs.
9.	Working Group Reports		

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	Consultation WG	<p>The Working Group Report is attached.</p> <p>Motion by Nahum M , seconded by Jess H The Parent Involvement Advisory Committee (“PIAC”) wishes to advise the Toronto District School Board (“TDSB”) of its intention to depute at the May meeting of the TDSB Governance and Policy Committee with regard to amendments to the Equity Policy (P037) being tabled at that meeting. Our deputation will among other things request the TDSB to postpone adoption of the amendments until after the current Equity Task Force consultations and subsequent TDSB discussion are concluded. This will allow any further changes to the Equity Policy arising from that work to be included in a single set of amendments, to be considered and adopted in a single process that is both transparent and understandable to the TDSB’s various constituencies, and specifically to the parent community that PIAC is mandated to be involved with PIAC Consultation In favour: 13 Abstain: 3 Opposed: 0 Motion carried.</p> <p>**Ward 12 Rep Haniya S joined the meeting at 8:34 pm via teleconference **</p> <p>** Ward 3 Trevor B left at 8:37**</p>	 Consultations_Workin g Group Report_May 1  Equity_Policy_PIAC_F eedback_Letter May_1
	Budget WG	<p>A callout was done to all PIAC members to lead the Budget WG. Ward 17 Rep Aretha P and Ward 6 Alt Mirian T have stepped forward to lead the working group.</p>	
	Communication WG	<p>The Working Group Report is attached.</p> <p>Motion by Loen H, seconded by Nicole H to amend the “About PIAC” section of the Toronto PIAC website to include the following:</p> <ul style="list-style-type: none"> For the sake of consistency with the new by-laws, remove the following text from the working groups section <p>“Each Working Group must include at least one PIAC parent member and include: -PIAC Development and Best Practices -Communications and Outreach -Parent Engagement and Special Events -Advocacy and Parent Board Government Engagement” This text will be updated once the new by-laws have been</p>	 PIAC_Working Group Report_CommsWG_03

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		<p>accepted.</p> <ul style="list-style-type: none"> For highlighting some of PIAC's achievements, add the following text: <p>"Highlights of PIAC's work on behalf of TDSB parents: -Our Pools Working Group spearheaded the saving of TDSB pools from closure in 2013. -Facilitated parents joining the interview teams for teacher candidates applying for promotion to Vice-Principal -Created a template & guide for completing the annual School Statement of Needs (SSoN) -Helped develop the Parent Concern Protocol -Helps develop the TDSB calendar -Played an instrumental role in the board's creation of TDSB universal school council email addresses -Offers parent support for their work on School Councils -Hosts free parent conferences annually to inform and Support TDSB parents."</p> <p>In favour: 16 Abstain: 1 Opposed: 0 Motion carried.</p> <p>Next Communications WG meeting on June 1st, 2017</p>	
	Pro Grant Application WG	<p>The Working Group Report is attached. The deadline for Pro Grant was extended to June 15.</p> <p>**Motion by Jennifer S , seconded by Nahum M that the working group should submit two PRO Grant applications for the 2017-2018 school year: 1. Funding for the 2018 Parents as Partners Conference 2. Funding for the November 2017 PIAC Conference and targeted PIAC outreach initiatives during the 2017-2018 school year to communities in our board with low parent engagement. All in favour: 14 Abstain: 1 Opposed: 0 Motion carried.</p>	 2017 05 12 PIAC PRO Grant Working Group I
	Outreach WG	The Working Group Reports are attached.	 Outeach WG report Feb17.pdf

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			 Outreach WG report Apr17.pdf
	Strategic Work Pan	<ul style="list-style-type: none"> At the Annual Planning session members reviewed the work of the committee for the year 2016-2017. A report to be presented at the June meeting to PIAC on the initiatives that hasn't progressed or completed as well additional ones for the upcoming year 2017-2018. PIAC's Annual Report to be presented and shared with the board. PIAC members can share the report with School Councils on PIAC accomplishments and to encourage parent engagement. All working group leads to provide an annual report on the accomplishments. 	
	Membership WG	<p>The Working Group Report is attached.</p> <p>Discussion on the Motions for combining working groups and on the Working Group Membership Structure</p> <p>Members expressed the following concerns:</p> <ul style="list-style-type: none"> The scope of work identified for the Pools Working Groups are extensive and to incorporate the work with the Consultations Working Group could be overwhelming and ineffective. There is a lot of overlap of work within working groups -SC 411, Outreach and Communications, so combining the working groups would be more effective. PIAC members identified communications was the key piece that needs focus and consistent approach. A framework needs to be established for the working group to operate. <p>The motions for vote to be forwarded to the June meeting</p>	 PIAC Membership WG Report 2017.05.15.pdf
10	Trustee Report	<p>Anne frank Exhibit</p> <p>The exhibit is open to public on May 28th at John Polanyi Collegiate Institute.</p> <p>Ward Boundary Changes</p> <p>The boundary changes for Trustees effect PIAC membership?</p> <p>The decision for PIAC membership structure to be ward based was at the discretion of PIAC committee members.</p>	

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11.	Director of Education (Designate) Report-Executive Superintendent Jim Spyropoulos	<p>Enhancing Equity 200 people attended the Enhancing Equity Ward Forum at John Polanyi Collegiate Institute. There has been lot of feedback on the survey, the Board is still revisiting and reworking on the survey.</p> <p>Discussion/Feedback</p> <ul style="list-style-type: none"> • Parent representation and school representation, there have been a lot of challenges for representations at the ward forums for Parents and School staff. • Inconsistent communications to the administrators and school staff for attending the Equity Ward Forums. • Creation of safe spaces for staff, community's parents and students to report equity issues. <p>Q- Does the Board have a communication process in place for parents when changes are made to the existing survey? The information from the existing survey will be used; the board is looking at other opportunities to gather information. Research group to collect and organising the information that is being collected.</p>	
12.	PCEO	<p>PRO Grants funds School Councils needs to spend their 2016-17 PRO Grants by school year end and the PRO Grant report to be submitted by school year end.</p> <p>Enhancing Equity Task Force The second mandate of the Enhancing Equity Task Force is family engagement and community engagement. The Board to engage with parents and staff to develop a rough draft of principals for family and community engagement, details to follow to PIAC. Motion to extend the meeting by 5 minutes By Nahum M seconded by Nazerah S All in favour. Motion carried</p>	Action: List of approved partners resources for spending The list to be shared with PIAC members.
13.	Ward Updates	<p>Ward 16- June 16 Bowmore P.S. is hosting its community carnival. Ward 9- Bloor Dufferin development project is moving forward. STEM fair at Bloor CI postponed to the fall.</p> <p>Q. Notices from the Board about student enrolment in local</p>	Action: June agenda – students enrolment in local schools effected by real estate development

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		schools. Enrolment keeps changing. The Board does not update the information on the website.	
14.	New Business		
15.	Adjournment	**Motion to adjourn the meeting moved by Jess H seconded by Nicole H All in favor. Motion carried. Meeting adjourned at 9: 35pm	